

CHELFORD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

THURSDAY 14TH JULY, 2016 at 7:30 p.m.

at CHELFORD VILLAGE HALL, KNUTSFORD ROAD, CHELFORD.

PRESENT - Councillors: D. Wilson (Chairman), K. Chaudhuri, B. Brindley, J. Leach, A. Boon.
Members of Public (0).
Cheshire East Borough Councillor G. Walton.
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. **APOLOGIES FOR ABSENCE** - Councillor E. Michell - Unwell.
Councillor S. Hampson - Unwell.
PCSO L. Whitehead - Knutsford Rural Policing Team.

Decision a) To receive and approve the apologies for absence as listed above.

2. **DECLARATIONS OF INTEREST** -

- i) Councillor K. Chaudhuri - Agenda Item 7(ii)(d) - Member of Chelford CE Primary School PTA.
ii) Dr. E. M. Maddock - Agenda Item 8(i)(d) - Clerk & Responsible Financial Officer.

3. **MINUTES** -

- i) The Minutes of the Parish Council Meeting held 12th May, 2016 had been previously circulated to all Members.

44/16 **Resolved** a) **That the Minutes of the Parish Council Meeting held 12th May, 2016 be confirmed as a correct record and signed by the Chairman.**

Proposed Councillor B. Brindley Seconded Councillor D. Wilson All in favour

- ii) The Minutes of the Extraordinary Parish Council Meeting held 9th June, 2016 had been previously circulated to all Members.

45/16 **Resolved** a) **That the Minutes of the Extraordinary Parish Council Meeting held 9th June, 2016 be confirmed as a correct record and signed by the Chairman.**

Proposed Councillor B. Brindley Seconded Councillor D. Wilson All in favour

- iii) The Minutes of the Annual Parish Meeting held 17th May, 2016 had been previously circulated to all Members.

46/16 **Resolved** a) **That the Minutes of the Annual Parish Meeting held 9th June, 2016 be confirmed as a correct record and signed by the Chairman.**

Proposed Councillor B. Brindley Seconded Councillor D. Wilson All in favour

4. **PUBLIC FORUM FOR QUESTIONS** -

- i) No questions had been received from or were presented by members of the public.

5. **REPORTS FROM EXTERNAL ORGANISATIONS** -

- i) **Knutsford Rural Policing Team** - The latest Police Report had been published on the Village Website. It was noted that there had been a recent spate of burglaries within the area.
- ii) **Cheshire East Ward Member** - Borough Councillor G. Walton reported that Cheshire East Council planning department had recently recruited more planning officers which should allow planning applications to be determined within expected timescales. Recent illness has led to the Planning Enforcement team being under increased pressure. The additional documents relating to the Local Plan have now been submitted to the Planning Inspector with a view to recommencing the examination process in September, 2016. It was noted that the appeal relating to the proposed development of 350 homes at Mobberley had been dismissed. Tatton park will be hosting the RHS Flower Show from 20th July, 2016 and several music concerts are also planned for this year. It is planned to hold a public walk along the A556. The Cheshire East Council Town & Parish Council Conference will take place on 19th July, 2016. Councillors B. Brindley & K. Chaudhuri offered to attend this event on behalf of the Parish Council.

Updates on Parish issues: Mere Court Recreation Area - Several inspections of the site have taken place following complaints from residents. Cheshire East Council has agreed to improve the quality of the grass cutting by using an alternative mower and to remove overhanging branches from the trees.

Millbank Close - Work to cut back overhanging hedges and clear gullies in this area are scheduled to take place in the near future. **Oak Road** - Complaints have been received regarding the hazard caused by vehicles parking near to the junction with Knutsford Road. This matter has been added to the Cheshire East Council minor works list for consideration. Members noted that no complaints had been made to the Parish Council about this matter.

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- Decision**
- a) To receive and note the report from Borough Councillor G. Walton.
 - b) That the Clerk make a booking for Councillors B. Brindley and K. Chaudhuri to attend the Cheshire East Council Town & Parish Council Conference.

7:58p.m. - Borough Councillor G. Walton excused himself and left the meeting.

