

## **LITTLE WENLOCK PARISH COUNCIL**

### **MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 14<sup>th</sup> NOVEMBER, 2011 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.**

**11/11/01 Declaration:**

Parish Councillor Mr. Steve P. Holding read out his Declaration of Acceptance of Office which he duly signed and which was countersigned by the Clerk. Councillor Mr. S. P. Holding submitted a completed General Notice of Registrable Interests to the Clerk. The Chairman welcomed Councillor Holding to the Parish Council.

**11/11/02 Members present:**

Councillors Mrs. S. Hutchison (Chairman), Mr. E. Roberts (Vice Chairman), Miss J. Esp, Mr. S. Holding and Mr. A. Lees.  
Mr. J.F. Marcham – Parish Clerk.

**In attendance:**

T&W Cllr. Jacqui Seymour.

Laura Pennells (Local Parish Council Shadowing Award Scheme.)

**Members of the public:**

3 members of the public were present.

**11/11/03 Apologies for absence:**

Apologies were received from T&W Borough Councillors J. Seymour (who attended later in the meeting) and T. Kiernan.

**11/11/04 Declarations of Interest:**

Councillor Roberts declared a personal interest in item 8d and Councillor Holding in item 9b.

**11/11/05 Public Session:**

No one wished to speak.

**11/11/06 Minutes:**

The minutes of the Parish Council meeting held on 10<sup>th</sup> October 2011 were **approved** and signed by the Chairman.

**11/11/07 Affordable Housing:**

Cllr. Lees reported that he had received an email on 25<sup>th</sup> October 2011 from Fiona Stewart informing him that T&W are proceeding with the affordable housing survey in accordance with the amendment made by LWPC on 11<sup>th</sup> October 2011. She also indicated that she will inform LWPC when the survey is to be carried out.

**11/11/08 Highways:**

- a. Councillors Esp and Lees had met with Lee Barnard and it had been a good meeting. They had driven him around the parish, talked about the highway concerns and showed him correspondence

dating back to 2003 concerning speeding, parking at the Forest Glen etc. A weight limit on Willowmoor Bank was discussed. However there has been no further response from him since the meeting. It was reported that a recent email from Stuart Freeman, in relation to The Wrekin Forest Partnership (WFP) had not even mentioned LWPC. Councillor Esp had raised the issue of a speed limit at the bottom of the Wrekin with WFP and had stated that it was more important than encouraging more people to visit the Wrekin. She pointed out that WFP was not an elected body and that LWPC was and therefore T&W should be dealing with LWPC over highway issues. It was further pointed out that the white lines at the junction of the road to Cluddley at its junction with Ercall Lane had not been renewed. It was **resolved** to invite both Stuart Freeman and Lee Barnard to the next Parish council meeting on 12<sup>th</sup> December at 7.00 pm.

- b. Flooding at Coalbrookdale Road: Cllr. Lees stated that there was nothing further to report.
- c. Traffic management: See "a".
- d. Over hanging trees: the Clerk reported that T&W had informed the land owners by letter of the concerns and had made recommendations and raised their awareness to a 'duty of care'. Concern was again expressed about the dangerous nature of the willow tree and it was resolved to contact T&W again for an update on the situation and what action can be taken especially as the landowner had been made aware of the problem some time ago.
- e. Brown Tourist signs "The Wrekin": The Clerk reported that he had requested T&W to inform LWPC of the cost of the sign but no response had so far been received.

#### **11/11/09 HLSMCLC Funding applications:**

- a. Street Signs: Cllr. Lees reported that approval had been given for the entry signs and interpretation boards and that a grant of £20,700 had been made. LWPC had agreed to contribute £1000 towards the project. Cllr. Lees reported that the final quotation had been sent to Dave Coxill at T&W. Discussion then followed as to what wording should be placed on the entry signs under the village names: New Works – "Historic Mining Heritage", "Gateway to the Wrekin"; Little Wenlock – "A Domesday Village", "Nestling under The Wrekin". It was **resolved** that Cllr. Lees would email everyone to seek a consensus of opinion on the subject. The Clerk advised the PC not to order the signs until the money had been paid into the bank by T&W and that he would "chase-up" T&W to try to get the grant paid into the LWPC bank account as promptly as possible.
- b. Coalmoor Road footpath: The PC is awaiting a response from T&W regarding quotations.

#### **11/11/10 Rights of Way:**

Cllr. Lees outlined the project regarding the renovation of part of the footpath at Swan Farm and the Duke of Edinburgh Award. He stated that some of the work had been done and that there was already a visible improvement. The remaining work involves the laying out of 7 tons of planings to raise the path by 3 to 4 inches so that is above the water line. It was agreed that Cllrs. Lees and Holding would liaise over the arrangements to do this. Cllr. Lees reported that a risk assessment had been carried out in relation to William Dickinson's work on the project and that this had been signed by his parents.

