Wrockwardine Parish Council

Minutes of the Full Parish Council Meeting held on Wednesday 14th October 2026 at Wrockwardine Village Hall at 7.30p.m

Present:
Cllr P Cooper (Chair)
Cllr E Ballantyne
Cllr K Ballantyne
Cllr P Bevis
Cllr P Davis
Cllr R Eade
Cllr J Savage
Cllr G Thomas
Cllr K Tonks

In Attendance:
5 Members of the Public
J Hancox (Clerk & Responsible Finance Officer – "Clerk")

26/159 Welcome
The Chair welcomed everyone to the meeting.

26/160 Apologies for absence
Cllr S Parr – Personal.

26/161 Declaration of Interests & Dispensations

a) Pecuniary – Cllr Davis declared an interest in Item 26/167(d) as Chairman of Wellington Town Council and advised he would listen to the information but take no part in voting.
b) Personal – None declared.

26/162 Public Session
Five members of the public were present. The following issues were raised:

- Wrockwardine traffic; pollarding of trees, street lighting, notice board and drains;
- A442 Long Lane traffic;
- Rushmoor traffic;
- New housing development at Bratton.

26/163 Police & PCSO – There was no representative present. The Chair read out an emailed report which covered:

- Update on the bus incident in Madeley and assurance that Safer Neighbourhood Teams are continuing patrols in the area;
- Hare coursing reported in Meeson, and the Rural Crime team are aware and are conducting enquiries;
- Monthly engagements will continue and will be advertised on Neighbourhood Matters.

26/164 To confirm and agree the Minutes of the Previous Meeting
It was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 9th September 2026. [Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Thomas; Vote: All that were present previously]

26/165 Borough Councillor's Reports
Borough Cllr Tonks reported on:

- Traffic meeting with T&W Highways on 4/11/26 to discuss primarily issues around Admaston & Bratton;

- Trees & hedges around Admaston & Bratton;
- Bad Phone signals.

Borough Cllr Davis reported on:

- Haygate Fields -making good progress finally with resident's group feedback positive & meeting with developers, trust management service.

Borough Cllr Thomas reported on:

- Repairs to Rushmoor Road;
- Traffic survey in Wrockwardine;
- Confirmation 20mph speed limit in Wrockwardine can be enforced;
- The Grove Pub building secured;
- Forward planning for future wildfires.

26/166 Planning

1. Permissions & Refusals

None received.

2. New Applications

The following applications were **RESOLVED**:

TWC/2026/0688	**Land between Rodwin & 1 Broomfield Barn, Allscott**	Outline application for the erection of 1no. dwelling & detached garage with all matters reserved	No Comment
TWC/2026/0692	**Ivy Cottage, Long Lane**	Variation of condition 3 (deposited plans) of planning permission TWC/2026/0417 (Erection of a single storey side extension) to allow amendments to the dimensions of the extension	No Comment

TWC/2026/0709, 9 Aldermead Close, Admaston - Erection of a single storey side & rear extension & half rear extension to the existing garage to provide a workshop & annexe accommodation (Part-Retrospective)

Comment: The Parish Council invites the Borough to put a restrictive covenant on potential commercial purposes for the workshop.

3. New applications received after the agenda was circulated

The following applications were **RESOLVED**

TWC/2026/0724	**Former Wrekin Rifle Range, Wrekin Course, Wellington**	Change of use of land from former private car park to a public car park, demolition of 2no. concrete outbuildings & installation of parking infrastructure	No Comment
TWC/2026/0736	**71 Station Rd, Admaston**	Removal of existing flat roof to garage & installation of a replacemeny dual-pitched roof, replacement of the existing garage door with a window & lowering of the front garden ground level to provide a parking space	No Comment

TWC/2026/0739 Site A, Land at, Bratton Outline planning application (with all matters reserved except for primary means of vehicular access) for residential development, employment development, a primary school with Nursery, specialist older people's housing, mixed use local centre, green & blue infrastructure (including provision for sports, public open space, planting & landscaping, ground remodelling & associated ancillary infrastructure *Environmental Statement submitted*

Following discussions, it was **RESOLVED** to arrange an extra meeting before the submission date for comments to prepare a response and to give resident's the opportunity to attend and speak during the public session if they wished.