6. ELECTION OF VICE CHAIRMAN -

- i) Councillor D. Wilson reported that, following the need to suspend Standing Orders to elect the Chairman at the last meeting, he had now clarified the position and understood that the content of the Standing Orders was to allow all Members opportunity to become Chairman and to prevent a single Member monopolising the position. Councillor D. Wilson encouraged Members to consider whether they wish to become Chairman in the future and to consider if anyone wants to be elected as Vice Chairman. Councillor J. Leach advised that he did not want to be re-elected as Vice Chairman.

- 47/16 **Resolved**
- a) To record a vote of thanks to Councillor J. Leach for his work as Vice Chairman.
 - b) To defer the election of a Vice Chairman to the next meeting.

Proposed Councillor J. Leach

Seconded Councillor D. Wilson

All in favour

7. FINANCE -

- i) **Financial Statement 2016/17 as at 14th July, 2016 -** (Appendix A)

The Clerk presented the financial statement 2016/17 which was unanimously accepted. The Chairman noted that Mr. & Mrs. A. Norbury will no longer be providing planting services to the Parish Council.

- ii) **To authorise the following payments -** the Clerk outlined the basis of the following payments:

a) Direct Debit	E-ON	£19.15	Electricity charges: 01/04/16 - 30/06/16.
b) Cheque No. 001112	E. M. Maddock	£1,126.32	Salary 01/06/16 - 31/07/16 & Expenses.
c) Cheque No. 001113	H.M. Revenue & Customs	£95.00	Employee Income Tax.
d) Cheque No. 001114	Chelford Primary School PTA	£184.24	Grant towards Queen's 90 th Birthday Celebrations.
e) Cheque No. 001115	CPRE	£36.00	Annual Subscription 2016/17.
f) Cheque No. 001116	A. & O. Norbury	£468.00	Summer Planting 2016.

- iv) **Receipts -** the Clerk reported that the following receipts had been received since 1st April, 2016:

a) NatWest Bank plc. (Business Reserve Account)	£0.78	Gross Interest - April, 2016.
b) NatWest Bank plc. (Business Reserve Account)	£0.86	Gross Interest - May, 2016.
c) NatWest Bank plc. (Business Reserve Account)	£0.81	Gross Interest - June, 2016.
d) HM Revenue & Customs	£849.50	VAT Repayment 2015/16.

- 48/16 **Resolved**
- a) That the Statement of Account, as at 14th July, 2016 be received and the Clerk's and Chairman's observations duly noted.

- b) That the schedule of 6 payments be approved and duly authorised.

- c) That the report on receipts since 1st April, 2016 be received and duly noted.

- d) That Councillor D. Wilson write a letter of thanks to Mr. & Mrs. A. Norbury for their services to the Parish Council.

Proposed Councillor J. Leach

Seconded Councillor A. Boon

All in favour

8. CORRESPONDENCE -

- i) **To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate in relation thereto:**

- a) **Mrs. D. L. Birch - Concern regarding noise nuisance from events at Astle Park -** Councillor D. Wilson noted that this matter had been considered previously by the Parish Council, however, no action could be taken. No further information had been received from Mrs. Birch regarding progress with her complaint. It appears that the main cause of excessive prolonged noise nuisance is the recently held motorbike event rather than the other events at the site.

Decision

- a) That Councillor S. Hampson be asked to contact Mrs. Birch to determine whether any action is to be taken by Cheshire East Council in respect of her complaint.

- b) That the Clerk write to Cheshire East Council to bring to their attention the complaint received from a resident in respect of the recent event at Astle Park.

- b) **Police & Crime Commissioner - Macclesfield: Join the Conversation Event - 19th July, 2016.**

Decision

- a) That no Members were available to attend this meeting.

- c) **The Queen's 90th Birthday Celebrations Organising Committee - Acknowledgement of sponsorship of event -** Councillor D. Wilson reported that the event had been very successful.

Decision

- a) To record a vote to thanks to the organising committee for their efforts to provide a very

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enjoyable event for the community.

- d) **NALC - 2016 - 2018 National Salary Award** - The Clerk reported that the 2014 NALC salary scales had been updated in response to national negotiation.

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Resolved a) That the 2016 - 2018 NALC Salary Scales be adopted.

Proposed Councillor A. Boon

Seconded Councillor B. Brindley

All in favour

- e) **E-ON Notification of increase in electricity charges from 1st July, 2016** - The Clerk reported that the annual impact of the increase could be met within the existing budgetary provision.

