

Ivinghoe Parish Council

Minutes of a Meeting Held on Tuesday 12<sup>th</sup> January 2016

Present: Councillors K Groom (Chairman), A Dicker, R Benton, C Bamber and S Lott.

Malcolm Stubbs – NDP Group

District Councillors C Poll & S Jenkins.

Mrs Maxine Hayes- Clerk

3 members of the public

Items on Agenda		
1. Public Question Time	<p>1.1 Bob Corn raised concerns over recent reports that the Scout hut on The Lawn had been condemned. The Parish Council were not aware of this but did report that Pitstone were building a multipurpose hall to be used by all groups including the scouts.</p> <p>1.2 He also raised concern about the Thatching Hook which was still in disrepair and Councillor Groom agreed to chase this matter.</p> <p>1.3 Brian Dale asked the Parish Council to contact PC Duthie to ascertain their criteria for enforcing speed limits.</p> <p>1.4 Discussion took place over the planning permission given to Vicarage Farm and the extended lorry parking. Councillor Groom agreed to contact the enforcement officer about this.</p>	<p>KG</p> <p>KG</p>
2. Attendance and Apologies	Apologies were received from District Councillor D Town.	Clerk
3. Declaration of Interest	Councillor R Benton declared an interest in Agenda item 6 – APP/J0405/W/15/3139640 - Planning Appeal Six Acres.	Clerk
4. To receive reports from District and County Councillors	<p>4.1 District Councillor Poll reported on the recent anticipated budget increases for the forthcoming year of approximately 1.99%.</p> <p>4.2 The Edlesborough Neighbourhood Plan was progressing.</p> <p>4.3 Concern had been raised that there was a possibility of cutting community support officers.</p> <p>4.4 A discussion would take place at the January 2016 meeting of the Local Area Forum (LAF) on oral health in Buckinghamshire.</p>	Clerk
5. To approve the minutes of previous meeting.	It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held 1 <sup>st</sup> December 2015 were approved as a correct record and were signed by the Chairman.	Clerk
6. Planning Applications	<p>6.1 The following applications were discussed and decisions made:</p> <p>15/04090/APP – 20 High Street, Ivinghoe – Demolition of existing conservatory &amp; garage/workshop and erection of single storey rear extension to dwelling and detached outbuilding – <b>No Objections</b></p> <p>15/04256/APP – Wards Coombe Main Road, North Dagnall, Bucks – Demolition of existing garage and outbuilding and construction of new garage/store and new outbuilding/pool building – <b>No Objections</b></p> <p>16/00016/APP – Lancefield, Great Gap, Ivinghoe – Demolition of existing conservatory and erection of single storey side extension, raising of roof to provide first floor living accommodation including insertion of dormer and provision of balcony, new pitched roof to existing flat roof to rear and bow windows to the front. – <b>No Objections.</b></p> <p>16/04355/APP – Demolition of existing single storey rear extension and erection of replacement part two storey part single storey rear extension. – <b>No Objections.</b></p> <p><i>Councillor R Benton had declared an interest in this application and took no part in the discussion.</i></p> <p>6.2 APP/J0405/W/15/3139640 - Six Acres Ivinghoe Aston –The Parish Council had submitted their objections to the Planning Inspector.</p>	Clerk/ All
7. To approve Parish Council response to AVDC local plan consultation	7.1 The Parish Council response had been submitted and the Clerk had received confirmation that the information was being included in their consultations.	Clerk
8. Neighbourhood Development Plan	<p>8.1 Malcolm Stubbs had attended the meeting and gave the following report:</p> <p>He had taken over and Chairman from Richard Freeman. The Parish Council expressed their thanks to Richard for all his hard work on behalf of the NDP. The group were slightly behind with their timescales but this was due to the Christmas holidays. They were currently still working on the final draft of the analysis from the recent consultations and the questionnaire was due to be circulated to all residents over the next couple of months. The Parish Council would be consulted on the questionnaire before it was distributed. It was still anticipated that the Referendum was likely to take place by April 2017.</p>	NDP team

