

Yattendon Parish Council

Full Council Minutes

Minutes of the Full Council Meeting held Online via Zoom on Thursday 16th September 2021.
Commencing at 8:04pm.

Members Present: Gordon Robertson, Chairman
Anne Harris, Vice-Chairman
Philip Bickford Smith
Georgie Rudge
Adam McCormick

Members Absent: Nicky Meadows

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: None

Minutes

- 21/22-048 To receive, and consider for acceptance, apologies for absence from Members of the Council**
Apologies were received and accepted from Councillor Meadows.
- 21/22-049 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**
No declarations of interest or requests for dispensation were received.
- 21/22-050 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared a personal interest**
There were no questions, comments or representations.
- 21/22-051 To approve the Minutes of the Parish Council Meeting held on 22nd July 2021**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman will sign the minutes at the next face-to-face meeting.
- 21/22-052 To discuss any matters arising from the Minutes of the Full Council Meeting held on 22nd July 2021**
There were no matters arising.

- 21/22-053 To receive an update on planning applications since the previous meeting**
No applications have been responded to using delegated powers since the last meeting.

West Berkshire Council has notified the following decisions since the previous meeting:

Application Reference	Location	Proposed Work	Parish Council Response	WBC Decision
21/01568/ FUL	The Forge, The Square, Yattendon, RG18 0UF	Change of Use of Former Forge and curtilage to Retail (Class E).	Support	Approved

- 21/22-054 To discuss potential changes to the Wellhouse**
Investigation has taken place into the potential removal of the brick behind the wooden framework, to either be left open or with the additional of a see-through weather protection, and to add seating inside. An article canvassing public opinion will be put in The Broadsheet.

- 21/22-055 To review the following policies:**
a) Health and Safety
b) Home Working Policy
c) Lone Working Policy
Resolved: The policies were reviewed and the Council will continue using these policies.

- 21/22-056 Finance:**
a) To receive the Finance Report and approve the payments listed
Resolved: To approve the payments listed on the Finance Report in Appendix 1.
b) To review the most recent quarterly budget summary
The budget summary to end of July 2021 was noted.

- 21/22-057 Matters for future consideration and information**
A request from West Berkshire Council for a contribution towards the library service had been received. It was noted that this has not been included in the budget for this financial year.

The Council agreed they would seek to hold the November meeting in the Village Hall.

There being no further business, the meeting was closed at 8:43pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at bank at last bank reconciliation 31st August 2021

Lloyds Bank Current	£7,036.40
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Income received 17th July - 9th September 2021

None	£0.00
Total	£0.00

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
06-Aug	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for July	£253.94
09-Sep	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Aug	£273.04
16-Sep	BACS	Triangle Management	Refuse disposal July	£55.20
16-Sep	BACS	Triangle Management	Refuse disposal August	£55.20
16-Sep	BACS	Yattendon and Frilsham PCC	Courtesy lights payment for first half of year	£24.00
16-Sep	BACS	Yattendon and Frilsham PCC	Grant for maintenance of burial ground for first half of year	£1,250.00
Total				£1,911.38