

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Annual General Meeting

Held on Monday 12 May 2014

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. R Silvester, Cllr. N Vant, Cllr. P Ridgwell, Cllr. I Horner, Cllr. T Simmons,
Cllr. D Bimson, Cllr. G Hughes, Cllr. P MacLoughlin, Cllr. Mrs L Challiss, Cllr. R Crowther,
Cllr. L Jacobs.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop and seven members of the public.

Mr K Butcher and Mr D Palmer were also in attendance.

The meeting commenced at 7.00pm.

1. ELECTION OF CHAIRMAN AND SIGNING OF THE CHAIRMAN'S DECLARATION OF OFFICE

Nominations were called for the post of Chairman of Brandon Town Council. It was proposed by Cllr. T Simmons and seconded by Cllr. D Bimson that Cllr. S Edwards be elected.

It was proposed by Cllr. P Ridgwell and seconded by Cllr. N Vant that Cllr. R Silvester be

re-elected. A written ballot was taken.

Resolution Record No. **BTC/01/12/May/14**

CARRIED: By majority vote.

THAT COUNCILLOR REGINALD SILVESTER BE RE-ELECTED CHAIRMAN OF BRANDON TOWN COUNCIL FOR THE YEAR 2014/15.

The newly elected Chairman signed the Declaration of Acceptance of Office and took the Chair. He thanked members for their continued support.

2. ELECTION OF VICE-CHAIRMAN

The Chairman called for nominations for the post of Vice-Chairman of Brandon Town Council. It was proposed by Cllr. S Edwards and seconded by Cllr. T Simmons that Cllr. D Bimson be elected Vice-Chairman. There were no further nominations.

Resolution Record No. **BTC/02/12/May/14**

CARRIED: By majority vote.

THAT CLLR. D BIMSON BE ELECTED VICE-CHAIRMAN OF BRANDON TOWN COUNCIL FOR THE YEAR 2014/15.

3. CO-OPTION

The two candidates each gave a summary of their reasons for wishing to be co-opted to Brandon Town Council.

By majority vote, Mr Keith Butcher was co-opted to Brandon Town Council.

4. APOLOGIES

Cllr. S Edwards, Cllr. M Skinner.

5. DECLARATIONS OF INTEREST and additions to Members Register of Interests.

None.

Agenda items 10,11,12 were now heard.

10. Resolution Record No. **BTC/03/12/May/14**

Proposed by Cllr. D Bimson and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

11. Squadron Leader J Neilds reported there is to be night flying on the 19-22 May from 10.00pm to 12.00am. The Fourth of July celebrations at Feltwell Base will be going ahead this year. Falcons/ Red Arrows will be supporting the event. All welcome. Questions were invited.

12. TO RECEIVE REPORTS (if any) from County and /or District Councillors. Condolences were extended to Cllr. B Bishop on the recent tragic loss of a close family member.

Matters raised included the defective light in the Bury Road car park; dog fouling near The Ram and Brandon Bridge; monies for additional fencing at the allotment site.

Cllr. D Bimson reported he has been elected Vice-Chairman of Forest Heath District Council for the forthcoming year. Cllr. T Simmons said the Local Development Plan Consultation period is due to commence in June/July. There are to be three open days on Market Hill and presentations to town and parish councils. Town and Parishes are to be consulted by the District Council on how council tax monies are to be spent. Cllr. R Silvester said at the last Suffolk County Council meeting the Brandon Relief Road scheme was mentioned.

Members of the public raised matters relating to the lack of advertising for the Annual Town meeting; the flint plaques at the community centre; the nine stiles currently being stored at Ford Farm; Doodles Pond; a storage unit at the allotment site (an agenda item); town bus; A11 signage at Munford Roundabout; fencing and threshold at the south east corner of Victoria Avenue; the level crossing barriers at Brandon station.

The meeting was reconvened.

6. APPOINTMENT OF COUNCILLORS TO COMMUNITY GROUPS 2014/15

Brandon Heritage Centre	Cllr M Skinner, Cllr Tony Simmons
Brandon Neighbourhood Watch	Cllr P Ridgwell
Brandon Remembrance Playing Field	Cllr P MacLoughlin, Cllr Mrs L Challis
Community Association Representative	Cllr G Hughes
Public Transport Liaison Officer	Cllr P Ridgwell
FHDC Health Forum	Cllr D Bimson
Suffolk Association of Local Councils	Cllr G Hughes, Cllr T Simmons
Brandon Poor's Estate	Cllr D Bimson, Cllr L Challiss
Atmere & Lingheath Trust Charities	Cllr N Vant, Cllr R Silvester
Brandon Country Park	Cllr D Bimson
Brandon Voluntary Forum	Cllr G Hughes
Brandon Website	Cllr N Vant
Brandon Allotments	Cllr T Simmons
Safer Neighbourhood Team	Cllr G Hughes

8. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 7 April 2014.

