

Worldham Parish Council
Minutes of Meeting held on 11th January 2023, 7.30pm
East Worldham Village Hall

<u>Present</u>	Cllr W Brock (Chair), Cllr R Bagnell, Cllr R Twining, Cllr T Godbert, Cllr C Sole
<u>Also present</u>	Pamela Hibbins, Clerk to Parish Council. 0 members of the public
<u>26.25</u>	Apologies for absence –Cllr S Butler, Cllr D Ashcroft
<u>26.26</u>	Declarations of Interests – none
<u>26.27</u>	It was RESOLVED to approve the minutes of the Parish Council Meeting held on 2 nd November 2022 Proposed: Cllr T Godbert Seconded: Cllr R Twining Action: Clerk
<u>26.28</u>	District Councilor's Report No district councillors were present.
<u>26.29</u>	Public Questions – the Chairman adjourned the meeting to hear public questions. None. Meeting reconvened
<u>26.30</u>	Financial Report: The Clerk advised that the bank balances are as follows: The Clerk reported the Receipts and Payments Summary Bank Balance as below Current Account as 31/12/2022: £ 5,205.18 Instant Access Account (quarterly statements as 29/12/2022) : £29,695.47 Worldham Community Benefit Fund (quarterly statements as 02/01/2023): £17,831.43 Less cheques o/s £0 TOTAL £52,732.08 Receipts ledger balance £52,732.08 To note the transfer of £8k from the current account over to the savings account as AGREED 2nd Nov 22 min 26.16 is now in the Treasurer Account, confirmed by the TSB bank statement. Proposed: Cllr R Twining, Seconded: Cllr W Brock Action: Clerk

26.31 Payment Schedule:

It was **RESOLVED** to approve the following for payment.

Proposed: Cllr C Sole, Seconded: Cllr W Brock

Action: Clerk

	Payee	Description	Net	VAT	Total
04/01/2 3	P Hibbins - Clerk	Salary December 2022	£576.13	£0.00	£576.13
04/01/2 3	Kish Sharma	V.Hall expenses - replacement uplighter bulb Oct and two replacement oven bulbs Nov (£5.98) and rock salt (£8.40) replacement wall light and spare (£3.98)	£18.36	£0.00	£18.36
			£594.49	£0.00	£594.49

Payments received

	Payor	Description	Net	VAT	Total
05/12/2 2	D Braybrook	V.Hall table hire 25th Dec	£20.00	£0.00	£20.00
20/12/2 2	The Three Horseshoes	V.Hall table and chair hire - Dec	£30.00	£0.00	£30.00
23/12/2 2	Amanda Frost	Yoga – January 2023	£104.00	0`	£104.00
			£0.00	£0.00	£0.00
			£154.00	£0.00	£154.00

The following payments were made and received in December 2022.

	Payee	Description	Net	VAT	Total
07/12/2 2	P Hibbins - Clerk	Salary November 2022	£576.13	£0.00	£576.13
07/12/2 2	Paul Grace	Annual cuttings/maintenance	£1,325.00	£265.00	£1,590.00
			£1,901.13	£265.00	£2,166.13

Payments received

	Payor	Description	Net	VAT	Total
04/11/2 2	C.Sole	V.Hall table and chair hire	£120.00	£0.00	£120.00
04/11/2 2	L.Fay	V.Hall hire 27/11/22	£84.00	£0.00	£84.00
			£204.00	£0.00	£204.00

26.32**Draft Budget 2023/2024:**

It was **RESOLVED** to approve the budget for 2022/2023 (**Appendix 1**).

Proposed: Cllr R Bagnell, Seconded: Cllr R Twining

Action: Clerk

it was RESOLVED to agree a precept of £16,648 for 2023/2024. The cost per band D household using provisional EHDC tax base figures of 200.27 is an increase per a band D household from £73.64 to £83.13 per annum. In setting this precept the Council recognized that the precept would need to be increased to cover on-going running costs.