**11/11/11 T&W Your Money, Your Project:**

- a. It was proposed that funding be requested for a new finger post at Arleston Hill with the location identified on the post as there is no present identification of the hamlet.
- b. It was **resolved** to wait until the costs and funds available had been decided before committing any further monies from the PC.

**11/11/12 Clerk's Appraisal:**

- a. It was **resolved** that Cllr. Holding be a member of the employment committee.
- b. It was **resolved** that the appraisal process take place on Tuesday 6<sup>th</sup> December at 7.30 pm at Upper Coalmoor Farm in Cllr. Holdings office.

**11/11/13 Christmas Tree:**

It was **resolved** that the PC would purchase a Christmas Tree for the Village Hall from the Raby Estate.

**11/11/14 Jubilee Celebrations:**

- a. It was **resolved** that those who were 18 or younger on the day of the Jubilee would be presented with a memento of the occasion.
- b. It was **resolved** to seek further quotations before setting a budget for the Jubilee.

**11/11/15 New Works:**

- a. Grit bin: A new grit bin had been situated on paving slabs in New Works Lane. A request from a resident for a grit bin situated at Green Gables had been approved by T&W.
- b. Bench: The PC was awaiting a response from Harworth Estates (UK Coal) in relation to siting the bench on their property.
- c. Bus Shelter: In spite of 2 emails to T&W no response had been received regarding planning permission and the siting of a bus shelter that is not on a bus route.
- d. Daffodils: These had now been planted.
- e. Housing development proposed by Harworth Estates: It would now seem that Harworth Estates contacted T&W in relation to the Local development framework and pointed out that they had land

suitable for development and that is shown on the Strategic Housing Land Availability Assessment (April 2010) reference 435 of 125.10 ha suitable for 1000 dwellings.

#### 11/11/16 Internal Auditor:

It was **resolved** to appoint Mrs. Sue Hackett as the internal auditor following the death of John Nicholls who had done the job for many years.

#### 11/11/17 Meeting dates for 2012:

It was **resolved** that the following dates be approved:

9 <sup>th</sup> January.	11 <sup>th</sup> June.
13 <sup>th</sup> February.	9 <sup>th</sup> July.
12 <sup>th</sup> March.	20 <sup>th</sup> August
16 <sup>th</sup> April.	No meeting in September.
30 <sup>th</sup> April (Annual Parish Meeting).	8 <sup>th</sup> October.
14 <sup>th</sup> May (Parish Council AGM).	12 <sup>th</sup> November.
	10 <sup>th</sup> December

It was **resolved** to hold a meeting in August instead of September as three members of the PC would not be able to attend the September meeting and it would therefore not be quorate.

#### 11/11/18 Telford & Wrekin Constituencies boundary proposals:

T&W Cllr. Jacqui Seymour outlined the various proposals to the PC. Firm proposals would be submitted by the government at the end of 2012.

#### 11/11/19 Clerk's Report:

- a. Correspondence: Letter from Mark Pritchard MP dated 31<sup>st</sup> October entitled "Highways issues and Little Wenlock" with attached letter from T&W.  
Letter from Dr. David Llewellyn of Harper Adams University College in response to a complaint about tractor speeds etc raised by a local resident
- b. Defibrillator: There had been two responses to the request for volunteers to train to use defibrillators. It was felt that this was insufficient and it was also felt that our nearness to emergency services, and the fact that an ambulance/medic could be here in less than 8 minutes, did not warrant pursuing the matter further. It was therefore **resolved** to write and thank the parishioners who had volunteered but not to pursue the matter any further.
- c. New Neighbourhood Planning Regulations: Information was placed in the circulation pack.

#### 11/11/20 Planning:

Planning reference TWC/2011/0858.

Installation of 10kw Solar PV system on Little Wenlock Village Hall externally 42 panels to be fitted to the south-east facing roof. (Full details of the planning application are in the October circulation pack).

This was **approved** subject to no objections from neighbours.

Planning reference TWC/2011/0934

Proposed two storey extension built over existing ground floor lavatory.  
The Old Hall, Church Lane, Little Wenlock, TF6 5BB.

This was **approved** subject to no objections from neighbours.

**11/11/21 T&W Borough Liaison:**

- a. T&W Cllr Seymour outlined a new triage system being operated by the ambulance service for 999 calls to ascertain the level of urgency.
- b. T&W Cllr Seymour asked why she had not received the minutes of the previous meeting. It was **resolved** that minutes of meetings be sent to Cllr. Seymour once they had been checked for inaccuracies by parish councillors.