Resolution Record No. **BTC/04/12/May/14**

Proposed by Cllr. G Hughes and seconded by Cllr. Mrs L Challiss.

CARRIED: Unanimous.

THAT THE MINUTES OF THE BRANDON TOWN COUNCIL MEETING OF MONDAY 7 APRIL 2014 BE ACCEPTED AS A TRUE RECORD.

9. MATTERS ARISING for information exchange only of the Brandon Town Council Meeting of Monday 7 April 2014. Matters raised included the removal of seats at The Lode; drainage problems at Sweden Place and London Road; felling of trees at Gas House Drove; wall at Wellington Close; footpath signage on the Nine Stiles Walk.

13. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

Results of the bus survey are as follows: 78 Yes: 8 No: 8 Yes but were not willing to pay:

5 Yes but would like other areas to be included i.e. Norwich.

14. ACCOUNTS

14.1 Resolution Record No. **BTC/05/12/May/14**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE APRIL 2014
ACCOUNTS FOR PAYMENT.

Date	Amount	Supplier	Net Total	VAT
Apr-14	14.00	J & D Green	14.00	
Apr-14	90.00	ICCM	90.00	
Apr-14	110.36	Finevale Service Station	91.97	18.39
Apr-14	1,018.00	SALC	1,018.00	
Apr-14	111.92	Thetford Garden Centre	93.27	18.65
Apr-14	196.56	FHDC	196.56	
Apr-14	16.62	Ian Smith Office Supplies Ltd	13.85	2.77
Apr-14	82.80	SLCC	69.00	13.80
Apr-14	189.00	Hyrosteps Ltd	157.50	31.50
Apr-14	17.00	LCR Subscription Renewal	17.00	
Apr-14	92.44	Neopost Limited (postage increase)	77.03	15.41
Apr-14	8.64	Fengate Fasteners Limited	7.20	1.44
Apr-14	139.50	Brandon Pat Testing	116.25	23.25
TOTAL:	2,086.84		1,961.63	125.21

14.2 Resolution Record No. **BTC/06/12/May/14**

Proposed by Cllr. R Silvester and seconded by Cllr. T Simmons.

CARRIED: 10 for 1 abstention.

THAT BRANDON TOWN COUNCIL APPROVES A CONTRIBUTION OF
ONE THOUSAND POUNDS TOWARDS THE TREE FELLING AT THE
BRANDON REMEMBRANCE PLAYING FIELDS PLAY AREA.

Cllr. L Jacobs declared an interest in this item. The Declaration of Interests Book was duly signed.

14.3 Resolution Record No. **BTC/07/12/May/14**

Proposed by Cllr. T Simmons and seconded by Cllr. R Silvester.

CARRIED: 9 for 2 against.

THAT BRANDON TOWN COUNCIL APPROVES A S137 DONATION TO
THE SAMARITANS FOR THE SUM OF TWO HUNDRED POUNDS.

15. STORAGE UNIT AT THE ALLOTMENT SITE

Unresolved pending further information.

16. WANGFORD PARISH COMMUNITY GOVERNANCE REVIEW

Resolution Record No. **BTC/08/12/May/14**

Proposed by Cllr. R Silvester and seconded by Cllr. I Horner.

CARRIED: 7 for 4 against.

THAT BRANDON TOWN COUNCIL A) DOES NOT SUPPORT THIS PROPOSAL AND B) THE LOCAL TOWN OR VILLAGE THAT MEMBERS FEEL WANGFORD SHARES A COMMUNITY IDENTITY WITH IS LAKENHEATH.

17. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/9/12/May/14**

Proposed by Cllr. D Bimson and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Annual General Meeting

Held at 7.00pm on Monday 12 May 2014

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL

ONLY THE RESOLUTIONS MAY BE DISPLAYED

AS A MATTER OF PUBLIC RECORD

18. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Of the Brandon Town Council Meeting of Monday 12 May 2014

Resolution Record No. **BTC/10/12/May/14**

CARRIED: Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE BRANDON TOWN MEETING OF MONDAY 12 MAY 2014 BE ACCEPTED AS A TRUE RECORD.

19. MATTERS ARISING from the confidential minutes of the Brandon Town Council Meeting of Monday 12 May 2014.

None.

20. GRAVEL PIT

Confidential

21. NEW CEMETERY

Confidential

With no further business the meeting closed at 9.05pm