4. Northern Trust Meeting Request

Following a discussion, it was **RESOLVED** that councillors who wished to should attend a meeting to be arranged with the land promoters of the Phase 2 Allscott site to discuss the current outline planning application. Cllrs Thomas, Davis and Cooper agreed to attend.

26/167 Finance

a. Final Accounts Paid & Bank Reconciliation for September 2026

The details were noted and **RESOLVED**.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Davis; Vote: All]

b. Accounts to Date for Payment October 2026

The accounts were **RESOLVED** for payment.

[Proposer: Cllr Davis; Seconder: Cllr Thomas; Vote: All]

c. Half Year Budget Update

The update provided by the Clerk was tabled (Appendix 1) and noted. The Chair asked Members to consider any ideas for work that could be completed before the end of the financial year and to forward these to the Clerk for future agenda items.

d. Community Governance Review

Following a discussion, it was **RESOLVED** to arrange a meeting with Wellington Town Council concerning the split of finances following the transference of Admaston & Bratton in May 2027. The Clerk was asked to arrange this.

e. Annual Governance & Accountability Review 2025/26

The Clerk advised that the External Auditors had not yet signed off the AGAR but had provided confirmation that the financial review was sound. The relevant legal documentation had therefore been put on the Council's website and the notice boards as required. The delay could be a non-financial enquiry or more likely, the auditors being delayed with their final responses.

26/168 Long Yard Meadow

1**. Legal Work** – It was **RESOLVED** to instruct the solicitors to carry out the necessary work to check the title and restrictions of the land and to provide confirmation or not that successors to the land would be bound in title for any future transfer of the property. The cost of this was accepted at £360+ VAT per hour and would necessitate around 4-7 hours work with an approximate cost being £1,620 - £2,520. [Proposer: Cllr Eade; Seconder: Cllr Davis; Vote: All]

2. Silver Birch – Details were provided from the contractor concerning pruning of the birch, but some Member's felt the scope of the proposed cut was too severe. It was therefore **RESOLVED** to ask the contractor for further advice and to share the outcome with Cllr Eade and Cllr Mr Ballantyne before agreeing any cut with a maximum cost of up to £700. [Proposer: Cllr Davis; Seconder: Cllr Tonks; Abstain: 1; Vote: All remaining]

3. Complaint – The details of a complaint from a member of the public and the response provided concerning the cutting of the meadow was noted.

26/169 Traffic Matters – The Chair gave a verbal update on:

- The meeting with Highways on 4/11/26 with Cllr Tonks;
- Letter sent to David Sidaway whose response gave hope for some positive outcomes for the financial year.

26/170 Wrockwardine Play Area Boulder – Cllr Bevis advised that a suitable boulder for the site had been sourced and would hopefully be delivered to the car park within the next few days. Members were asked to email suggestions about wording for the plaque to the Clerk.

26/171 **Parish Update** – The details were noted (Appendix 2) and there were no comments.

26/172 **SID Statistics** – The details were noted (Appendix 3). It was further noted that the software to download the statistics for the SID at Allscott Meads was still required.

26/173 **Grant Applications** – None received.

26/174 **Other Correspondence**

1. **Play Strategy Consultation** – Cllr Davis commented that play areas needed to cater for a range of ages and needs.
2. **Admaston Church** – Cllr Tonks offered to attend the Thanksgiving Service on 13th December 2026 to celebrate the renovated facilities at the church to which the Council provided a grant towards.
3. **Snow Liaison Representatives** – Contacts to remain as listed: Cllr Cooper; Cllr Bevis; Cllrs Mr & Mrs Ballantyne
4. **Nature Conference** – Cllr Cooper to attend one of the sessions.
5. **Resident request for trees at Wrockwardine Playing Fields** – Following a discussion, Members felt this could be looked at but given the scope and scale of work required and the limited planting season remaining that it would be better to delay this for future investigation and planning by the new Parish Council in 2027/28.

