

## **Bourton-on-the-Water Parish Council**

**Minutes of a meeting of the Youth & Wellbeing Committee Meeting held at 7pm on Monday 16th January 2023  
in The Windrush Room, The George Moore Community Centre**

**Those Present:** Cllr L Hicks (Chairman), Cllrs S Coventry, A Davis, Cllr Roberts (attended as non-Committee member)

**In Attendance:** Julie Catlow (Committee Clerk, minute taker), Sharon Henley (Clerk)

**Members of Public:** CDC Community Support Officer, Town & Parish Councils, Member of the Youth Parliament for Cotswolds & Stroud and 1 member of the public.

- 1) Apologies for absence: Cllrs B Hadley and J Wareing. These were noted and accepted. Cllr B Wragge was absent.
- 2) Declarations of Interest: There were none.
- 3) To receive and approve the minutes of the Youth & Wellbeing Committee held on 14<sup>th</sup> November 2022.  
APPROVED.
- 4) Presentation by the Member of the Youth Parliament for Cotswolds & Stroud: The member shared her role and experiences with the Committee and presented the Mental Health & Wellbeing Interim Report. It was agreed that she should also present at the Parish Council meeting on 2<sup>nd</sup> February. She departed the meeting at 19.13 hours.
- 5) Matters Arising:
  - a) Rye Crescent – work to activity trail and Burmah (swinging) bridge. Work is complete.
  - b) Melville – repairs to basket swing. Work is complete.
  - c) Warranty repairs by contractor at The Naight and Melville. Works are complete, apart from the bolt caps for the swing which the contractor will install asap at no additional charge.
  - d) Rye Crescent lease: CDC confirmed that the Parish Council can adopt just the Rye Crescent play area. CDC are producing a final document for review by the Parish Council's solicitor. Clerk to follow up with CDC.
  - e) The Naight rules signs: This is complete.
  - f) The Naight wildflower planting: This is complete. Clerk/Committee Clerk to send letters to thank the Primary School pupils for their hard work and to Fosseyway hire company for use of the scarifier.
  - g) Cricket Club risk assessment: Cllr Hicks confirmed that the Risk assessment has been prepared but she has not received it, Cllr Hicks to follow up with the Cricket Club.
  - h) Actions from Accessibility Audit: Action list agreed, all budgeted work has been scheduled in. Cllr Davis confirmed that details of warm spaces would be discussed at her meeting next week after which she will revert to Assistant Clerk for inclusion on the website. Committee Clerk to add Accessibility Audit on future Agendas for Highways and Village Environment committees.
  - i) 2023-24 budget: The Clerk to add in the Moore Friends grants as per item 6a. It was noted that the footpath access from Station Road to Melville play area is flooded and requires remedial work. Some monies are available in the 2022-23 Accessibility Audit budget. Committee Clerk to work with Cllrs Hicks and Roberts to agree work required and obtain quotes for repairs and resurfacing.
  - j) Generator: No further action at this time.
- 6) Youth:
  - a) Play Rangers – to note report from July-Sept 2022 (Paper 1). Moore Friends have granted £1,108 towards the provision of sessions for 2023-24 and the donation will be received on 1<sup>st</sup> April for the new financial year. This will enable the same number of full-day sessions to be run as in the current year. Clerk/Committee Clerk to contact Moore Friends to thank them for the donation and Play Rangers to advise that the funding has been confirmed. Cllr Hicks to ask Play Gloucestershire to prepare a regular article for the Browser.
  - b) Youth Club:
    - i) Cllr Hicks provided an update following her meeting with Inspire to Aspire. As numbers have been very low it was agreed that the company should increase advertising. Cllr Hicks confirmed that they have already produced more promotional literature as well as a poster for inclusion in the Browser. Cllr Hicks confirmed that there has always been a low number of senior members attending and the Committee would consider whether marketing to the seniors should be adjusted. It was suggested that the club should just run for juniors but Inspire to Aspire advised that it would not be viable to recruit a leader for two hours a week.

A new member of staff has been appointed to run the Youth Club who is also a mental health councillor. It was agreed that attendance should be reviewed in three months' time. If numbers had not improved, to gain feedback from those who might attend to check what provision they would like instead of a Youth Club.

- ii) To note November & December 2022 reports (Papers 2a & b). Cllr Hicks advised that she has requested more detailed and frequent reports. To note that the Youth Club is classed as a 'Warm Space' but has yet to be registered.
- iii) To approve purchase of a sandwich maker at an approximate cost of £25.00 from the Wellbeing budget. APPROVED, Cllr Hicks to confirm which model is to be purchased.
- iv) To approve purchase of solar light for Youth Club: This item to be either included on the next Full Council agenda or next YWC meeting. Cllr Hicks to provide specification and costs.

#### 7) Play Areas

- a) Weekly Inspections:
  - i) To receive reports (Paper 3) and agree any further actions: Noted, no further action required.
  - ii) To review maintenance actions completed by D Perry: To note - Rye Crescent, The Naight and Melville: Bushes and inserts lubricated as per October quarterly inspection report. The Naight: The zip wire cable stop location is being checked each week to ensure it is as per advice from contractor.
- b) Quarterly inspections
  - i) To review reports and agree further actions (Paper 4): All items are low or very low risk. It was agreed that Dave Perry should action the works required – Melville algae and graffiti, Rye Crescent algae, Naight paintwork on slide rusting, algae, graffiti, moss and vegetation from in between grass matting.
- c) Grant Funding for new equipment for Rye Crescent play area:
  - i) To note grant and private donor funding received to date and applications pending. The Parish Council have committed £20,000 to the project. £10,000 has been offered from a private donor. It was agreed that the Build Back Better £5,000 grant application and Tesco's grant for up to £1,500 should both be put on hold until the project has been further developed and residents have been consulted.
  - ii) To discuss sourcing contractors to quote for design and build: Cllr Hicks to arrange an informal meeting with young people at the play area and Clerk to arrange meeting with Kompan to discuss initial thoughts and costings prior to going out to tender. Cllr Hicks to contact Play Gloucestershire for advice on specification.

- 8) Wellbeing: Standing Orders were Suspended. Cllr Davis introduced CDC's Community Support Officer, Town and Parish Councils. She advised the committee that the primary focus of her role is in supporting wellbeing initiatives. She offered to share information with the Council regarding these initiatives as well as funding and grant opportunities. Cllr Davis shared articles in the latest issue of Cotswolds Roundup and highlighted the CDC changes in policy regarding defibrillators. She also shared some other wellbeing ideas as well as highlighting participation in the Government £2 bus fare scheme. Cllr Davis to circulate information and requested that the Robin Bus leaflet be publicised.

#### 9) Correspondence:

- a) To note GPFA AGM Minutes, Annual Report & winter newsletter (Papers 5a, b & c). These were noted.

#### 10) Items to note:

- a) Cllr Davis reported that Bromford Housing Association's Market Close heating system continues to be a problem and that the CDC Environmental Health are investigating.
- b) Clerk confirmed that the Committee Clerk is now responsible for taking minutes and actions required.

- 11) Date of Next Meeting – 6pm on Monday 6<sup>th</sup> March 2023 in the Windrush Room (changed from 7pm). Apologies were received from Cllr Coventry for this meeting.

There being no further business the meeting closed at 20.30 hours.