

URPETH PARISH COUNCIL

Lucy Gladders Clerk to the Parish

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17 May 2021

To: All Members of Urpeth Parish Council

Dear Councillor,

I hereby give you notice that the **Annual Meeting of Urpeth Parish Council** will be held on **TUESDAY, 25th May, 2021 at 7.00PM** in **Ouston Community Centre, Iris Crescent, Ouston DH2 1RJ** to consider the undermentioned items of business.

Please note that due to Coronavirus measures, all attendees should wear a face mask (unless exempt) and use the hand sanitiser provided upon entering the venue. Attendees should also ensure that they adhere to social distancing and Community Centre guidelines at all times.

Lucy Gladders
Clerk to the Council

A G E N D A

1. To elect a Chairman of the Council for the ensuing year
2. To elect a Vice Chairman of the Council for the ensuing year
3. Apologies for absence
4. Declarations of Interest, if any
5. Minutes of the Meeting held on 20 April 2021
6. Appointments to Committees and Outside Bodies
 - (i) Allotment Committee
 - (ii) County Durham Association of Local Councils (CDALC)
Annual General Meeting
 - (iii) Smaller Local Councils Committee
7. To adopt the following policies:
 - (i) Standing Orders
 - (ii) Code of Conduct
 - (iii) Delegated Powers
8. Public Questions
9. Monthly Accounts
10. Correspondence and Clerks Report
11. Any other business, as in the opinion of the Chair, is of sufficient urgency to warrant discussion.

Whilst public are welcome to attend the meeting, due to restrictions on numbers, members of the public are respectfully asked to instead submit questions in writing to the Clerk by 12 noon Monday 24 May 2021.

A written response will be provided following the meeting.