26/175 **Schedule 12A Local Government Act 1972** – the press and public were excluded from the meeting for the remaining items of business which were confidential and may have disclosed exempt information.

Members of the public left the meeting at 8.49p.m

26/176 **Staffing**

A confidential report, prepared by the Clerk was circulated prior to the meeting. The Clerk answered some questions relating to the report.

The Clerk left the meeting at 8.57p.m

Following a discussion, and due to the nature of the confidential item, it was **RESOLVED** that the Council would engage a legal advisor with relevant experience in employment law to advise the Council accordingly. It was further agreed that the Chair and Vice-Chair would lead on this.

26/177 **Date of the next meeting**

It was confirmed that the next meeting of the Parish Council, would be held on **Wednesday 11th November 2026** at **Admaston House Community Centre** at **7.30p.m.**

The meeting closed at 9.08p.m

Signed ___*P Cooper*_____ **(Chair)** **Date** ___*11th November 2026*_____

Item 26/167

Finance

(a) Final Accounts Paid & Bank Reconciliation for September 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	839.42	167.88	1,007.30
B Cartwright	SID Management	300.00	00.00	300.00
Scribe	Accounting Software	768.00	153.60	921.60
IdVerde	Bin Emptying	273.45	54.69	328.14
Stevenson Carter Contractor	Playground Maintenance	1,476.80	295.36	1,772.16
British Gas	Street Lighting Supply	1,728.83	173.19	1,902.02
C Hughes Groundcare	Grass Cutting x 2 months	1,700	340.00	2,040.00
Various	Office Management	282.49	11.86	294.35
Various	Staffing Costs	3,686.61	00.00	3,686.61
	Total Payments	**11,055.60**	**1,196.58**	**12,252.18**

Bank Reconciliation September 2026

Unity Current Account	
Current A/C balance 1/09/26	49,186.64
Minus Payments made September	12,252.18
Add receipts Precept	59,262.50
Balance 30/09/26	
Unity Bank Statement 182	96,196.96

Other Banks	
Unity Instant Access A/C Statement 151 Includes interest payment of £1,052.43	215,176.35

Total Balance all Banks	311,373.31
Minus Earmarked Reserves	106,608.00
Actual spend amount includes budget spend for 2026/27	**204,765.31**

(c) Accounts for Payment to Date October 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	839.42	167.88	1,007.30
British Gas	Street Lighting Supply	1,020.93	204.18	1,225.11
Wrockwardine Village Hall	Hall Hire	45.00	00.00	45.00
B Cartwright	SID Management	300.00	00.00	300.00
E-On	Street Lighting Maintenance	118.00	23.60	141.60
IdVerde	Bin Emptying	273.45	54.69	328.14
National Allotment Society	Annual Membership Fee	70.00	14.00	84.00

Various	Office Management	199.44	27.94	227.38
Various	Staffing Costs	3,333.79	00.00	3,333.79
	Total Payments	**6,200.03**	**492.29**	**6,692.32**

