

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

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Dear GMCC Committee

You are hereby summoned to attend a meeting of the **George Moore Community Centre Committee** to be held at **5pm on Thursday 10th November 2022** in **The Windrush Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed at the link here [Papers](#)

Sharon Henley

Mrs Sharon Henley

Clerk

4th November 2022

AGENDA

- 1) Apologies for absence.
- 2) Declarations of Interest.
- 3) To receive and approve the minutes of the meeting held on 26th September 2022.
- 4) Matters Arising
 - a) Title Deed Registration
 - b) Fire Risk Assessment Action Plan
 - c) Licence for Room 1
 - d) Replacement light in Corridor
 - e) Flagpole
- 5) Library (Paper 1): To review proposals for projects and provide feedback.
- 6) Pothole in gateway and insurance claim: To receive an update from the Clerk and agree any further actions required.
- 7) Damage to guttering: Update on insurance claim to third party.
- 8) Water damage to ceiling in Library (Papers 2a & b): To receive an update and consider quote from Heritage Roofing at £8,878 + VAT.
- 9) Flat 2 (Paper 3): To receive updates on the following and review any quotes received:
 - a) Works required to shower room
 - b) Low water pressure
 - c) Water leak in ceiling
- 10) Timer on boiler in The Cottage: To approve quote from AGW Heating & Plumbing to supply and fit a new timer control clock to the boiler at £185.
- 11) Statutory fire equipment inspections (Paper 4): To note these were completed.
- 12) Legionella Risk Assessment (Paper 5): To review recommendations and further quote and agree actions.
- 13) Leafblower (Paper 6): To consider request from the Caretaker to purchase a unit at a cost of £99.99 including VAT.
- 14) Generator (Paper 7): To review advice from contractor and note or agree further actions.
- 15) Draft equipment hire form (Paper 8): To consider suitability of wording and agreement amendments or approve.
- 16) Date of Next Meeting – 6pm on Thursday 9th February 2023.