Decision a) To receive and note the report of the Clerk.

- f) **Cheshire East Council - Tour of Britain Arrangements** - Members discussed the event which is taking place on Tuesday 6th September, 2016.

Decision a) That the Clerk submit a request for two bikes from Cheshire East Council for display within the Parish.

ii) **To receive and note correspondence received since the date of the last ordinary meeting:**

(Appendix B)

Decision a) To receive and note the correspondence received.

9. PLANNING & LICENSING APPLICATIONS -

i) **Applications for consideration -**

- a) 16/2885M - Second storey side extension and single storey rear extension - 36 Clay Heyes, Chelford.
b) 16/3062W - Variation of Conditions 2, 4 & 5 of permission 10/3078W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington.
c) 16/3064W - Variation of Conditions 2, 4 & 5 of permission 10/3080W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington.
d) 16/3200M - Variation to existing condition (ref: 15/5052M) condition 2. Removal of two large roof lights and insertion of 2 flat roof dormer windows on rear slope of extension - 5 Barncroft Close, Chelford.
e) 16/3287M - Non-Material Amendment to application 15/5807M - Removal of existing below ground fuel storage tanks and installation of 2 no new 60,000 litre double skin below ground storage tanks. Removal of existing forecourt canopy and installation of new at increased clear height of 4.5 metres min. Forecourt reinstatement including new pump islands and pumps. Replacement tank vent stack and re-location of air/water machine. 3 no. New car parking places - Chelford Garage, Alderley Road, Chelford.

Decision a) That no observations be submitted in respect of the above 5 planning applications.

ii) **Planning Application 10/3448M - Chelford Agricultural Centre** - Councillor D. Wilson reported that it is understood that Wright Marshall is currently considering an alternative site.

iii) **Planning Application 16/1353M - Former Mere Farm Quarry** - Councillor D. Wilson reported that amendments to the scheme relating to foul sewage had been submitted. The application now includes a 'package treatment unit' rather than a connection into a mains sewer. Councillor D. Wilson added that he had made representations to Borough Councillor G. Walton asking why the Parish Council had not been informed of the amendment to the application, however, no response had yet been received from the planning officer.

iv) **Planning Application 16/0504M - Eddie Stobart Ltd.** - Councillor D. Wilson reported that he had been made aware that Chelford CE Primary School were raising concerns about the inclusion of the apartments in the scheme on the grounds that this type of accommodation had a lower probability of yielding children to attend the school. Borough Councillor G. Walton was currently trying to arrange a meeting for key stakeholders, including the Parish Council, to discuss the inclusion of apartments further.

10. HIGHWAY MAINTENANCE & ENHANCEMENTS -

i) **Outstanding highway matters from/since previous meeting:**

- a) Dilapidated fencing, Holmes Chapel Road, from The Post Office towards Chelford Bridge.
b) Speed monitoring along A535 Holmes Chapel Road in vicinity of St. John's Church.
c) Broken verge retaining flags along Holmes Chapel Road near to St. John's Church.
d) Damaged sign along Alderley Road (opposite Alan F. Holmes Picture Framing).
e) Damaged lighting column near to Chelford Roundabout junction with Chelford Road.
f) Footway 'siding out' between Chelford Roundabout and St. John's Church, Holmes Chapel Road.

Decision a) That Councillor D. Wilson write to the president of the Cricket Club to establish whether any action is to be taken regarding the dilapidated fence along Holmes Chapel Road.

b) That the Clerk write to Cheshire East Council to request an update regarding the damaged lighting column near to Chelford Roundabout.

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ii) To receive highway matters for attention from Members -

- a) Councillor J. Leach reported that the verges along Knutsford Road near to the Shell Garage were being damaged by lorries parking. Councillor D. Wilson reported that in order for any action to be taken there needs to be photographic evidence of the parked lorries.

Decision a) That the Clerk submit a request to Cheshire East Council that protective posts be installed in the verges opposite to the entrances into Shell Garage to reduce the damage caused to the verges by lorries visiting the site.