Signed: __*J Hancox*_____ (Clerk & RFO) Date: _*11th November 2026*_____

Signed: ___*P Cooper*_____(Chair) Date: __*11th November 2026*_____

Appendix 1
Item 26/167 c)
c. Half-Year Budget Update 2026/27

Parish Management

	Cost Code	NET Budget	Net Spend to date	Balance left	Comments
1	Grants s137	600	00.00	600	Advertise availability on website & Facebook?
2	Grounds Maintenance	31,250	10,862	20,388	Extra work may be necessary over autumn/winter period i.e. hedge cutting, trees etc
3	Lighting Provision Lighting Maintenance	3,000	6,131 1,242	Using earmarked reserves	Original decision to handover lighting to T&W but with CGR kept – to be funded from earmarked reserves for solar street lighting
5	Play Area Maintenance	15,000	5,842	9,158	Ideas required
6	SID Management	12,500	1,920	10,580	Intention was to purchase additional SIDs, but money could be used for gateways or other traffic calming in the Wrockwardine area
7	Defibrillator Maintenance	350	00	350	
8	Bins (Emptying)	3,605	1,641	1,964	
9	Memorial	50	27	23	
10	Parish Improvements	5,000	405	4,595	Ideas required
11	Community Initiatives	1,000	00	1,000	Ideas required
13	Allscott Meads Allotments	5,000	2,041	2,959	Work currently being carried out by contractor which will use most if not all
14	Events	50	00	50	
	Total	**77,405**	**30,111**	**51,617**	

Council Administration

	Cost Code	NET Budget	NET Spend to date	Balance left	
15	Subs & Fees	8,000	5,899	2,101	
16	Chairman's Allowance	700	700	00	
17	Cllr Travel & Expenses	150	49	101	
18	Hall Hire	1,200	90	1,110	

21	Councillor Training	00	00	00	
22	IT Equipment	500	120	380	
24	Staff Training	00	00	00	
25	Staff Travel	250	80	170	
26	Office/Telephone	600	236	364	
27	Stationery/Postage	200	68	132	
29	Election fees	500	00	500	
	Total	**12,100**	**7,242**	**4,858**	

Staffing Costs

	Cost Code	**NET Budget**	**NET Spend to date**	**Balance Left**	
30	Salaries	28,325	14,383	13,942	
31	WPC NI Contributions	3,650	1,782	1,868	
32	WPC Pension Contributions	6,695	3,220	3,475	
	Total	**38,670**	**19,385**	**19,285**	

Totals	**128,175**	**56,292**	**71,883**

Highlighted indicates where spend needs to happen otherwise some may have to transfer to WTC in May 2027.

Precept amount of £55.00 x 2,155 = £118,525
Shortfall of £9,650 would be met by General Reserves

Appendix 2
Item 26/171
Parish Update October 2026

Telford & Wrekin Local Plan

Inspectors' Final Report

The Telford and Wrekin Local Plan Review has been subject to an independent Examination by the Planning Inspectorate since September 2025. Planning Inspectors Worden (BA (Hons), Dip, TP, MRPTI) and C Carpenter (BA, MA, MRPTI) were appointed to undertake the independent examination into the soundness and legal compliance of the Telford and Wrekin Local Plan. Hearing sessions took place at the Meeting Point House during February and March 2026.

The Inspectors have now issued their Final Report following the independent examination of the Telford and Wrekin Local Plan.

The Inspectors have concluded that, subject to the Main Modifications set out in the Appendix to the Report, the Local Plan satisfies the requirements referred to in the Section 20(5)(a) of the 2004 Act and is sound.

The publication of the Inspector's Final Report marks the formal close of the independent examination.

The Inspector's Final Report and the Schedule of Main Modifications are now available to view on the Council's website. Copies are also available for inspection at Southwater One, Southwater Square, Southwater Way, TF3 4JG and Darby House, Lawn Central, TF3 4JA, during weekdays 9am-5pm.

The Inspectors' report and schedule of recommended main modifications will now be considered by Cabinet on 12 November. Subject to Cabinet approval, the Local Plan will then be referred to Full Council for a decision on adoption. If adopted, the Local Plan will become part of the Development Plan for the Borough and guide future decisions on homes, jobs, infrastructure and environmental protection to 2041.

If you have any questions, please contact the Strategic Planning Team by emailing DevelopmentPlans@telford.gov.uk.

Allscott Allotments

The groundwork has been organised and hopefully should be in progress, if not completed.

The quote for repairing the fence was £100 and it has been ordered

A waiting list of prospective tenants is building up

A further inspection of the site will be taking place soon

Charlton Post Box

The Charlton post box was removed for repair and should have been refitted this week. The Chairman will chase this if it has not happened.

