



ULCOMBE PARISH COUNCIL

Parish Office: C/o 16 Chaplin Drive, Headcorn TN27 9TN
Telephone: 07944 668802 Email: clerk@ulcombeparishcouncil.gov.uk

Notice of meeting of the Parish Council

Dear Sir / Madam

I give you notice that the Meeting of the PARISH COUNCIL for Ulcombe will be held at Ulcombe Village Hall on Thursday, 4 December 2025 at 7.15pm.

All members of the Council are summoned to attend, to consider and resolve upon the business to be discussed. The agenda is set out below.

(Parish Clerk)

26 November 2025

Members of the Public and Press are encouraged to come to the meetings, and there is an opportunity to address the Council.

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.
(b) Declaration of Changes to the Register of Interests.
(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda.
(d) Requests for Dispensations.
(e) Declarations of Lobbying.
(f) To confirm whether anyone in attendance intends to record or film the meeting.
2. Public Session (Meeting adjourned – minute book closed). Chairman to invite members of the public to speak on any items of village concern. The duration of speaking time will be at the Chairman's discretion.
3. (a) To resolve that the minutes of the Council Meeting held on 6 November 2025 be taken as read, confirmed as a correct record and signed by the Chairman.
4. County Councillor and Borough Councillor Reports.
5. To receive an update about progress of resolutions from the last meeting. (Information Only)
6. **Planning**
(a) To consider any planning applications received for consideration up to the meeting date including:-

APPLICATION REF: 25/504719/TPOA PROPOSAL: TPO application to carry out various works to trees subject to TPO 6 of 2008 (please see application form for full proposed works). ADDRESS: Little Jubilee Farm Stickfast Lane Ulcombe Kent ME17 1HA

APPLICATION REF: 25/504583/FULL PROPOSAL: Change of use of land to residential and erection of building to serve as ancillary accommodation to an approved dwelling (25/501067/PNQCLA). Removal of redundant farm building. Associated works. ADDRESS: Farm Buildings South of Mansion House Farmhouse Crumps Lane Ulcombe Kent ME17 1EX

APPLICATION REF: 25/504759/FULL PROPOSAL: Change of use of land to allow siting of 6no. mobile homes for gypsy/traveller occupation with hard and soft landscaping and parking for 6no. touring caravans and 12no. cars. ADDRESS: Golden Oaks Pye Corner Ulcombe Kent ME17 1ED

(b) To note any planning appeals received.

(c) To note planning decisions received from the Borough Council on recent applications.

(d) To receive notification of the Gypsy, Traveller and Showpeople Regulation 18(c) Local Development Plan Consultation. Deadline for comments is 11 January 2026.

7. Finance

(a) To note Receipts of Income.

(b) To authorise Payments listed on the schedule.

(c) To receive the bank reconciliation.

(d) To agree the budget and precept requirements for 2025/2026.

8. Correspondence

(a) To receive notification of an MBC Neighbourhood Planning Briefing Session on 23 February 2026 at 6pm via Microsoft Teams.

(b) To receive an email from a local resident regarding issues with South East Water.

9. IT Policy – To agree on a new policy in line with The Smaller Authorities' Proper Practices Panel (SAPPP) Assertion 10 - Digital and Data compliance.

10. Kent Highways

(a) To receive an update on the Kent Highways Improvement Plan.

(b) To discuss issues relating to Kent Highways and the constant road closures.

11. Play Area/Recreation Ground

(a) To receive the Sovereign Play Area Inspection Report

(b) To receive an update on the pavilion interior following a site inspection by Councillors.

12. A report on any external meetings attended by Councillors.

13. Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.