11. ASSETS -

i) Village Field -

- a) **RoSPA Inspection Report - April, 2016** - The Clerk reported that she had contacted the Inspector in respect of the issues raised in the report. It appears that the removal and smoothing of the protruding element of the bolts causing concern would be a satisfactory resolution to the issue.

Decision a) That estimates be sought for the removal of the protruding bolts and the adjustments required to the play area gate.

- b) **Request for Croquet Lawn** - It was reported that, following the request, made at the Annual Parish Meeting, two individuals have come forward offering local croquet facilities. The details of these offers have been forwarded to the resident who made the request. No further communication on this matter has been received.

Decision a) To note that the Village Field is not suitable for the provision of a croquet lawn.
b) To confirm the actions of the Clerk in forwarding information to the resident regarding local croquet facilities.

c) That no further action be taken in respect of this matter.

- c) **Village Field Bookings** - The Clerk reported that the Toddler Group fund raising activity had been cancelled. No other bookings had been brought to the attention of the Clerk, however, she was aware that other groups had used the site.

Decision a) To receive and note the report of the Clerk.

- d) **Non-play use of Village Field** - The Clerk reported that she had received representations from a resident regarding non-play use of the Village Field. It was reported that damage to a vehicle parked at the Village Hall was caused by caravans leaving the field. The Clerk raised additional concern that non-play uses of the field required additional documentation to be provided to the Parish Council to ensure that the insurance position of the Parish Council was maintained. It was also noted that the Village Website was currently advertising additional parking for the Village Hall on the field which, again, has implications for the Parish Council.

Councillor D. Wilson reported that, in the past, the Village Field had been managed by the Parish Plan Team, however, now that this was returning to the Parish Council it was necessary to set out how this was to be done. It had been previously agreed that bookings to use the field and maintenance contracts should be managed by the Clerk. There was also a necessity to undertake regular inspections of the site which could be undertaken by Members.

It was also agreed that it was necessary to determine what, if any, charges would be applied for use of the facilities. It was noted that consideration would need to be given to how charges would be applied where the use of the field was associated with a booking at the Village Hall.

9:05p.m. - Councillor J. Leach declared an interest in this discussion as a member of the Village Hall Management Committee and left the room.

Members considered the current situation and agreed that the booking of the Village Field was independent of the Village Hall. There may be instances when the field is not available, due to existing bookings or on safety grounds, therefore, all bookings need to be administered by the Parish Council. Consideration was given to the booking of the field for non-play uses. Concern was expressed that these uses may incur additional maintenance costs to the Parish Council, e.g. damage caused by vehicles, along with greater administrative implications.

Members discussed potential charging strategies and agreed that residents using the field for play should not be charged. Further consideration needs to be given to use of the facilities for non-residents, businesses and non-play uses.

- Decision** a) That Councillor A. Boon be nominated to undertake regular inspections of the Village Field facilities.
b) That the Clerk provide Councillor A. Boon with a check sheet to form the basis of the regular Village Field inspections.
c) That the Clerk prepare a draft scale of charges for the Village Field relating to non-resident,

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business and non-play uses for consideration at a future meeting.

- d) That the Clerk write to the Village Hall Management Committee to explain the current position and to request that all bookings of the Village Field be directed to the Clerk.

9:17p.m. - Councillor J. Leach rejoined the meeting.

- ii) **Chelford Village Website** - Councillor D. Wilson reported that, following the concerns raised by the Clerk at the last meeting, he had made enquiries regarding the ownership and responsibility of the Village Website. It would appear that the website is not owned by the Parish Council despite the statement on the website indicating that it is "owned and operated by Chelford Parish Council". A request has been made that these statements be amended to reflect the position so that residents are not misled as to the responsibility for the website. It was noted that there is a moderator for the website who ensures that inappropriate material is not published, however, it is, at present, unclear where the liability lies in the event of adverse action against website content.
- iii) **Parish Council Notice Boards** - Councillor D. Wilson reported that the Clerk had now been provided with a key to the notice board at the Post Office. Consideration was given to securing additional keys. Councillor J. Leach also requested that consideration be given to purchasing additional magnets for use in the Dixon Drive notice board.

50/16

- Resolved** a) That the Clerk be authorised to purchase two additional keys for the notice board at the Post Office.
- b) That the Clerk be authorised to purchase additional magnets for the notice board at Dixon Drive.

