

TICHBORNE PARISH COUNCIL
Minutes of the Meeting of the Parish Council held at 6.30pm on
Tuesday 10th January 2017 at Alresford Golf Club.

Before the meeting commenced the Clerk commented that Cllr Raimes had been elected Chairman of the Parish Council at the November 2016 meeting following Mr Peter Kilmister's resignation from the Parish Council.

The Clerk confirmed that Cllr Raimes had signed the acceptance of office declaration in his presence as required by the 1972 Local Government Act.

17/54) Apologies.

Mr R Foot	Councillor
Mr L Ruffell	City Councillor
Mr R Huxstep	County Councillor

Present.

Mr R Raimes	Chairman
Mrs G Hugh	Councillor
Mr N Kinder	Councillor
Mr J Curtis	Councillor
Mr A McWhirter	Councillor (from 6.41pm)
Mr A Stewart	Councillor (from his co-option at 7.03pm)

Mrs A Thacker	City Councillor
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Mr B Gibbs	Clerk
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One member of the public

17/55) Declarations of Interest.

None recorded.

17/56) To approve the minutes of the last Ordinary Meeting of Tichborne Parish Council held on 22nd November 2016.

Cllr Kinder proposed and Cllr Hugh seconded the proposal that the minutes of the last Ordinary Meeting of Tichborne Parish Council held on the 22nd November 2016 be approved.

It was **resolved** that the minutes be accepted as an accurate record and were duly signed by the Chairman.

17/57) Parish Council vacancy.

The vacancy created by Mr Peter Kilmister's resignation had been advertised on the notice boards in the village.

The Parish Council had received one valid application during that period from Mr Andrew Stewart of Butlers Cottage, Tichborne Alresford SO24 0NA.

Mr Stewart spoke briefly to the Council. He introduced himself to everyone and explained the reasons why he had applied to fill the vacancy and he also highlighted the qualities and skills he felt he could offer the Parish Council.

There followed a brief session where Mr Stewart answered questions from councillors.

Chairman's signature

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Following on from the discussion Cllr Raimes proposed and Cllr Curtis seconded a motion to co-opt Mr Andrew Stewart on to the Parish Council of Tichborne.

This motion was **resolved** unanimously.

The Clerk asked Mr Stewart to sign a declaration of acceptance and also provided him with a copy of the member's register of interests. Having signed the declaration of acceptance Cllr Stewart joined fellow members of the Parish Council for the rest of the meeting.

17/58) Reports by the County and District Councillors.

Cllr Thacker began her report by introducing herself to Cllr Stewart and explained that she and Cllr Ruffell represented the Upper Meon Valley ward of Winchester City Council.

There is to be a Full Council meeting to elect a new Leader of the City Council and Cllr Thacker would report back to the Parish Council about this in due course. She explained that the new Chief Executive, Laura Taylor would also have her appointment ratified at the meeting.

Cllr Thacker also said that the Gypsy, Traveller and Travelling Show People Site Allocations Development Plan Document would be discussed by the Local Plan Committee at its next meeting. Local allocations within that document were discussed and noted.

17/59) Public Session

There were no members of the public present.

17/60) Finance and Orders for Payment.

a) The Clerk proposed the following orders for payment as follows:

V492 Alresford Golf Club room hire 10th January 2017 £20.00p
V493 The Grange Farm Partnership. Chairman's award £59.90p
V494 Itchen Valley Joinery. Village Notice Board £240.00p

It was unanimously **resolved** to approve these orders for payment.

Cllr Raimes declared a personal interest in the Chairman's award as this involved the Grange Farm Partnership.

The Clerk also spoke about the need to consider adding further names to the bank account signatory list.

b) The Parish Council's budget for 2017-18 was then considered.

The Clerk listed each item for consideration. As usual, the largest expense was the Clerk's salary costs totalling £1100 for 2017-18. This is calculated at a rate of £9.25 per hour with 10 hours work each month.

The Parish Council's insurance policy was the next biggest single expense. It was agreed to allocate a budget of £350 to the policy for 2017-18 due to there being the potential need to insure new assets.

Other regular expense items for consideration were the room hire costs for each meeting and maintenance costs of the assets of the Parish Council.

Alresford Golf Club has indicated that room hire fees will remain the same for the foreseeable future. As a result the Parish Council agreed to allocate a sum of £160 to cover these costs for the year ahead.

The main assets are two bus shelters and three notice boards. Although the two bus shelters are fully insured against accidental loss it was noted that the Parish Council had earmarked the sum of £1200 for any repairs.

Chairman's signature

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It should be noted that no money has been earmarked for their replacement.

The potential to provide new notice boards was discussed and the Clerk was asked to enquire about the supply of a notice board at the Spring Gardens development as well as at Sevington

It was proposed by Cllr Raimes and seconded by Cllr Curtis that the Parish Council earmarked the sum of £1000 in 2017-18 to cover the potential costs of new notice boards.

It was unanimously **resolved** to approve this.

Normally, the costs of a contested election were accrued over the four year period between elections. In January 2015 It had been resolved that the Parish Council ring-fenced the sum of £900 to cover the potential costs of a contested election.

It was proposed by Cllr Kinder and seconded by Cllr Curtis that the Parish Council earmarked a further sum of £100 to cover the potential for the increased costs of a contested election.

