

## **NOTICE OF MEETING**

To: Cllrs R Blackmore, M Collins, S Dawkins, H Jones, G Lait, C Popovici-Birkby, C Terry, D Willmin

You are hereby summoned to the Annual Meeting of Weston Turville Parish Council which will be held at Weston Turville Village Hall on Thursday 21<sup>st</sup> May 2026 at 7pm for the purpose of transacting the following business.

Rachel Blackmore, Chair of Council  
14<sup>th</sup> May 2026

**Members of the public and press are welcome to attend**

### **OPEN FORUM FOR RESIDENTS (15 MINUTES ALLOCATED)**

Before the meeting, members of the public are invited to make representations for a maximum of 3 minutes, as per the Council's Standing orders. Issues will be heard and noted but no decisions can be taken at this part of the meeting.

## **AGENDA**

### **26.87 ELECTION OF CHAIR**

### **26.88 ELECTION OF VICE CHAIR**

### **26.89 APOLOGIES** - To receive any apologies for absence

### **26.90 DECLARATIONS OF INTEREST**

- a) To declare any pecuniary or personal interests relating to the agenda
- b) To consider any written requests for dispensation received

### **26.91 MINUTES OF PREVIOUS MEETING**

To approve the minutes of the previous meeting of the Parish Council held on 16<sup>th</sup> April

### **26.92 MEMBERSHIP AND REMIT OF COMMITTEES AND WORKING GROUPS**

- a) To agree the Committee membership, chairmanship and Terms of Reference
  - Finance, Governance and Personnel Committee (max 6 members)
  - Planning and Highways Committee (max 6 members)
- b) To agree representation on the Neighbourhood Plan Steering Group
- c) To agree Barley Close Working group membership

### **26.93 REPRESENTATION AT EXTERNAL BODIES**

To agree representation on the following external bodies/groups

- a) East Bucks Community Board
- b) ARLA Liaison Group
- c) BALC Parish Liaison meetings
- d) Hampden Fields Liaison meetings
- e) CAWT Liaison meetings

### **26.94 ANNUAL ACCOUNTS 2025-26**

- a) To note and approve the bank reconciliation to 31/03/26
- b) To note and consider the internal auditor's report
- c) To agree and sign the Annual Governance Statement 2025-26
- d) To agree and sign the Accounting Statement 2025-26
- e) To confirm the dates for the exercise of public rights will be 3rd June – 14th July

### **26.95 BANKING ARRANGEMENTS**

- a) To review and approve the direct debits and standing orders in place
- b) To review the bank signatories and agree any changes

**26.96 REVIEW OF POLICIES**

- a) Standing orders
- b) Financial Regulations
- c) Code of Conduct
- d) Scheme of Delegation

**26.97 FINANCES**

- a) To approve the payments
- b) To review and confirm subscriptions for 2026-27

**26.98 PARISH COUNCILLOR VACANCIES**

To consider any applications for co-option for the Weston Turville Village Ward vacancies

**26.99 CLERK VACANCY**

To note the resignation of the Clerk and recruitment process, to agree interview panel  
To consider arrangements for in the interim and approve hours for locum staff

**26.100 ASTON REACH**

- a) To consider the purchase of a defibrillator and agree its location

**26.101 THE PADDOCKS**

To consider adopting the streetlights on this development along with the commuted sum

**26.102 ENVIRONMENT**

- a) Weston Turville Wombles, to consider restarting the monthly litter pick
- b) The Glebe Field Community Wildbelt project, review of resident and parish councillor engagement

**26.103 WESTON TURVILLE TIMES**

- a) To consider format of the magazine in the future and the costs of printing 100 hard copies and revise advertising rates
- b) To agree the editor for 2026-27

**26.104 EQUIPMENT SAFETY INSPECTIONS**

To consider the quote to carry out the quarterly safety inspections of recreation equipment

**26.105 CLIMATE ACTION**

- a) To receive an update from Cllr Blackmore on the work strands from the climate action plan
- b) To consider the electric vehicle hire scheme

**26.106 BUS SERVICES** - To receive an update from Cllr Willmin

**26.107 WEBSITE** - To consider quotes received for a new website

**26.108 MATTERS FOR INFORMATION**

To enable Councillors to report on any meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council or to request agenda items for the next meeting.

**26.109 DATE OF NEXT MEETING** - The next meeting will be on Thursday 18<sup>th</sup> June 2026 at 7pm

**26.110 CONFIDENTIAL ITEMS**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted

**26.111 LAND TRANSFER**

To consider accepting the transfer of land in the village to the Parish Council and approve legal costs