Proposed Councillor A. Boon

Seconded Councillor B. Brindley

All in favour

- iv) **Village Planters at Dixon Drive** - The Clerk reported that a complaint had been received from a resident that the position of the planter at Dixon Drive is limiting the visibility of motorists leaving Dixon Drive.

- Decision** a) That the position of the planter be assessed when the winter planting takes place to allow any movement to be undertaken when the planter is empty.

12. VILLAGE MAINTENANCE/IMPROVEMENTS -

- i) **Mere Court Recreation Area** - Councillor D. Wilson reported that the outcome of the work programmed following the inspections undertaken by Borough Councillor G. Walton and Cheshire East Council is still awaited. At present, there appears to be a perception among some residents that the Parish Council is responsible for the site which is not the case. The Parish Council still holds funds to undertake repairs and maintenance work to the fencing and benches which will be done in due course.
- ii) **Hedge Cutting Responsibilities** - The Clerk reported, following communications with Network Rail and Northern Rail, that it appears that they are responsible for the roadside hedges near to the station. At present there are no plans to undertake any trimming works as these are instigated from reports from the Local Highway Authority.

- Decision** a) That the Clerk write to Cheshire East Council to request that the hedges near the station be assessed with a view to reporting them to Network Rail and Northern Rail for trimming.

- iii) **Future Village Maintenance contract arrangements** - The Clerk reported that consideration needs to be given to maintenance arrangements for 2017/18. It was noted that the next contract requiring consideration is for winter planting.

- Decision** a) That the Clerk arrange for the winter planting contract to be advertised on the website, in local parish magazines and to contacts who have expressed an interest in maintenance work in the past.

- b) That future maintenance arrangements be considered at a future meeting.

13. COMMUNITY FACILITY PROVIDERS -

- i) **Chelford Tenants & Residents Association (CTARA) - Future of Astle Court Community Room** - The Clerk reported that no further information had been received.

ii) Parish Plan Team -

- a) **Future of Parish Plan Team** - Councillor D. Wilson reported that efforts were currently being made to consider how to spend residual funds held by the Parish Plan Team. A new tennis net had recently been purchased and consideration was being given to further items.
- b) **Outdoor Table Tennis Project - Concluding Actions** - The Clerk requested that a formal notification of asset transfer be secured from the Parish Plan Team and that documents supporting the 25 year guarantee of the equipment be provided for Parish Council records.

- Decision** a) That Councillor D. Wilson secure the outstanding documents from the Parish Plan Team.

- iii) **Parish Broadband** - Councillor D. Wilson reported that he had been advised that the new cabinet at

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the end of Dixon Drive had had little impact upon the speed of broadband available to residents. A letter had been sent by the Chairman to Connecting Cheshire to request that further investment be directed to Chelford during the next phases of broadband rollout.

- iv) **Parish Defibrillator** - The Clerk reported that the cost of providing defibrillator equipment would be in the region of £850 - £1,500 depending upon whether a grant was available from the British Heart Foundation. Equipment can be purchased independently or through the Knutsford Community First Responder Team who can offer support with maintenance of the equipment. It is usually necessary for the North West Ambulance Service to approve the proposed location of the equipment.

Decision a) That the Clerk contact the North West Ambulance Service to determine possible locations for installing defibrillator equipment.

- v) **Chelford Surgery - Retirement of Dr. P. Madden** - Councillor D. Wilson reported that Dr. P. Madden had now retired from Chelford Surgery and asked Members to consider whether the Parish Council should write a letter of thanks on behalf of the Parish for his services to the community.

Decision a) That Councillor D. Wilson write a letter of thanks to Dr. P. Madden for his services to the residents of Chelford.

- vi) **Chelford Station Volunteers** - Councillor D. Wilson reported that he had recently attended a meeting with the Arriva (new rail franchise operator) who set out likely changes to the way in which station volunteers will be managed. The Station Adopter scheme is likely to cease and volunteers may need to form groups to monitor the station. Further details will be made available in due course.

14. NEIGHBOURHOOD PLAN -

- i) **Neighbourhood Plan Progress** - Councillor D. Wilson reported that he had not yet placed an article on the website calling for volunteers to join the steering group. It was noted at a recent ChALC meeting that the proposed Neighbourhood Planning & Infrastructure Bill may have implications for Neighbourhood Plans.

15. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA -

- i) Parish Council Assets Register & Register of Deeds & Other Documents in respect of Parish Council owned/held assets.
ii) Bus Shelter - Knutsford Road.
iii) Parish Council Policy Review.

16. DATE OF NEXT MEETING - Thursday, 8th September, 2016 at 7:30 p.m. at Chelford Village Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

Decision a) That a resolution to exclude the Press and Public from the remainder of the Meeting was not necessary as no items were to be considered at Item 17.

17. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - None.

The meeting was declared closed by the Chairman at 10:07p.m.

Signed:

Approval Date - 8th September, 2016

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APPENDIX A

Financial Statement for 2016/17 as at 14 July 2016					
Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to May 2016 £.	Agenda July 2016 £.	Budget Balance £.
	Receipts				
13,500.00	Precept	17,486.00	8,743.00		8,743.00
0.00	Balances	0.00	0.00		0.00
9.88	Investment Interest	0.00	0.00	2.45	0.00
0.00	Sale of Assets	0.00	0.00		0.00
3,862.00	Grants, Donations & Refunds	194.00	194.00		0.00
60.00	Contra Income	0.00	0.00		0.00
681.96	V.A.T. Refund (15/16)		0.00	849.50	143.80
18,113.84	Total Receipts	17,680.00	8,937.00	851.95	8,886.80
	Payments				
4,615.46	Salary (Clerk)	4,560.00	1,256.97	1,126.94	2,176.09
0.00	National Insurance (Employer)	0.00	0.00		0.00
911.67	Allowances (Clerk)	650.00	90.28	94.38	465.34
139.50	Chairman/Member Allowances	0.00	0.00		0.00
38.69	Administration	210.00	0.00		210.00
100.00	Audit Fees (Internal & External)	350.00	0.00		350.00
1,328.89	Insurance	1,500.00	0.00		1,500.00
280.64	Sect. 137 Donations	690.00	0.00	184.24	505.76
1,480.00	Grants - Churchyard Maintenance	1,380.00	0.00		1,380.00
50.00	Parish Council Newsletter	100.00	50.00		50.00
0.00	Christmas Trees & Lighting	300.00	0.00		300.00
117.08	Street Lighting (Electric & Repairs)	225.00	18.24	18.24	188.52
358.80	Website	450.00	179.40		270.60
563.50	Village Planters	600.00	0.00	390.00	210.00
1,266.25	Village Field Maintenance	1,700.00	0.00		1,700.00
200.00	Hedge Cutting	300.00	0.00		300.00
130.00	Playground & Playing Field Inspections	300.00	133.00		167.00
297.00	Tennis Coaching	650.00	0.00		650.00
150.00	SIDS	400.00	0.00		400.00
0.00	Professional Services	300.00	0.00		300.00
0.00	Advertising	75.00	0.00		75.00
35.00	Data Protection Registration	35.00	0.00		35.00
379.52	Subscriptions/Affiliation Fees	470.00	393.85	36.00	40.15
97.50	Room Hire	340.00	0.00		340.00
25.00	Training	120.00	0.00		120.00
1,373.00	Asset Purchase / Maintenance	1,225.00	7.50		1,217.50
0.00	Contingency	750.00	0.00		750.00
60.00	Contra Expenses	0.00	0.00		0.00
849.50	V.A.T.		64.89	78.91	
14,847.00	Total Payments	17,680.00	2,194.13	1,928.71	13,700.96
	Cash/Bank Reconciliation				
		01/04/16	12/05/16	14/07/16	31/03/17
	Balance B/Fwd.	29,591.30	29,591.30	36,334.17	35,257.41
	Add Total Receipts	17,680.00	8,937.00	851.95	8,886.80
	Less Total Payments	-17,680.00	-2,194.13	-1,928.71	-13,700.96
	Balance C/Fwd.	29,591.30	36,334.17	35,257.41	30,443.25
	Cumulative Balances				
		Balance	Balance	Balance	Balance
		01/04/16	12/05/16	14/07/16	31/03/17
	General Funds	27,068.94	33,811.81	32,735.05	27,920.89
	Earmarked Reserves	2,522.36	2,522.36	2,522.36	2,522.36
		29,591.30	36,334.17	35,257.41	30,443.25

