

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
Amberley, 5 The Street, Sporle, King's Lynn, Norfolk. Email: clerk.lhpc@gmail.com

AGENDA

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 7th March 2023 at 7.00pm in the Memorial Hall
Please note that this meeting will be recorded for the purposes of the Minutes**

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session.** (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors.** Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 7th March 2023 are a correct record.
6. **Matters arising:**
 - a) Update: Power at The Green for lighting Village Sign and Christmas illuminations. (MS)
 - b) Update: Plans for The Coronation May 2023 (TP)
 - c) Kings Coronation Playground package (TP)
 - d) Queens' Canopy – Planting a King's Tree (TP)
 - e) Update regarding cracks in wall along Church Path over the bridge (Clerk)
7. **To discuss and agree response (if any) for the following Planning Application:**
 - a) 23/500637/FULL PROPOSAL: Removal of 2no. outbuildings and erection of a two-bedroom dwelling with associated parking and landscaping. ADDRESS: 12 Cumberland Drive Lower Halstow Sittingbourne Kent ME9 7JA COMMENTS DUE BY: 22 March 2023, DECISION DUE DATE: 14 April 2023 CASE OFFICER: Emily Clark 01795 417469
8. **To Discuss any planning applications received between producing the agenda and this meeting.**
9. **Finance:**
 - a) Quotes for work to be done to the slope at the corner of the Recreation Ground to make it safer to use and to include a hand rail.
 - b) New noticeboard for The Green – New Quote with design alterations.

- c) Proposal for donation to the dog show.
- d) EDF Quote for a 29-month contract.
- e) Quote to pollard Willow Trees and to agree maintenance contract for Treecraft for the next financial year.

10. Policies:

- a) Policy and disclaimer for the website regarding outside content.

11. Correspondence:

- a) Email regarding the slope and handrail position on the recreation Ground
- b) Email regarding Royal Coronation Mugs, decorative and Display Products.
- c) Email from to include footpaths regarding the "No Horses" reminder.
- d) Email regarding Litter Picking, particularly along Wardwell Lane.
- e) Email overgrown path, Cygnet Close and Westfield Cottages.
- f) Email Tiller & Wheel Sound Walk, permission and donation sought.

12. To receive reports on the following:

- a) Parks & Leisure & Planning (MS)
- b) Footpaths and Hedgerow maintenance, Burial Ground and Allotments (TP)
- c) Parish Highways Plan (AS and K H-C)
- d) Brickfields and Seawall (TP)

13. To receive Clerk's report, to include:

- a) To note payment received since last meeting;
- b) To authorise Invoices for Payment – See Payments List.

14. Items for information only:

- a) Items for Website and Village News.
- b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

**Ann Smith (Mrs)
Parish Clerk**

Date: 2nd March 2023