



# Marsham Parish Council

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## NOTICE OF MEETING & SUMMONS TO ATTEND

### **THERE WILL BE A MEETING OF MARSHAM PARISH COUNCIL TO BE HELD IN MARSHAM PARISH CHURCH, ON MONDAY 15<sup>th</sup> MAY 2023 AT 7PM**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## **A G E N D A**

- I. **DECLARATION OF ACCEPTANCE** Members will sign the declaration of acceptance of office in the presence of the Clerk.
  - II. **CHAIRMAN** Members will elect the Chairman for 2023/24 and they will sign the acceptance of office in the presence of the Clerk
  - III. **VICE CHAIR** Members will elect the Vice Chair for the 2023/23 term.
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1. **WELCOME AND APOLOGIES FOR ABSENCE**  
To receive and accept apologies for Absence as previously notified to the Parish Clerk.
  2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**  
To receive Members' Declarations of Interest including those in Agenda items and to note the granting of any Requests for Dispensations.
  3. **MINUTES** To receive and confirm minutes of the meeting held 24<sup>th</sup> April 2023.
  4. **TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK**  
(Members of the public are allowed a maximum of 3 minutes each).
  5. **REPORTS FROM POLICE** To receive reports from representatives.
  6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** To receive reports from representatives.
  7. **INFORMATION ON MATTERS ARISING** not covered elsewhere within the Agenda. To discuss BDC response to dog fouling in the village.
  8. **PLANNING** - [Planning Applications - Marsham Parish Council, Marsham, Norwich](https://www.marshampc.co.uk) ([marshampc.co.uk](https://www.marshampc.co.uk)) to consider any applications or enforcements received during this time.
  9. **SAM2** To receive any reports and discuss the future use of the unit.
  10. **FINANCE** - Balance of Community Account as of 27<sup>th</sup> April 2023 £16,503.85. Balance of Business Saving Account £2,021.17 **To agree following expenditure:** - Clerk Wages April 2023 - £283.90. HMRC Q4 PAYE - £50.70. TT Jones Electrical Ltd Annual Testing 6 No units - £144.00.
  - 10.a **DRAFT ANNUAL ACCOUNTS** to receive the draft Annual Accounts for 2022/23 ready for Internal Audit.
  11. **CORRESPONDENCE** - Communication received not covered elsewhere within the Agenda:- Ongoing concerns around drainage on Fengate.
  12. **MARSHAM VILLAGE HALL** – To receive any updates.
  13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground/Streetlights)** To receive updates on Village sign painting / repairs. Update on tree plaque. Discuss forthcoming Play Area Inspection and consider next steps.
  14. **HIGHWAYS** – To receive any updates matters from Highways.
  15. **ANY OTHER BUSINESS** To note any items of Information or for referral to a future Agenda
  17. **DATE OF NEXT MEETING** - To confirm the date of the next meeting proposed as 19<sup>th</sup> June 2023 at 7pm in the Church.

Mrs. R Scarff  
Clerk to the Parish Council

8<sup>th</sup> May 2023

**NOTES.**

*All documents referred to in this agenda as "attached" are supplied to Parish Councillors only. Copies are available (unless marked confidential) from the Parish Clerk.*

*Planning Applications listed above are those received at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed on line please go to*

***[www.broadland.gov.uk](http://www.broadland.gov.uk)** and follow the links through to planning.*