Chairman's initials
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CASH/BANK RECONCILIATION AS AT - 14 July 2016

CASH

Balance Brought Forward 01/04/16	29,591.30	
Plus Receipts	9,788.95	
	39,380.25	
Less Payments	4,122.84	
Balance Carried Forward 14/07/16	35,257.41	

BANK (Natwest)

Business Reserve Account -	19,687.48	05/07/16
Add income/transfer received since above statement		
	0.00	
Less unrepresented cheques		
	0.00	
		19,687.48 14/07/16
Current Account -	17,558.64	05/07/16
Add income received since above Statement		
	0.00	
	0.00	
Less unrepresented cheques/ Transfer		
Approved 60.00		
For approval 1,928.71		
	-1,988.71	
		15,569.93 14/07/16
Total Bank Balances 14/07/16	35,257.41	

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APPENDIX B

CORRESPONDENCE

Received	Cheshire Association of Local Councils (ChALC) -
-	ChALC Weekly Bulletin - 19, 26 May 2016, 2, 9, 17, 23, 30 June 2016, 7 July 2016.
23/05/16	ChALC Newsletter - May 2016.
23/05/16	Advance notice of Macclesfield Area Meeting date: 5 th July, 2016 at Mottram St. Andrew Village Hall.
31/05/16	Planning Training Sessions.
31/05/16	Reminder: Power, Duties & Precept Training Session 15 th June, 2016.
09/06/16	ChALC Annual Meeting 2016 - Call for Motions.
09/06/16	Reminder: Clerks & Councillors Induction Training Session 30 th June, 2016.
30/06/16	Reminder: Management & Meetings Training Session 13 th July, 2016.
	Cheshire East Council -
-	Traffic Management LAP Reports - 12, 19, 26 May 2016, 2, 9, 16, 23, 30 June.
-	Partnerships Newsletter - May/June 2016.
16/05/16	Notice of Referendum.
08/06/16	Support available for Queen's Birthday Celebration events.
10/06/16	Invitation to Town & Parish Council Conference - 19 th July, 2016.
14/06/16	Partnerships Newsletter - Call for articles July/August 2016 edition.
16/06/16	Grants available for Central Heating for fuel poor households in your community.
17/06/16	Transport Services Solutions - Competition at Royal Cheshire County Show.
20/06/16	Section 106 Fact Sheet.
20/06/16	Surplus Vehicle Scheme.
09/06/16	Call for volunteer stewards for Tour of Britain.
14/06/16	Tour of Britain - Peloton Convoy outline.
01/07/16	National Scams Awareness Month.
	Cheshire Emergency Services -
11/05/16	Deputy Chief Constable Janette McCormick - Statement in relation to the change in threat level specific to Northern Ireland-related terrorism.
01/06/16	Police & Crime Commissioner and Chief Constable's report - May 2016.
14/06/16	Police & Crime Commissioner - Policing Priorities Survey.
04/07/16	Police & Crime Commissioner and Chief Constable's update - June 2016.
	Rural Services Network -
-	Weekly News Digest - 9, 16, 23, 31 May 2016, 6, 13, 21, 27 June 2016, 4 July, 2016.
-	Rural Opportunities Bulletin - June 2016, July 2016.
-	Hinterland Newsletter - 13, 20, 27 May 2016, 3, 10, 17, 24 June 2016, 1 July 2016.
-	Rural Vulnerability Service - Rural Transport (May 2016), Rural Broadband (May 2016), Fuel Poverty (June 2016), Rural Transport (June 2016).
-	RSN Spotlight - Rural Health (May 2016), Rural Economy (June 2016), Older People (June 2016).
17/05/16	RSN Seminar - Mind the [Rural] Gap - Access to Services and Rural Proofing - 6 th July, 2016 in London.
09/06/16	Rural Conference 2016 - 6-7 th September, 2016 in Cheltenham.
	Other Correspondence -
-	Healthwatch Cheshire East - 17/05/16 - Pharmacy Project; 25/05/16 - e-Bulletin; 30/06/16 - e-Bulletin.
-	Public Sector Executive - Newsletter 9, 12, 16, 19, 23, 26, 31 May 2016, 2, 6, 9, 13, 16, 20, 27, 30 June 2016, 4 July 2016.
-	HMRC - 12/05/16 - HSE & HMRC joint webinar; 23/05/16 - Benefits & expenses webinar; 27/05/16 - PAYE webinars; 06/06/16 - Updates on Tax Year changes; 10/06/16 - HMRC support to successfully operate PAYE; 13/06/16 - HSE & HMRC joint webinar; 14/06/16 - HMRC webinars; 17/06/16 - New dates for HMRC webinars; 21/06/16 - Getting PAYE right; 24/06/16 - Employee Benefits and Expenses; 25/06/16 - National Living Wage Information; 27/06/16 - Employer e-learning Opportunities; 28/06/16 - Statutory Payments Webinars; 29/06/16 - HSE & HMRC joint webinar.
-	Manchester Airport - 23/05/16 - Arts tickets; 14/06/16 - Overnight runway closure 14-15/06/16; 01/07/16 - Bloodhound Supersonic Car Event for schools and uniformed groups.