**11/11/22 Individual Parish Councillor Updates:**

- a. Cllr. Lees produced a written report on the recent meeting of the HLSMCLC outlining the grants that had been made. It is attached to these minutes.
- b. Cllr. Hutchison gave the following report on the recent Candles meeting:  
It was confirmed that planning permission for Candles had been granted until December 2012 subject to the 106 agreement being signed. Veolia did not anticipate that tipping would be complete by then, which could imply that they would apply for an extension or change the restoration plans.  
There were no issues regarding rights of way. Shropshire Wildlife Trust would like to be involved with the DP site. The siting of the bus shelter at New Works was still not decided as planning advice was awaited from T & W.  
There were no complaints in August regarding Candles, 2 complaints in September (odour and dust), and none in October. Peter Thomas inspected the site on the morning of 2nd November and had found everything to be in good order. The next meeting will take place on 8th February 2012 at 4.00 p.m.
- c. Cllrs. Hutchings and Esp attended the AGM and Conference of ALC on Saturday 5<sup>th</sup> November. They reported that the association had reverted back to its original title Shropshire Association of Local Councils (SALC). They reported that it was all about Shropshire and that there was no one from T&W on the panel.
- d. Cllr. Lees introduced Laura Pennells who was participating in the Shadowing Award. Laura had attended the parish council election count on 20<sup>th</sup> October and had also seen how the agenda was set for this meeting. Laura stated that it had been very helpful and that she had now nearly completed the 10 hour shadowing programme. She still had to complete a profile on some of the

parish councillors. She thanked the parish council for allowing her to take part in the scheme.

- e. Cllr. Esp had attended the first half hour of the Wrekin Forest Partnership meeting which was held on the same evening as this meeting. She stated that she felt that our highway issues are not appropriate in this forum and must be addressed through LWPC. The issue of rural crime was raised and concerns were expressed about theft from farms and poaching. The Clerk (NHW co-ordinator) stated that he intended to try to re-vitalise the community NHW scheme during 2012.

### 11/11/23 December Newsletter:

The Clerk had provided a list of possible items for inclusion. It was **resolved** to include an item about the presentation of a memento for the Jubilee celebrations. Cllr. Esp would write an article about traffic and Cllr. Lees about village signs.

The Clerk gave the following copy dates for 2012:

Copy date:	Month published:
23 <sup>rd</sup> January	February.
19 <sup>th</sup> March	April
21 <sup>st</sup> May	June
16 <sup>th</sup> July	August
21 <sup>st</sup> September	October
19 <sup>th</sup> November	December

### 11/11/24 Finance:

- a. Cllr. Hutchison had completed the quarterly audit and found everything perfectly fine and all the balances checked out.
- b. The balances in both accounts on 1<sup>st</sup> November were as follows:  
The balance in the Community account is £7,321.17 with all cheques cleared and in the savings account £5,786.92 giving a total working balance of £13,108.09.
- c. The request for a grant to "Compass Lift Information Café" was declined.
- d. It was **resolved** to add the installation of possibly two litter bins at New Works to the 2012/13 budget.
- e. It was **resolved** to pay the following accounts:

K. Smith Contracting	Grass cutting etc	£459.00
S. Bloomfield	Supply and bulb planting	£450.00
S. Bloomfield	To make and install bench	£400.00
A. Lees	CD Discs for Parish Plan	£3.10
Npower	Street lighting, energy charge	£80.58
Npower	Street lighting, energy charge	£33.63
E-ON	Light repair	£48.44
Madeley print Shop	Printing 20 copies of the Parish Plan	£80.00
Madeley Print Shop	Domain Name renewal	£10.79
Elaine Adams	Plants for New Works planters	£57.37
J.F. Marcham	salary	£238.58
HMRC	PAYE	£59.58

### 11/11/25 Date of the next meeting:

Monday 12<sup>th</sup> December at 7.30 pm in the Village Hall. Subject to change to 7.00 if T&W Highway Officers can attend.

## Report : HLSCFSG Meeting 7<sup>th</sup> November 2011

Meeting was scheduled for the full committee to consider all current applications requesting funding, and give approval / rejection by individual members voting accordingly. Detailed discussions by committee members of all application proposals are confidential.

10 current applications were considered. On specific applications that had required clarification, sponsors gave short presentations prior to a vote taking place.

Results as follows:

Little Wenlock Village Hall - Solar panels	£25,924 Rejected.
Wild Wrekin Trail – Interpretation booklet	£1,875 Approved.
New Works Wildlife Project – Community project	£50,137 Approved.
Little Wenlock Wooding – Skills training	£18,474 Decision deferred. More details. required
Wrekin Forest 4 All – Repairing and clearing pathways	£24,060 Partial approval of £8,900 for Waymarkers and Map only.
Wrekin Trundle – Improve pathways to multi user status	£124,000 Partial approval of £74,175 for Environment impact assessment, plus Sections 1 and 2 of the proposed route.
Street Signs – Enhance and add to existing street signs	£29,493 Partial approval of £9,747 for Village entry signs plus Interpretation Boards.
Footpath Coalmoor Rd	£14,260 Approval subject to queries on quotations for work being resolved.
Miners Monument – Located in Telford Town Park Planning	£1,900 Decision deferred. permission required.
Wellington Scouts Group – Restoration of scout hut	£5,000 Approved.

TOTAL APPROVED £174,094

The next meeting to consider applications deferred and any new applications, will take place in April 2012.