Proposed: Cllr T Godbert, Seconded: Cllr R Bagnell

Action: Clerk

<p>26.33</p>	<p>Planning Applications Update on previous applications noted in Appendix 2</p> <p>SDNP/21/00326/COUU Land south of Christmas Cottage, Green Street. Kingsley, Hampshire. GU35 9NN Enforcement Notice appeal Deadline 16th January 2023</p> <p>It was AGREED that we support that the enforcement notice is upheld and that the necessary steps are now taken to clear the site. The Parish Council is confident the enforcement notice was served correctly and that the time given is sufficient to clear the site. Since the enforcement notice was served further development work has taken place on the site. Proposed: Cllr W Brock, Seconded: Cllr R Twining Action: Clerk</p> <p>SDNP/22/05235/LIS 2 Sandals Cottages Church Lane East Worldham Alton Hampshire GU34 3AS Listed Building Consent - replacement of existing old Crittall windows and kitchen door with wooden double-glazed units and converting dining room window into a single door. Deadline 17th January 2023</p> <p>It was AGREED no objection subject to conservation officer's comments. Proposed: Cllr R Bagnell, Seconded: Cllr R Twining Action: Clerk</p> <p>To note the following comments on applications were discussed and AGREED via delegation rights to the clerk (due to meeting being cancelled in December)</p> <p>SDNP/22/04737/FUL St Nicholas Church Little Wood Lane West Worldham Alton Hampshire GU34 3BD Extension to rear and access improvements. Deadline 12th December 2022 It was AGREED No OBJECTION. Proposed: Cllr R Bagnell, Seconded: Cllr T Godbert Action: Clerk</p> <p>SDNP/22/05231/PA16 Oaklands Farm Green Street East Worldham Bordon Hampshire GU34 3AU Application to determine if prior approval is required for a 17.5 metre high lattice mast mounted with 6 No. antennas, 2 No. 0.6 metre dishes, 2 No. equipment cabinets located within a compound measuring 8 metres x 6 metres comprised of 1.8 metre high close boarded fence. On behalf of an electronic communications code operator for the purpose of an operator's Electronic Communications Network. Deadline 7th December 2022</p> <p>On behalf of Worldham Parish Council we AGREE that this application should need prior planning approval.</p> <p>We believe that the erection of such a mast would have a detrimental effect on the surrounding landscape and would not be in keeping with the aims of the South Downs National Park. There also appears a lack of gain to residents of Worldham who would be able to view the mast but not benefit from any improved coverage. Whilst the landscape officer has suggested more screening Worldham Parish Council would like to know more detail as to how the screening of such a large mast would be managed. Proposed: Cllr R Bagnell, Seconded: Cllr T Godbert Action: Clerk</p>