CHELFORD PARISH COUNCIL

-	CPRE - 13/05/16 - Campaign to stop Greenfield development; 24/06/16 - Results of Light Pollution and Dark Skies survey; 28/06/16 - Update re campaign to stop Greenfield development.
-	E-ON - Monthly Market Report - May 2016, June 2016. 02/06/16 - Energy Market Regulation Update presentations.
-	Unlock Democracy - 09/05/16 - Petition re fair voting system; 20/05/16 - Election Expenses Investigation; 24/06/16 - Brexit - what now?
-	Community & Voluntary Services - 09/05/16 - e-bulletin; 11/05/16 - Volunteer Gala night 9 th June 2016; 20/05/16 - e-bulletin; 27/05/16 - The Voice newsletter; 03/06/16 - e-bulletin; 08/06/16 - Training in the Macclesfield Area; 14/06/16 - Training News; 17/06/16 - e-bulletin; 22/06/16 - The Voice Newsletter; 01/07/16 - e-bulletin.
02/06/16	East Cheshire Hospice Christmas Tree Collection - Awarded the Queen's Award for Voluntary Service.
02/06/16	Information Commissioner - Newsletter - June 2016.
05/06/16	Mr. P. Lai - Petition re: Action to reduce suicide.
06/06/16	Knutsford Town Council - Town Ranger Services.
27/06/16	Cheshire and Wirral Partnership NHS Foundation Trust - Trust Magazine - June 2016.
27/06/16	Age UK Cheshire East - Men in Sheds.
	Advertisements -
-	Broxap Litter Bins & Recycling Units - 10/05/16 - Heavy Duty Litter Bins; 11/05/16 - Access control & Traffic management; 17/05/16 - Derby E Range Litter Bins; 18/05/16 - Outdoor Picnic Units; 24/05/16 - Double Capacity Bins; 25/05/16 - Steel Bollards; 31/05/16 - Vandal Resistant Litter and Recycling Bins; 01/06/16 - Bespoke signage; 07/06/16 - Dog Waste Bins; 08/06/16 - Heavy Duty Seats and Benches; 14/06/16 - Steel Litter Bins; 15/06/16 - Low Maintenance Stainless Steel Bollards; 21/06/16 - Round Litter and Recycling Bins; 22/06/16 - Heavy Duty Tree Grilles and Tree Guards; 28/06/16 - Cast Iron Litter Bins; 05/07/16 - Revitalise your Parish.
-	11/05/16 - Parish Council Website services; 20/05/16 - Realise Futures Eco Furniture; 21/05/16 - Glasdon Street Furniture; 23/05/16 - HAGS Play Equipment; 01/06/16 - Kompan Gym Equipment; 09/06/16 - Cheshire Community Development Trust - DBS & Payroll services; 15/06/16 - Phoenix Systems Services Ltd; 16/06/16 - Kompan Play Equipment Price Reduction; 16/06/16 - Realise Futures Play Fire Engine offer; 07/06/16 - Expression Media Ltd. - Induction Loops, Sound Systems and Video Projection; 28/06/16 - Unipart Dorman - Traffic Calming Products; 30/06/16 - Realise Futures Eco Furniture - New play Fire Engine.