<p>9. Footpaths, Bridleways, Trees and Playgrounds</p>	<p>9.1 Councillor Groom asked that any councillors reporting blocked bridleways or footpaths provide photographic evidence.</p> <p>9.2 The work to the tree on the Lawn had been completed.</p> <p>9.3 The Clerk was asked to report the tree on the corner of Station Road and High Street which was the responsibility of the County Council. The tree was looking distressed and there was concern it could cause an accident if the branches were to fall on the road. The Clerk was asked if a site meeting could be arranged.</p> <p>9.4 It was PROPOSED SECONDED and APPROVED that the Parish Council would organise another Play Around the Parishes session for April at a cost of £360. The Clerk was asked to organise a 3 hour event on Friday 8<sup>th</sup> April am. Bob Corn confirmed that the Hub would be available should indoor space be required.</p> <p>9.5 Councillor Groom reported that there had been no further progress on the renewal of the lease in Ivinghoe Aston. The solicitor had suggested asking a barrister to look at the documentation to ascertain if Neil Ashby had a statutory requirement to renew the lease. It was PROPOSED SECONDED and APPROVED to instruct the solicitor to undertake this work at a cost of £200 - £300.</p> <p>9.6 The Parish Council discussed the recent email from Ivinghoe Entertainments regarding the use of the Lawn and erecting of a marquee for the Summer festival. It was agreed to give permission for the use of the Lawn free of charge on the condition that if the parish Council were approached about use of the Lawn for a paid booking they would have to share the space.</p>	<p>KG</p> <p>Clerk /KG</p> <p>Clerk</p>
<p>10. Highways, Streets and transport (to include Street Lighting and Speed Watch)</p>	<p>10.1 Councillor Groom reported on the recent correspondence received from Tring Council regarding the proposed development of 900 houses and the effect this would have on Tring Station parking arrangements. The Parish Council fully supported the proposals to an integrated transport strategy. They would also add the additional comments: To improve the services to and from Cheddington station To improve the cycle network To divert the no 61 bus service to provide better transport links to Tring station.</p> <p>10.2 The vehicle outside the Post office had been reported to the Police. The car was taxed and insured but it had been unclear if the car had been stolen.</p> <p>10.3 The final draft of the report produced by Ben Hamilton Baillee and would be distributed through the LAF. A report on feedback from the presentation would be included at the February meeting. It was agreed that a joint launch of the report with Pitstone Parish Council asking Ben to make the presentation would be a good idea. The Clerk would contact Pitstone and suggest this to them.</p> <p>10.4 Councillor Bamber gave an update on the recent correspondence with Dave Roberts, Bucks CC and the B488 .</p>	<p>Clerk</p> <p>Clerk</p>
<p>11. Allotments</p>	<p>11.1 Following the recent reminders to those allotment holders regarding their untidy and unkempt plots it was agreed to write to Mr &amp; Mrs Hetherington giving notice to terminate their tenancy. They would be given 28 days from the date of the letter to remove all their personal items and livestock from the plot.</p> <p>11.2 Following discussion with one of the allotment tenants regarding the keeping of bumble bees it was PROVED SECONDED and APPROVED to allow plot holders to keep bees with the following conditions: (1) Before keeping bees on site the Parish Council are to be informed. (2) The bee keeper is to be affiliated to an existing bee keeping association that has 3<sup>rd</sup> party public liability cover, or alternatively, take out 3<sup>rd</sup> party public liability insurance in their own name. (Copies of whichever to be sent to the PC on an annual basis) (3) The bee keepers to be responsible for all public safety in respect of the bees on the allotment site and for the safety and well being of their bees. (4) The bee keepers on giving up their plot are to ensure that the bees and hives are removed safely.</p> <p>The Parish Council intend to ask a local bee keeping expert to come and give a talk on bee keeping at the allotment in the Spring and details will be circulated nearer the time. The Terms and Conditions will be amended to reflect this change.</p> <p>11.3 The recent email from Peter Snowdon regarding dog mess on the allotments would be acknowledged and comments noted.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>12. Clerks Report</p>	<p>The Clerk gave the following report to the meeting:</p> <p><u>12.1 Play Areas</u> A site meeting is required to look at the minor points raised in the last playground report. Agreed to organise this.</p> <p>The Following correspondence had been received and was actioned or noted:</p> <ul style="list-style-type: none"> <li>• Aylesbury Ramblers – Notice of new walks programme -<i>noted</i></li> <li>• BALC – Notice of Royal Garden Party May 2016 – 90th Birthday celebrations – <i>Agreed to nominate Councillor Groom</i></li> <li>• Community Impact Bucks – Dates of forthcoming courses - <i>noted</i></li> <li>• BALC – Update on Legal Topic Note 79 Staff pensions - <i>Noted</i></li> <li>• Rural Services Network – Note of event 9/2 Making Rural Settlements Work - <i>noted</i></li> <li>• Ben Hamilton Baillee – Final Version of Ivinghoe Traffic Report</li> <li>• Let’s Talk Health Bucks – Notification of Children’s and Young Persons Therapy Services - <i>noted</i></li> </ul>	

- Karen Groom – Tring Station – a need for integrated cross county planning – *This had been dealt with under agenda item 10.1*
- Roy van De Poll – Copy letter re Alternate Counsels Opinion - *noted*
- Chilterns Conservation Board – Chalk and Trees magazine - *Noted*

13. Financial Matters  
Payment of Accounts Balances

13.1 The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:

Contracts and Salaries	Clerks Salary January, Clerks expenses, office costs, litter clearance	£ 851.71
Cheddington PC	25% monthly charge for MVAS maintenance contract	£ 46.93
Baby Badger	updating IPC website	£ 45.00
Eon	Street Lighting Power	£ 101.21
Rural Services Partnership	Attendance A Dicker at Health conference 29/1	£ 90.00
Roderick Wilson	Work to damaged tree on Lawn and removal of branch	£ 240.00
AVDC	Dog waste bin collection March 15 - April 16 (including cleaning of bins)	£ 711.90
Wicksteed	Playground inspections	£ 108.00
	<b>NDP Expenditure</b>	
Pitstone Parish Council	hire of display boards NDP event	£ 180.00
Shaping communities	steering group, preparation for questionnaire	£ 701.50

Income	
Lawn Hire	70.00
Allotment rents	
Beacon Ads	
S106 reimbursement	1433.04
LAF Reimb BHB	£ 7,742.00
	9245.04
13.2 Balances @ 1.12.2105	
Community ac	1348.87
BMM ac	69218.25
BMM Beacon ac	1157.77
	£ 71,724.89

13.3 It was PROPOSED SECONDED and UNANIMOUSLY APPROVED to set a precept of £36850.00 for the financial year 2016/17.

Clerk

14. Date of Next Meeting

Tuesday 2<sup>nd</sup> February 2016 – Old School, High Street, Ivinghoe.

Clerk

Signed.....

Dated.....