It was unanimously **resolved** to approve this.

It was proposed by Cllr Kinder and seconded by Cllr Curtis that the Parish Council allocates a Chairman's Fund of £250 in 2017-18 to cover the costs of refreshments at the Annual Parish Assembly and other sundry items.

It was unanimously **resolved** to approve this.

c) Grant applications from local organisations were then considered.

The grant applications that were received for 2017-18 were from St Andrew's Church PCC for £250, Tichborne Park Cricket Club for £200 and the Winchester Citizen's Advice Bureau for £100.

It was proposed by Cllr Hugh and seconded by Cllr Curtis that Tichborne Parish increases the amount granted to the Winchester Citizen's Advice Bureau for 2017-18 to a total of £200.

It was unanimously **resolved** to approve this.

Following on from this it was proposed by Cllr Kinder and seconded by Cllr Curtis that Tichborne Parish approved the allocation of money to these three grant applications in full.

It was unanimously **resolved** to approve these.

Cllr Raimes said that there may be an application from the Alresford & District Agricultural Committee for a grant to support the promotion of the Alresford Show. He proposed that the sum of £250 should be earmarked within the budget for consideration when a grant application is received.

Cllr Hugh seconded this proposal and it was unanimously **resolved** to approve this.

d) The Clerk began the precept discussion by reminding everyone of the income received from Winchester City Council for the current year 2016-17. The Parish Council had received a total sum of £4753.17. This was made up of a precept of £4297.19 and a council tax support grant of £455.97.

The Clerk than explained how the precept was calculated using the tax base and the Council Tax Band D property rate. For information the Tax Base for 2016-17 at Tichborne had been 108.16 and the Band D rate was £39.73.

The Clerk then said that he had received the figures from Winchester City Council regarding the Tax Base and the Council Tax Support Grant applicable to Tichborne for the year 2017-18. The Tax Base was now slightly higher at 113.68 with the Council Tax Support Grant being slightly lower at £366.00p. The next effect of the Tax Base being multiplied by 39.73 led to a sum of 4516.50.

Chairman's signature

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If this figure is rounded up it would once again mean that there would be no increase in the precept.

It was proposed by Cllr Curtis and seconded by Cllr Kinder that Tichborne Parish Council requests a precept contribution of £4517.00 from Winchester City Council for the year 2017-18.

It was unanimously **resolved** to approve this.

It was proposed by Cllr Curtis and seconded by Cllr Raimes that Tichborne Parish Council accepts a support contribution of £366.00 from Winchester City Council for the year 2017-18.

It was unanimously **resolved** to approve this.

This would result in a total amount of £4883.00 being received from Winchester City Council in the year 2017-18.

The Clerk said that at 31st December 2016 the Parish Council's Lloyds Bank Treasurers Account had the sum £14,257.64 in it.

17/61) The Parish Council received the following correspondence.

There was correspondence from Hampshire County Council regarding September 2017 school admissions and from the Local Government Association regarding smaller Council Audits.

Correspondence was also received from Mollie Francis regarding the Village Green and speeding along Riverside Farm Lane. As well as the issue with speeding she wanted the Parish Council to ensure the village Lengthsman did not cut the Village Green until all snowdrops, crocuses and daffodils had appeared.

Cllr Curtis agreed to speak to Mrs Francis regarding the Village Green to reassure her that the Lengthsman would not simply turn up and mow the grass regardless of what condition it was in or what was currently in bloom.

The Clerk said that her concerns about speeding had been passed to Cllr Huxstep who had acknowledged receipt of the letter.

Cllr Kinder also raised the subject of two emails generated from the website. Correspondence submitted this way was being delivered to Cllr Kinder at the moment. It was agreed to receive the two items of correspondence at the next meeting.

17/62) Planning & Licensing.

a) Planning applications and decisions received from the South Downs National Park Authority.

SDNP/16/03576/FUL Tichborne House Riverside Farm Lane Tichborne Alresford Hampshire SO24 0NA.

Engineering operations to restore natural form and function of a section of the Cheriton Stream

The Parish Council noted that this application had been approved.

SDNP/16/05894/HOUS Donkey Field Riverside Farm Lane Tichborne SO24 0NA

Proposed single storey side extension.

The Parish Council of Tichborne has NO OBJECTION to this proposal

SDNP/16/05941/PRE Tichborne Cottage Riverside Farm Lane Tichborne Alresford Hampshire SO24 0NA

Internal alterations, relocation of entrance door and first floor extension.

The Parish Council of Tichborne has NO OBJECTION to this proposal.

Chairman's signature

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b) Planning applications and decisions received from Winchester City Council.

There were no decisions or applications to receive.

17/63) Environment, Highways & Transport.

a) Cllr Curtis told everyone that the Lengthsman had visited in November and was due to visit again sometime in February. He also confirmed that when they did visit the Village he would speak to them about the Village Green as well as asking them to refill the Salt Bin at the Tichborne Arms.

Further discussion will take place at the next meeting in early March.

As there was no further business the meeting closed at 7.57pm

Members of the Tichborne Parish Council are summoned to the next meeting of the Parish Council to be held on Tuesday 28th March 2017 at the Alresford Golf Club beginning at 6.30pm.

Brendan Gibbs

Clerk to the Parish Council of Tichborne.

Chairman's signature

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