Julia Hancox
Clerk & RFO
October 2026

Appendix 3
Item 26/172
SID Statistics October 2026

Xxxx indicates most recent data

Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/2/26 – 28/2/26	12	10,718	893	65,750 vehicles. 85th percentile 30.9mph. Top speed 55mph.
26/4/26 – 17/5/26	20	18,154	908	107,700 vehicles – note over a 3-week period. 85th percentile 31.3mph. Top speed 55mph.
11/8/26 – 23/8/26	13	13,314	1,024	96,750 vehicles. 85th percentile 30.6mph. Top speed 60mph

Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
2/2/26 – 15/2/26	13	12,774	751	52,300 vehicles. 85th percentile 31.4mph. Top speed 55 mph.
19/5/26 – 31/5/26	13	13,253	1,019	51,800 vehicles. 85th percentile 32.6mph. Top speed 65mph.
28/7/26 – 9/8/26	13	16,208	1,248	89,450 vehicles. 85th percentile 35.2mph. Top speed 60mph. Road closure in Wellington caused diversion through here

Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
3/3/26 – 15/3/26	13	9,801	754	
16/6/26 – 1/7/26	13	10,786	346	
25/8/26 – 6/9/26	13	16,227	1,248	Road closure in Wellington still effected for short time

Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/3/26 – 23/3/26	13	2,987	230	
2/6/26 – 14/6/26	13	3,482	268	
8/9/26 – 21/9/26	14	3,459	247	

Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/2/26 – 1/3/26	13	6,254	481	
28/4/26 – 17/5/26	20	11,283	564	3-week period
11/8/26 – 23/8/26	13	43,805	369	Road closure in Wellington diverted traffic this route

Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
3/2/26 – 15/2/26	13	5,416	416	
19/5/26 – 31/5/26	13	5,047	388	
28/7/26 – 9/8/26	13	7,424	571	Road closure in Wellington diverted traffic this route

Rushmore Lane, Allscott

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
31/3/26 – 12/4/26	13	798	61	South
14/4/26 – 26/4/26	13	1,699	130	North
30/6/26 – 12/7/26	13	783	62	South
14/7/26 – 26/7/26	13	1,106	77	North
23/9/26 – 11/10/26	19	1,495	79	North

The Avenue, Wrockwardine, East

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
28/10/25 – 9/11/25	13	4,359	335	8,430 vehicles
7/1/26 – 18/1/26	12	2,859	228	5,750 vehicles; 85th percentile 24mph
14/4/26 – 26/4/26	13	4,771	367	9,050 vehicles. 85th percentile 24.7mph.

The Avenue, Wrockwardine, West

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
20/1/26 – 1/2/26	13	3,116	240	7,265 vehicles; 85th percentile 23.8mph
31/3/26 – 12/4/26	13	3,247	250	7,363 vehicles. 85th percentile 23.6mph.
23/9/26 – 11/10/26	19	4,562	240	10,820 vehicles. 85th percentile 24.2mph

High Ercall Road, Bratton, South (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/3/26 – 29/3/26	13	660	51	21,550 vehicles, 85th percentile 36.9mph
2/6/26 – 14/6/26	13	659	51	20,700 vehicles, 85th percentile 36.7mph
8/9/26 – 21/9/26	14	380	27	16,585 vehicles, 85th percentile 37.1mph

High Ercall Road, Bratton, North (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments

3/3/26 – 15/3/26	13	2,750	212	27,700 vehicles, 85th percentile 39.3mph
16/6/26 – 28/6/26	13	4,509	346	29,050 vehicles
25/8/26 – 6/9/26	13	565	43	8,335 vehicles. 85th percentile 38.4mph. Max speed 60mph. Road closure

Please Note:

- The Parish Council owns 3 SIDs. One is now permanently installed along the B4394 at Allscott. No data has been obtained yet due to administrative difficulties

- The other 2 SIDs are moved around several sites on a rota basis. One SID is now very old and does not provide particularly technical data, only the basic. If the number of vehicles is not listed in the additional comments box then the SID does not record them.