

Meeting of East Drayton Parish Council

Minutes of **East Drayton Parish Council Meeting** held on the 17th November 2025 at East Drayton Village Hall; the meeting commenced at 7pm.

Council Members & Officer Present:	Cllr Ann Stanley Cllr Sue Purnell Cllr Graham Small Benjamin Knox 1 Emma Griffin	Chairwoman Vice-Chair Cllr Piers Darlow Clerk/Responsible Financial Officer Members of the Public District Councillor
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Also, Present

15/25 To Elect a Chairperson of the Council
 Cllr Darlow **Proposed**, Cllr Purnell **Seconded** and the Council **resolved** that Cllr Stanley be elected Chairwoman of the Council. The Chairwoman together with the Proper Officer, signed the Declaration of Acceptance of Office of Chairwoman.

15/25/1 To Elect a Vice Chairperson of the Council if required
 Cllr Stanley **Proposed**, Cllr Small **Seconded** and the Council **resolved** that Cllr Purnell be elected Vice Chair of the Council.

16/25 To Approve Apologies for Absence
 Apology approved unanimously for both Ian Stephens and Richard Bond

17/25 To Record Declarations of Interest in any items to be discussed
 None.

18/25 To Approve the previous meeting Minutes
 After discussion, Cllr Stanley **Proposed**, Cllr Darlow **Seconded** and the council **resolved** to accept the minutes. The chairwoman signed the minutes of the previous meeting.

19/25 To Receive District & County Councillors Reports
Dist Cllr Griffin: Advised that, she attended the protest against the battery storage in Rampton. There are concerns that fires would cause evacuations of Rampton Secure Hospital and surrounding areas. A new flooding Warden has been appointed, Stephen Wainwright.

County Cllr Limber: Not in attendance

➤ Adjournment – (10 Minute max) Public Forum
 A member of the public provided an update with regards to the Neighbourhood Plan.

20/25 Finance:
Monthly Income & Expenditure
 After discussion of the Financial Information, circulated during the meeting, the council unanimously **resolved** to accept them as a true and accurate record.

1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Item</u>	<u>Amount</u>
Stuart Manson	Mower Fuel	£29.71
Benjamin Knox	Village Poppies	£289.98
Unity Trust Bank	Banking Fee	£6.00
N Power	Phone Box Electricity	£67.24
Unity Trust Bank	Banking Fee	£6.00
Total Payments		<u>£978.16</u>

2. Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw Council	Defibrillator Grant	£200.00
Bassetlaw Council	Precept	£6.00
Bassetlaw Council	Concurrent Grant	£1915.00

Total Receipts	<u>£2121.00</u>
<u>Bank Balances</u>	

Signed _____

Date _____

The Current Account Balance **£5161.59#**
Direct Debits and Standing Orders for staff salaries including PAYE and Pension, all **approved**
unanimously. **#£1,800 ring-fenced as reserves.**

3. To note the budget:
The Council noted the current status of the budget.
4. To remove previous councillor as signatory
Cllr Stanley **Proposed**, Cllr Darlow **Seconded** and the Council **resolved** that previous Cllr Manson be removed as a signatory for Unity Trust Bank account.
5. To Elect two new signatories
After discussion, Cllr Stanley **Proposed**, Cllr Purnell **Seconded** and the Council **resolved** that two new signatories, Cllr Darlow and Cllr Small be added to the Unity Trust Bank online banking account.

21/25 To note any Planning Responses to new planning applications and the One Earth Solar Farm National Infrastructure Planning Application

Since the previous meeting the parish council received the following applications:

- **25/01076/CAT “Carry Out Works to Trees Within a Conservation Area” Old Manor House Church Lane East Drayton Nottinghamshire – Council commented “No Objection”**

22/25 To Receive an update on the Neighbourhood Plan

A member of the public advised that the final fact check of the plan was completed at 12pm on the 17/11. All comments with regards to changes and issues found have been submitted. The village plan now passes over to Bassetlaw Council and will be put in-front of Bassetlaw Council on the 4th of December. If the plan passes the plan will go to election in February 2026.

23/25 To Discuss the future of the book exchange

The council discussed that the book exchange is to remain in its current place. The council also proposed that restoration be done on the Phone Box. A quotation for Red Paint, Defibrillator signage and light is prepared for the next meeting.

24/25 To Adopt the NALC IT Policy & convert the domain and clerk email to gov.uk to comply with Assertion 10

A new compliance requirement is coming in 2026 which Parish Council must adhere to known as Assertion 10, this is monitored via the external auditor. To comply a parish council must:

1. Comply with Data Protection UK GDPR and the Data Protection Act 2018
2. The website the parish council uses must comply with Web Content Accessibility Guidelines 2.2 AA standards
3. Adopt an IT Policy required to outline secure and lawful conduct for using digital devices and software, applicable to clerks, members, and other staff.
4. Councils must use a proper email address for the Clerk, an authority-owned generic email address, e.g. Every authority must have a generic email account hosted on an authority-owned domain, for clerk@abcparishcouncil.gov.uk and not personal or free services such as Gmail, Outlook, Hotmail, etc.

The parish council currently only complies with one out of four of these requirements, and needs to adopt the NALC approved IT policy template, a council hosted and maintained domain and a new clerk@eastdrayton-pc.gov.uk email.

Cllr Stanley **Proposed**, Cllr Darlow **Seconded** and the Council **resolved** that the IT policy be adopted with immediate effect and authorised the clerk to set-up a domain for the council and a .Gov email address for the clerk which will be hosted by Hugo Fox and an annual direct debit set-up for the payment of these services.

There being no further business, the Chairwoman thanked everyone for their contributions and closed the meeting at 20:31pm. The next meeting will be Monday 19th January 2026.