

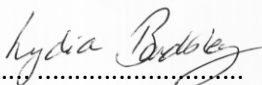
# CLIVE PARISH COUNCIL

Parish Clerk/RFO: Mrs Lydia Bardsley, 11 High Fawr Close, Oswestry, SY11 1TE  
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Fri 12<sup>th</sup> May 2023

Dear Members of the Parish Council,

Notice is hereby given that the Annual Council Meeting of the above named Parish Council will be held **at Clive Village Hall** on **Thursday 18 May 2023 at 7.00pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:   
Proper Officer: Lydia Bardsley

## ANNUAL COUNCIL MEETING AGENDA THURS 18 MAY 2023

### 01/23: ELECTION OF CHAIRMAN

### 02/23: ELECTION OF VICE CHAIRMAN

### 03/23: CHAIRMAN'S WELCOME

### 04/23: TO RECEIVE APOLOGIES FOR ABSENCE

### 05/23: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

Requests for dispensation must be submitted in writing to the proper officer. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

### 06/23: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

**Public participation is only permitted during this session and is at the chairman's discretion.**

### 07/23: MINUTES

To approve and authorise signing the [meeting minutes dated 20 April 2023](#).

### 08/23: ANNUAL GOVERNANCE AND ACCUNTABILITY RETURN (AGAR) 2022-23

Council to consider, approve, and sign the following in order

- a) Annual Internal Audit report (to note)
- b) Section 1 – Annual Governance Statement
- c) Section 2 – Accounting Statements
- d) Explanation of variances report (to note)
- e) Period for exercise of public rights – RFO to confirm dates

### 09/23: APPOINTMENT OF COUNCIL REPRESENTATIVES

- a) Clive Village Hall Management Committee
- b) Grinshill Hill User Group
- c) RAF Shawbury Liaison
- d) AED Working Group
- e) Renshaw's Field Committee
- f) Staffing Committee and Sub-Committee
- g) Neighbourhood Plan Steering Group
- h) Local Plan Review Committee
- i) SALC North Shropshire Area Committee

### 10/23: APPOINTMENT OF WARDENS

- a) Guardian of Millennium Stones
- b) Tree warden
- c) Snow warden

### 11/23: REVIEW OF REGISTERS OF INTERESTS

Council to receive updated register of interests from all councillors

## **12/23: REPORTS**

- a) Sansaw Estates – Consider a report from the estate
- b) Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended
- c) AED checks – Receive reports from latest AED inspections and agree actions
- d) Community Speed Watch – Consider an update and agree actions
- e) Clerk's report – Consider matters arising since the last Council meeting

## **13/23: POLICIES TO REVIEW AND APPROVE**

- a) Standing Orders
- b) Financial Regulations

## **14/23: PARISH MATTERS – Council to discuss and agree actions**

- a) Highways concerns - Council to receive updates on concerns and agree further actions
- b) 511 bus service timetable changes – Council to receive update and agree actions
- c) Wem Road VAS sign – Council to consider quotes and choose supplier
- d) Local Plan Review – Council to receive update (if available) and agree any actions

## **15/23: PLANNING APPLICATIONS – Council to agree/ratify responses**

None received

## **16/23: SHROPSHIRE COUNCIL PLANNING DECISIONS – Council to note**

- 1. [Proposed Agricultural Building East Of Quarry View, Clive, ref: 23/00692/FUL](#) – Withdrawn
- 2. [3 Sunnybank, Station Road, Clive, ref: 23/01127/FUL](#) - Refused

## **17/23: FINANCE – Council to consider and approve**

- a) Receipts and Payments April 2023
- b) Bank Statement April 2023
- c) Bank Reconciliation April 2023
- d) Annual financial arrangements (standing orders, Direct debits etc.)
- e) Council insurance – Council to consider quotes and choose insurer
- f) Internal controls checks – Council to arrange

## **18/23: PAYMENTS – Council to approve**

- a) Payments to be approved at the meeting (see [May 2023 payment schedule](#))
- b) Invoices received after the agenda was set

## **19/23: CORRESPONDENCE RECEIVED - Council to note**

- a) SALC May bulletin (05.05.2023)
- b) NALC invite for views on DLUHC CIL Consultation (deadline 19.05.2023)
- c) Response from Police and Crime Commissioner
- d) [Local Cycling & Walking Infrastructure Plan Consultation](#) (deadline 16.06.2023)
- e) Place Plan engagement with Town and Parish Councils 26.04.2023
- f) D-Day 80 Guide (6<sup>th</sup> June 2023)
- g) Roadworks, Wem Rd, Clive (originally scheduled for 17-21.04.2023, but on hold currently)
- h) Roadworks: Station Road, Clive (Severn Trent, 29-30.05.2023)
- i) Roadworks: High Street Clive, (Severn Trent, 13.08.2023)

## **20/23: FUTURE AGENDA ITEMS**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

## **21/23: NEXT MEETING – Council to agree**

**END OF MEETING AGENDA**