



**Minutes of the Parish Council meeting held on
Monday 20th July 2026 at 19:00 at King George's Hall, West Dean.**

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Higgins	✓		
Councillor J Camilleri	✓		
Councillor Seabrooke	✓		
Councillor M Camilleri		✓	
Councillor M Lee	✓		
Councillor B Livesey		✓	
Vacancy	-	-	-

Also, in attendance:

Amanda Owen – Clerk, Wiltshire Councillor Gregory Cooper, PCSO John Taylor, PCSO Jenny Moss and three members of the public.

98/26	To receive Chair's opening remarks. Councillor Higgins welcomed those present to the meeting and thanked Councillor Lee & his wife Diane, for their efforts emptying the Village Hall of Parish Council equipment this morning. Thanks to Sally and Mary Grimshaw and Anne Hand for maintaining the planters at the train station and the Green.
99/26	To receive and accept apologies for absence. Apologies were RECEIVED and ACCETPED from Councillor Livesey and Councillor M Camilleri.
100/26	To receive declarations of interest relating to items on this agenda. Councillor Lee advised that he is a neighbouring consultee on two planning applications.
101/26	To approve the minutes of the full council meeting held on Monday 15th June. The minutes of the meeting held on Monday 18th May were AGREED as a correct record of the meeting. The Parish Council extended thanks to Gary Wolfe for his work at the Recreation Ground.
102/26	Public Forum. None.
103/26	To receive reports from Wiltshire Council & Wiltshire Police. Wiltshire Councillor Cooper provided the following report: - The Local plan has been withdrawn; a new version is being worked upon. Wiltshire Council are calling for sites by 26th September. - After consultation the car parking charges will be in place from 7am to 7pm. On Sunday's charging will start at 10:00. - Full council meeting taking place tomorrow (21st July). - The 2025 / 2026 budget sees a surplus of 0.8 million. - Reserves at £58 million, which is barely two years of reserves. The new financial officer advises of a structural deficit of £16 million for 26/27. Wiltshire Police report can be found at APPENDIX A.
104/26	To receive updates with regards to: Glebe Farm River Group Footpaths Footpaths Councillor Lee advised he had no further update on reported tickets but has noted that a path diversion has occurred on a couple of routes and the damaged bridge has been reported.

	River Group Upcoming item with regards to electricity quote so electric wiring can be moved and work can progress. Glebe Farm Councillor Higgins addressed those present and advised that a very useful and encouraging site visit had taken place with the Site Manager and the Construction Manager. Councillor J Camilleri provided the following updates: - Archaeological study concluded. - The site has been secured and a lot of rubbish has been cleared from the site. - The wooded area which is to become the responsibility of West Dean Parish Council has been cleared, more work to be done before they hand over the site. - The footpath to the rear of the site will be cleared allowing people to pass. - The footpath will be restored with gates / access points and the new footpath will be aligned to the existing footpath. - The pit in the woodland has been cleared out and agreed that it would be filled with site waste (soil & chalk). - During the site visit the Parish Council were given a tour of where the plots will be. - Envisaging an 18 month build. - The affordable homes will be completed first, then the remaining four homes will be completed. - Two self build plots will be provisioned and made ready. To register your interest, you will need to register with Test Valley Borough Council via their self build scheme. - Affordable housing: there is a process that you have to follow, which can be found on the PC website: https://www.westdeanvillage-pc.gov.uk/community/west-dean-parish-council-20589/glebe-farm/ - Also looked at Rectory Hill footpath and walked the site. Discussed various options to complete the works. A draft specification is under discussion. Councillor Higgins and the Church Warden addressed the meeting and advised that certain items of the specification are essential: - Gates and fence. - Footpath has to be 2 metres minimum. - Minimum distance from graves and no soil to be removed. - Minimal disturbance to the ground within the churchyard. - Diocese need to see a legal agreement in place between all land owners. - As much work as possible up front to ensure a smooth process noting that the Faculty agreement process is not a quick process. - Drafting form for tree works. Councillor Higgins advised that the Site Manager of Glebe Farm will be sending a time scale of works when plans are more formalised. Councillor Lee and Councillor Livesey will begin updating the draft specifications to be updated for each section (Landowner, church and recreation ground).
105/26	To agree the date for 2026 River Clearance. The date of the river clearance was agreed as Saturday 12th September.
106/26	To agree the Rectory Hill permissive footpath specification and draft agreement for landowners. Following further discussion, it was agreed that the draft documents would be updated for approval at the next Parish council meeting.
107/26	To agree a response to Wiltshire Councils 'Notice of Intention to Prepare a Variation to an Enhanced Partnership Plan and Scheme'. The Parish Council agree they had no comments to submit.
108/26	To agree a plan of action for the Himalayan Balsam at the Green. Councillor Lee volunteered to remove the Himalayan Balsam from the Green and contact Councillor Livesey to assist.
109/26	To agree the electricity quote from PE Solutions for street lights on the Green. It was AGREED to accept the electricity quote from PE Solutions at 5 years - SC 75p Day cost is 32.9p and night cost of 23.9p.