<p><u>26.34</u></p>	<p>Village Hall Flooring Grant applications A grant application for repairs to the village hall flooring was discussed. It was AGREED to submit the application prepared by the working party to the South Downs National Park Authority (SDNPA) for the 2022/23 round of Community Infrastructure Levy (CIL) funding. Proposed: Cllr R Bagnell, Seconded: Cllr R Twining Action: Clerk</p> <p>It was also AGREED to prepare an application for the Veolia Environmental Trust Community Funding and for the East Hampshire District Council Strategic CIL Funding (deadline is Friday 24th March 2023). Proposed: Cllr R Bagnell, Seconded: Cllr R Twining Action: Clerk</p> <p>It was noted that currently the project would not be eligible for the Platinum Jubilee Village Hall Improvement Grant Fund at this time but the council to be kept updated of any changes to the funding criteria or the project. To investigate charity rules versus local council rules for running and governance of Village Halls as noted in paragraph 9 of the funding criteria. Action: Clerk</p>
<p><u>26.35</u></p>	<p>EHDC Local Plan Public Consultation – The consultation was discussed and it was AGREED to comment on the need to consider and prioritise infrastructure in relation to the location of new housing areas, such as a new larger settlement of new houses versus dispersing new developments over a wider range of settlements, ahead of the new houses being built.</p>
<p><u>26.36</u></p>	<p>The Coronation of His Majesty The King Celebrations – A request from members of the public was considered for a local celebration to take place to honour the Coronation of His Majesty The King which will take place on Saturday 6th May, 2023.</p> <p>It was AGREED to support an event and to create a working party with the clerk and members of the public. It was also AGREED that the Parish Council would work in association with the Worldham Community group as the working party to support the event and would manage the finances, insurance of the event and applications to any grant requests. Proposed: Cllr W Brock, Seconded: Cllr C Sole Action: Clerk</p>
<p><u>26.37</u></p>	<p>EXCLUSION OF MEMBERS OF THE PUBLIC AND PRESS The Motion “In accordance with the provisions of Sections 1(2) of the Public Bodies (Admissions Act 1960 the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted”</p> <p>The Exempt Session is being held to discuss a salary review of the Clerk with related terms of employment.</p> <p>It was AGREED for the parish clerk’s salary to be increased to £13.50 an hour (from £12.88 an hour) and that the WAH allowance is increased from £18.00 a month to £24.00 a month. This was in recognition of the clerks performance and the increase in the costs of living and the cost of running the office of the Parish Council from home. It is also noted that the clerk did not have a pay rise over the last financial year. The new rate is to start from the payment of January 2023 monthly salary that is due to be authorised and paid at the next meeting, February 2023. Proposed: Cllr W Brock, Seconded: Cllr R Twining Action: Clerk</p>

<u>26.38</u>	<p>To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised</p> <p>A parishioner asked whether the parish council had been notified of the plans to plant 700 trees on the land east of Pookles Lane, East Worldham. It was confirmed that the Parish Council had not been notified</p>
<u>26.39</u>	<p>Date of next meeting</p> <p>Meetings are normally held on the first Wednesday of each month, 7.30pm, at East Worldham Village. The next meeting to take place 1st February 2023.</p>
<u>26.40</u>	Items for next agenda
<u>26.41</u>	<p>The Chair closed the meeting at 8.40pm.</p> <p>Signed:</p> <p>Date:</p>

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Appendix 1 – Budget 2023/2024

Opening balance current account 01/04/22 9,073.31

Opening balance savings (Treasurer's) account 01/04/22 22,681.12

31,754.43

Opening balance WCBF 01/04/2022 **14,238.87**

2020/2021	2021/2022	-	2022/2023 (up to 31/12/2022)				2023/2024
Actual		-	Budget	Actual (up to 31/12/2022)	Under/Over Spent	Forecast	FINAL BUDGET
		<u>INCOME</u>					
12,268	12,268	Precept	14,476	14,476	-	14,476	16,648
91	68	Bank Interest	50	44	(6)	90	50
		VAT repayment					
1,382	1,760	Village Hall	1,000	-	(1,000)	-	1,000
120	1,697	Wayleave	900	1,770	870	2,100	1,500
4	4	Grants	4	4	-	4	4
-	2,842	S106	-	-	-	-	-
4,766		Other income (see below for Covid Grant)	-	-	-	-	-
10,000			1,000	3,638	2,638	3,838	1,000
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28,631	18,639	TOTAL INCOME	17,430	19,932	2,502	20,508	20,202
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EXPENDITURE

