



Lilleshall Parish Council

Minutes of the meeting held on Monday 3rd April 2017

Present: Cllrs A. Baker, C. Baker, K. Cherrington, P. Millard, D. Shaw, B. Taylor (Chairman), J. Taylor, A. Eade – Borough Council, C. Lane – Clerk.

There were seven members of the public present.

17.001 Welcome: The Chairman welcomed everyone to the meeting.

17.002 Apologies: None received.

17.003 Declarations of Interest: None received.

17.004 Public Session: Local residents raised the following concerns:

- Mr Philip Hawkins commented that the minutes from 6th March were inaccurate and questioned the Council as to why Borough Councillor Andrew Eade was seated at the Table instead of with the public.
- Bourough Cllr Andrew Eade commented that he was here as a guest, normally would sit alongside the Council, but added that he has no voting rights.
- Mr Philip Hawkins raised his concerns about the wording used in the minutes 16.034(g). He also made further comments relating to the Parish Plan and whether the name Parish Plan or Neighbourhood Plan should be used.

17.005 Minutes:

The minutes of Monday 6th March 2017 were agreed subject to an amendment.

Resolved that the minutes be signed once the amendment has been made, and re-printed.

17.006 Matters Arising from those Minutes: None

17.007 New Business:

(a) Interim Clerk – The Council to discuss the Interim post.

Resolved to defer this item until last, in private session.

(b) Lilleshall Neighbourhood Watch – The Council was updated on the most recent Neighbourhood Watch Meeting and why it was not well attended.

(c) NALC & SALC 2016 – 2018 Salary Award – The Council to consider adopting the proposed pay scales.

Resolved that the Council had previously agreed to this and continued to do so.

17.008 Reports:

(a) Tennis Courts: The Council was informed that the open day had gone well and

that the courts had now been professionally cleaned. The Clerk informed the Council that a request had come in for new signage for one court, and a storage cupboard for inside the Talbot Centre.

Resolved that we ask LVTC to source the sign and bill the Council, in order to keep the same style and wording as the other signs on the site.

Resolved that the Council inform LVTC that we are happy for a new cupboard to be built in place of the filling cabinet.

(b) Allotments: It was reported that many holders had started to work their plots with the growing season now being upon us, and generally all was well.

(c) Street Lights: A meeting had taken place between Cllrs A. Baker, D. Shaw, the Clerk and Amanda Roberts and Bobbie Hill from TWC. An outcome from this was that a site visit would be planned between the Parish Council and the contractor as soon as possible. The Council was updated with various pieces of information regarding the running and usage of the lights, with the current contract finishing on 31.3.17.

Resolved to inform TWC that we wish to start a new street lights contract with them.

(d) Bus Shelters: The Council was made aware of the repairs made to the shelter opposite Old Ben Homes by Cllr A. Baker, the Shelter on Limekiln Lane still needs to be finished off. A quote has been sought for the next phase of works.

(e) Bus Users Group: Nothing to report.

(f) Newsletter: It was reported that the newsletter was ready to be printed, Cllr K. Cherrington was looking into delivery services for the areas not receiving the Shropshire "in and about" magazine, which the majority will be distributed through.

(g) Parish Plan: The Council was informed that feedback had been given from the draft policies, the consultant had been given the locations of TWC recognised green spaces (with only Hillside not currently included), his feedback was due on the draft plan, which will be circulated as soon as possible.

(h) Clerks report: Noted.

(i) Other reports: None.

17.009 Correspondence: For Action:

(a) Lilleshall Sign (bottom of Church Road) – the Council has been informed that some of the stones on the Lilleshall sign at the bottom of Church Road are now loose. Cllr A. Baker was able to explain the history of these gateway signs and past history issues.

Resolved that this will be looked at, at a later date.

(b) Hackney Carriage Conditions of Licence – TWC proposed amendment.

Resolved that the Council is happy with the proposed amendments and to inform TWC accordingly.

(c) Grant Application – Newport Community First Responders have submitted a grant application form for consideration, they are applying for £100.

Resolved to approve this grant application.

(d) Crucial Crew 2017 – request for a financial contribution for this year's event.

Resolved to support this request with a grant of £50.

17.010 Correspondence: For Information Only: None

17.011 Planning:

(a) Applications:

Reference: **TWC/2016/0832**

Address: Cheswell Grange, Cheswell Drive, Cheswell, Newport, Shropshire, TF10 9AE

Proposal: Change of use of part of agricultural land to use for weddings and other social functions/events (under Use Class D2) including the erection of a boat house, marquee and the creation of associated car parking

Applicant: Mr Neil and Mrs Susanna Harley.

Resolved that the Council have no objection.

Reference: **TWC/2017/0265**

Address: 51 Hill Road, Donnington, Telford, Shropshire, TF2 8NA

Proposal: Erection of a two storey side extension and front porch.

Applicant: Mr Peter Hardy.

Resolved that the Council have no objection.

Reference: **TWC/2017/0284**

Address: 35 Hill Road, Donnington, Telford, Shropshire, TF2 8NA.

Proposal: Erection of a two storey side extension.

Applicant: Cheryl Young.

Resolved that the Council have no objection.

(b) Permission Granted: None.

(c) Permission Refusals: None.

(d) Any other planning matters: Appeal.

Reference: **TWC/2016/0411**

Address: The Old Smithy, Brockton Leasows Manor, Wellington Road, Lilleshall, Newport.

Proposal: Application to vary condition 3 of TWC/2015/0971 to allow the use of UPVC window frames and aluminium bi-fold doors (Retrospective)

Applicant: Helen Marley.

Resolved to submit the same comments as previous.

17.012 Finance:

(a) Finance update – the Council to receive and agree the bank reconciliation up to the end of February 2017.

Resolved to agree the bank reconciliation up to February 2017.

(b) Payments

(a) BT	Invoice (to note)	£65.40
(b) TWS	Invoice (Grounds Maintenance February)	£558.19
(c) Lilleshall Memorial Hall	Room Hire (Table Top Sale)	£72.50
(d) Lilleshall Memorial Hall	Room Hire (Table Top Sale deposit)	£50.00
(e) Lilleshall Memorial Hall	Room Hire (Chat & a bite)	£72.50
(f) Lilleshall Memorial Hall	Room Hire (Chat & a bite deposit)	£50.00
(g) Lion Property Services	Invoice	£240.00
(h) TWC	Invoice (Street Lights January & February)	£1287.54
(i) Lion Property Services	Invoice	£150.00

Resolved that all payments be agreed apart from (d) & (f) which were no longer required.

(c) Cheques – two Cllrs are required to sign cheques and check against the relating invoices.

Resolved that the cheques were to be signed.

Resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Interim Clerk – The Council discussed this item and made recommendation subject to additional information being sought.

17.013 Date of the Next Meeting 08.05.17

Items for the agenda to be notified to the clerk by 27.04.17

Chairman.....08.05.17