	Proposed by Councillor Higgins, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution.																																
110/26	To note the financial situation. The current financial situation and the reconciliation of the bank balance were NOTED with the bank balance at 30 th June 2026 being £31,557.89. The bank reconciliation can be found at APPENDIX B .																																
111/26	To approve the requests for payments for July. The payments as listed in the table below were APPROVED for payment. Proposed by Councillor Higgins, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution. <table><tr><th colspan="4">July Payment Requests</th></tr><tr><th>From</th><th>Item</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>Staff</td><td>Salary</td><td>July</td><td>£920.98</td></tr><tr><td>Lloyds</td><td>Bank Charges</td><td></td><td>£4.25</td></tr><tr><td>Clive Francis</td><td>Grass Cutting</td><td>Inv 010626</td><td>£564.00</td></tr><tr><td>DM Payroll</td><td>Payroll Adminstration</td><td>Inv 5429</td><td>£72.90</td></tr><tr><td>Chris Mundy</td><td>Playground Maintenance</td><td>Inv 19</td><td>£420.00</td></tr><tr><td colspan="3">Total</td><td>£1,982.13</td></tr></table>	July Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	July	£920.98	Lloyds	Bank Charges		£4.25	Clive Francis	Grass Cutting	Inv 010626	£564.00	DM Payroll	Payroll Adminstration	Inv 5429	£72.90	Chris Mundy	Playground Maintenance	Inv 19	£420.00	Total			£1,982.13
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	To consider the following planning application(s):																																
112/26	PL/2026/03252 Proposed Garage conversion to form annexe, with single storey extension to the rear. The Laurels, Rectory Hill, West Dean, Salisbury, SP5 1JL West Dean Parish Council has NO OBJECTION to this application. Proposed by Councillor J Camilleri, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution.																																
113/26	26/01224/FULLS Replacement porch, two storey side extension, single storey rear extension, replacement garage and construction of vehicular access. 4 Rectory Hill West Dean Salisbury Wiltshire SP5 1JL West Dean Parish Council has NO OBJECTION to this application. Proposed by Councillor J Camilleri, seconded by Councillor Seabrooke. All members voted unanimously to accept this resolution.																																
114/26	26/01157/FULLS Part single/part two-storey rear extension along with new front porch. 22 Hillside Close West Dean Salisbury Hampshire SP5 1EX West Dean Parish Council has NO OBJECTION to this application. Proposed by Councillor Higgins, seconded by Councillor J Camilleri. All members voted unanimously to accept this resolution.																																
115/26	26/01246/FULLS Single storey rear extension with flat roof and lantern and a small front porch. 20 Hillside Close West Dean Salisbury Hampshire SP5 1EX West Dean Parish Council has NO OBJECTION to this application. Proposed by Councillor Higgins, seconded by Councillor J Camilleri. All members voted unanimously to accept this resolution.																																
116/26	To agree the date of the next meeting. The date of the next meeting was agreed as Monday 21 st September.																																

There being no other business, the meeting closed at 20:36.

West Dean

On the team

Sgt Susan BROWN 2775

NB- The statistics do not account for incidents that police respond to but do not need any follow up (Road traffic incidents, minor incidents of Anti-social behaviour)

Nothing to report.

WEST DEAN PARISH COUNCIL			
Bank Reconciliation for the Year 2026 / 2027			
Opening Balance Community Account at 01/04/2026	£2,475.40	Opening Balance Instant Access Account at 01/04/2026	£24,348.74
Receipts 2026/27	4,500.00	Receipts 2026/27	11,854.13
Payments 2026/27	7,122.56	Payments 2026/27	4,500.00
Unpresented Cheques 2026/27			
Closing Balance Community Account 30/06/2026	£2,355.02	Closing Balance Business Bank Instant 30/06/2026	£29,202.87
TOTAL BANK BALANCES	£31,557.89		