		ADMINISTRATION					
		Net salaries & allowances					
6,716	6,897		7,450	5,185	(2,265)	7,450	7,450
-	-	Pension Contributions (employer's & employee's)	-	-	-	-	-
-	9	Travel costs	120	59	(61)	90	120
20	20	Chair's Allowance	25	45	20	45	50
58	99	Stamps & Stationery	150	94	(56)	150	160
		Banking charges	-	-	-	30	-
113		Equipment purchase	800	66	-	-	-
						-	
-	1,065	Project costs (Covid project 2021 only)		-	-	-	-
-		Section 137 payments	-	-	-	-	-
		VILLAGE HALL					
474	267	Repairs & maintenance	1,000	124	(876)	600	1,000
		Village Hall electricity & testing					
1,798	697		1,800	854	(946)	1,100	2,000
49	50	Village Hall water rates	75	56	(19)	120	150
	-	Business rates	-	-	-	-	
150	180	Grass cutting (village hall)	160	605		605	400
		Renumeration (cleaners £372, £150 bookings)					
			-			-	-
	55	Project costs (Jubilee)					
51	95	Inspections/septic tank	100	-	(100)	95	100
623	350	Subscriptions & fees	450	281	(169)	314	400
440	400	Internal & External Audit fees	400	200	(200)	200	410

-	-	Professional fees	-	-	-	-	-
		Grant allocation (churchyard maintenance)					
600	600	PLAYGROUND	-	600	600	600	600
		Playground inspection (Inspection £67.50)	100			100	100
		Playground maintenace & Inspection					
1,944	1,355	Tree Survey	900	720	(180)	1,500	2,000
	600	Tree Maintenance Works				-	500
155		Training	1,500	1,540	40	1,540	1,000
		Election costs	500	98	(402)	400	500
			-				775
-	-	Insurance		-	-	-	
1,377	1,715	S106	1,600	1,115	(485)	1,115	1,200
1,538		Other (grant)		-	-		
	479		1,000	4,419		4,419	1,000
987	784	VAT on payments	1,000	695	(305)	1,000	1,000
17,093	15,717	Total Expenditure	19,130	16,756	(2,374)	21,473	20,915

11,538	2,922	<u>Excess/Shortfall of Income over Expenditure</u>	(1,700)	3,177	4,877	(965)	(713)
<i>Surplus</i>	<i>Surplus</i>		<i>Overspent</i>	<i>Surplus</i>		<i>Overspent</i>	<i>Overspend</i>

WORLDHAM COMMUNITY BENEFIT FUND

Opening Balance 1st April 2022

14,239

2020/2021	2022/2022
Actual	Actual

2022/2023 (up to 30/11/2022)			
Budget	Actual (up to 31/12/2022)	Under/Over Spent	Forecast

		<u>INCOME</u>				
4499	4,560	Wilsom Solar Farm Contribution	4560	4933.29		4933.29
0		Surplus returned from Jubilee		863.54		

4,499	4,560	<u>TOTAL INCOME</u>	4,560	5,797	-	4,933
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EXPENDITURE

		<u>GRANTS</u>				
798	165	Grants	-	2,142	2,142	1,940

798		Total Expenditure	-	2,142	2,142	1,940
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3,701	4,560	<u>Excess/Shortfall of Income over Expenditure</u>	4,560	3,655	1,237	2,993
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	Tax Base	Cost per band D household	Increase to precept
2022/23precept			
£14,476	196.57	£61.36	
2023/24 precept			
£16,648	200.27	£83.12	15%

Appendix 2
Existing Planning Applications updated
11/01/2023

Planning App. Ref No	Address	Proposal	Consultation Expiry Date	Case Officer	Parish Council Comments	Decision
SDNP/22/04737/FUL	St Nicholas Church Little Wood Lane West Worldham Alton Hampshire GU34 3BD	Extension to rear and access improvements.	12/12/2022	Ashton Carruthers	No Objections	
SDNP/22/05231/PA16	Oaklands Farm Green Street East Worldham Bordon Hampshire GU34 3AU	Application to determine if prior approval is required for a 17.5 metre high lattice mast mounted with 6 No. antennas, 2 No. 0.6 metre dishes, 2 No. equipment cabinets located within a compound measuring 8 metres x 6 metres comprised of 1.8 metre high close boarded fence. On behalf of an electronic communications code operator for the purpose of an operator's Electronic Communications Network.	07/12/2022	Janet Mullen	Support a full planning application to be made. Would like more consideration and information reference screening of the mast.	
55311/003	FUL Site South of, Cakers Lane, East Worldham, Alton	Change of use of land to provide an enclosed dog exercise field including a 1.9m high wire deer fence and gate, field shelter, parking area with associated track (corrected application number and Location)	04/11/2022	Lisa Gill	The parish council had no objection to the previous application and it was AGREED in principle that the parish council continue to have no objection however the council would like to see a limit identified of the number of dogs in attendance at any one time as per the professional dog walkers guidance.	Permission
SDNP/22/05198/APNB	The Oast House , Wick Hill Farm Lane, Hartley Mauditt, Alton, Hampshire, GU34 3BP	Prior approval for a proposed building for agricultural use - concrete block/timber clad building to replace existing agricultural building		Lisa Gill		Objection (05/12/2022)
SDNP/22/04072/FUL	The Oast House Wick Hill Farm Lane Hartley Mauditt	Terrace of four 1-bedroom properties for tourist accommodation, parking, landscaping and associated works including site preparation	10th October 2022	Matthew Harding	It was noted that this application falls slightly outside of the boundary. Neutral comment for this planning application however raised concerns that	

	Alton Hampshire GU34 3BP				the specific design of the building and the landscaping could be improved to fit in with the rural location.	
SDNP/22/03903/FUL	6 Tyling Cottages Green Street East Worldham Bordon Hampshire GU34 3AU	Retention of existing dog exercise pens with associated change of use of land. Use of existing agricultural storage building as kennels on an ad hoc basis.	7th October 2022	Nicky Powis	No objection as no change to the existing use and no current problems reported. It was noted that the council's previous concerns on noise, smells and traffic have not materialised.	Approved
SDNP/22/04045/HOUS	2 Old Rectory Court Wyck Lane East Worldham Alton Hampshire GU34 3AW P	Installation of Automated Roller door to existing brick-built carport.	6th October 2022		No objection	Approved
SDNP/22/02205/TPO	Old House Farm Shelleys Lane East Worldham Alton Hampshire GU34 3AQ	Sycamore - Fell (damaging grade II listed wall).	12th August 2022	Stewart Garside	WPC would like to find out more about the tree report submitted in this application and to understand whether it has come from a qualified expert before submitting any definite comment. However If the EHDC arboriculturist confirms that the tree is dying and there is no alternative action but to fell the tree, then the PC would have no objection to the felling of the tree	Approved
SDNP/22/03078/	APNB Meadow Farm Fishery Green Street East Worldham Bordon Hampshire GU34 3AU	Application to determine if prior approval is required for a new agricultural barn alongside existing barns of similar construction and appearance.			Neutral comment – but requests applicant demonstrates need	Application withdrawn
SDNP/22/01924/HOUS And SDNP/22/01912	LIS Pullens Hartley Lane West Worldham Alton Hampshire GU34 3BH	Proposal: Replacing existing conservatory along with associated minor internal changes, external restoration/repairs, and a small new car port to the existing unlisted modern barn.			No objection	Approved

21832/004	Green Croft Cottage, Hartley Lane, Hartley Mauditt, Alton, GU34 3BH	Side and front extensions together with internal alterations and the amendment of existing dormer windows to provide an additional bedroom and further ensuite bathrooms. Additionally alterations to the existing detached garage providing a first floor bedroom and ensuite.			No objection	Approved
SDNP/22/02498/APNB	Park Farm, Cakers Lane, East Worldham, Alton, Hampshire, GU34 3AF	Application to determine if prior approval is required for a proposed: erection, extension or alteration of a building for agricultural or forestry use.		Nicky Powis	No Objection	Prior Approval Granted
59174/001	Land at junction of Cakers Lane and Clays Lane	Change of use of land to provide an enclosed dog exercise field including a 1.9m high wire deer fence and gate, field shelter, parking area with associated track	09/06/2022	Lisa Gill	No Objection	
SDNP/22/01240/HOUS	Old House Farm Shelleys Lane East Worldham Alton Hampshire GU34 3AQ	Detached garage	11/05/2022	Susie Ralston	NO OBJECTION	APPROVED
SDNP/22/00953/HOUS	Brienz Shelleys Lane East Worldham Alton GU34 3AQ	Single storey rear kitchen extension, single storey side lobby, toilet extension, porch and alteration of existing garage. (Description amended 20/05/2022, as amended by plans received 12/05/2022 and 20/05/2022)	06/05/2022	Ashton Carruthers	NO OBJECTION	APPROVED
55506/002	Land East of the Old Dairy, Selborne Road, Selborne, Alton	Installation of renewable energy generating station comprising ground- mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter/transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements	22/04/2022	Kathryn Pang	OBJECTION	
22267/023	Hartley Park Farm, Selborne Road,	Construction of replacement multipurpose building (including shop, cafe and office Class E) for use in connection with the existing lavender	08/04/2022	John Holmes	No comment	PERMISSION

	Selborne, Alton, GU34 3HR	enterprise along with the setting out of parking area. (as amended by revised site plan received 21 February 2022)				
55311/002	Proposed Turbine Site South of Cakers Lane, East Worldham, Alton	Change of use of land to provide an enclosed dog exercise field including erection of 1.9m high wire deer fence and gate, field shelter and parking area with associated track	28/21/2021	Lisa Gill	NO OBJECTION	WITHDRAWN
APP/Y9507/W/21/3278658 SDNP/20/00778/FUL	Smiths Farm , Worldham Hill, East Worldham, Alton, GU34 3AT	Conversion of existing mixed use building (brewery and agricultural) to a mixture of uses	28/12/2021		NO OBJECTION	APPEAL ALLOWED
SDNP/21/05342/HOUS	3 New Buildings Lane West Worldham Alton GU34 3BJ	Retrospective application for the retention of the car port, deck and balustrade	20/12/2021	Luke Turner	OBJECTION	APPROVED
SDNP/21/04283/LDE	Smiths Farm Worldham Hill East Worldham Alton GU34 3AT	Lawful Development Certificate for an Existing Use - Use of building for ancillary residential purposes in association with Smiths Farm.	18/10/2021	Kate McLoughlin	NO OBJECTION	
SDNP/21/03082/LIS	The Oast House Wick Hill Farm Lane Hartley Mauditt Alton GU34 3BP	Listed building consent - Increase the width of the existing bi-fold doors, new oriel window, new dormer, new window in gable end wall and installation of new conservation roof lights in existing covered openings.	18/08/2021		NEUTRAL as no large material changes are proposed to the structure of the buildings and no concerns raised by the Heritage Officer.	APPROVED
SDNP/21/02991/FUL	Land South of Foxes Green Street Kingsley Bordon Hampshire	Change of Use of land for the creation of a 2 Pitch Gypsy/Traveller site, comprising the siting of 1 mobile home, 1 touring caravan, and erection of 1 dayroom, per pitch	19/07/2021		OBJECT - highway/access concerns for the site, the continued ribbon development along Green Street And again OBJECTION 06/12/2021	REFUSED
33619/007	Development of an Energy Recovery Facility and Associated Infrastructure at Alton Materials	Further information clarification form HCC	05/07/2021		OBJECT The new information provided did not alter the councils view that it will have a detrimental affect on the landscape, does not provide any robust modelling or forecasting of the traffic impact on the local road the B3004 through Kingsley and East Worldham and	REFUSED BY HCC 12 to 3 in February 2022 Notice for appeal has now passed

	Recovery Facility, A31, Alton GU34 4JD				provides no evidence that recyclable waste is not burnt.	
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