

Elkesley Parish Council

I hereby give you notice of an Extra Meeting of the Elkesley Parish Council to be held **remotely by Zoom** on Tuesday 7th July 2020, at 7.00pm
All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

(Public access to the meeting will be via the Parish Clerk – contact elkesleyclerk@gmail.co.uk or ring 0750 485 0295)

Dated this 30th June 2020

W E Davies

Clerk to the Parish Council

AGENDA

Inform Members and the Public that the meeting is being recorded

- 1) To receive and accept apologies for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To approve the minutes of the meeting held 18th February 2020
- 4) To appoint internal auditor
- 5) To approve annual insurance renewal for 2020-21
- 6) To approve payments and receive financial reports for:
 - a) February - finances only
 - b) March - finances and payments
 - c) April – finances and payments
 - d) May – finances and payments
 - e) June – finances and payments
 - f) July – payments to date
- 7) To consider any planning applications as listed
- 8) To consider request by a local football team to hire the football pitch

- 9) To consider price for a one-off ground maintenance work to be carried out in the churchyard
- 10) To suspend the meeting to hold a 10 minute public session
- 11) Time and date of next Parish Council meeting – the next Parish Council meeting will be held **remotely via Zoom at** 7pm on the 21st July 2020

Planning application for consideration Application: 20/00651/HSE – 84 Lawnwood Avenue, Elkesley Proposal: Erect first floor and two storey rear extension and entrance porch to front elevation

Application: Notts C C – V/4138 – A1 Recycling Metals (2014) Ltd, Alpine Industrial Estate, Jockey Lane Proposal: Variation of condition 14 of planning permission 1/19/00490/CDM – unless in the event of an emergency the site shall only operate between the hours of 6.30am – 17.30 on weekdays, 07.30am – 12.30 pm on Saturdays and at no times on Sundays, Public or Bank Holidays

Cheques to date:

March

- a) R May reimbursement for HAGS-SMP Ltd replacement basket swing seat £1876.80 (1987)
- b) J O'Brien reimbursement for new lawnmower for Church yard £179.99 (1989) – this was refunded in April
- c) Bassetlaw District Council – cemetery bins £159.64 (1990)
- d) Cheques 1991 & 1993– Void
- e) R May – reimbursement of lock & petrol £42.80 (1994)
- f) Grounds Maintenance March wage £287.35 (1995)
- g) Parish Clerk Feb wages and expenses £231.50 (1996)
- h) HMRC – p.a.y.e £57.80 (1997)
- i) Parish Clerk & office expenses Nov 19 to March 20 £109.39 (1998)
- j) Elkesley Memorial Hall – Post Office contribution £10.00 (1999)
- k) Mr Johnson – petrol £9.80 (2000)
- l) R May reimbursement 6 months garage rent £125.00 (2001)
- m) RMayreimbursementforoil£8.00(2002)

April

- a) N.A.L.C – annual subscription £150.00 (1992)
- b) Money Soft – payroll software £86.40 (2003)
- c) Parish Clerk March wage £231.50 (2004)
- d) Grounds maintenance April wage £305.20 (2005)
- e) HMRC – p.a.y.e £57.80 (2006)
- f) J O'Brien reimbursement for printer ink £32.00 (2007)
- g) R May reimbursement for petrol £19.01 (2008)
- h) R May reimbursement for petrol £14.00 (2009)

May

- a) Grounds maintenance May wage £305.10 (2010)
- b) HMRC – p.a.y.e £57.80 (2011)
- c) Parish Clerk April wage £231.50 (2012)
- d) D Savill – reimbursement for lawnmower insurance £96.19 (2013)
- e) Cheques 2014, 2017 & 2019 – void
- f) R May - reimbursement for petrol £33.53 (2015)
- g) J O'Brien – reimbursement for dog signs for sports field £31.73 (2016)
- h) J O'Brien – reimbursement for bin bags £19.99 (2018)

June

- a) Came & Co Insurance renewal £1387.33 (2020)
- b) SLCC annual subscription £92.00 (2021)
- c) N Oldbury – reimbursement for website renewal £11.99 (2022)
- d) J O'Brien – reimbursement for CCTV signs £6.38 (2023)
- e) Grounds Maintenance June wage £305.20 (2024)
- f) Parish Clerk May wage £231.50 (2025)
- g) HMRC – p.a.y.e £57.80 (2026)
- h) R May – reimbursement for fuel £26.65 (2027)

Minutes of the extra Meeting of the Elkesley Parish Council held remotely by Zoom on Tuesday 7th July 2020, at 7.00pm

Present: Cllr Skelton (Chair), Cllr O'Brien, Cllr Savill, Cllr May, Cllr Roberts, Cllr Davis and Cllr Stronach

Others: Mrs Davies (Clerk) and members of the public

3280/20 To receive and accept apologies for absence
Apologies received and approved from Cllr Fish.

3281/20 To receive and record declaration of interests from Members in any item on the agenda
No Declaration of Interests received.

3282/20 To approve the minutes of the meeting held 18th February 2020
Cllr Stronach proposed to approve the minutes of the meeting held 18th February 2020 as a true record; this was seconded by Cllr May and resolved by the Council by 7 votes. The Chair duly signed the minutes.

3283/20 To appoint internal auditor
Cllr Savill proposed to appoint Mrs Palfreyman as the Internal Auditor for 2020-21; this was seconded by Cllr Stronach and resolved by the Council by 7 votes.

3284/20 To approve annual insurance renewal for 2020-21
Cllr Savill proposed to accept the annual insurance renewal which has been circulated around the Councillors; this was seconded by Cllr Stroanach and resolved by the Council by 7 votes.

3285/20 To approve payments and receive financial reports for:

- February - finances only
- March - finances and payments
- April – finances and payments
- May – finances and payments
- June – finances and payments
- July – payments to date

1. R May reimbursement for HAGS-SMP Ltd replacement basket swing seat £1876.80 (1987)
2. J O'Brien reimbursement for new lawnmower for Church yard £179.99 (1989) – *this was refunded in April*
3. Bassetlaw District Council – cemetery bins £159.64 (1990)
4. Cheques 1991 & 1993– Void
5. R May – reimbursement of lock & petrol £42.80 (1994)
6. Grounds Maintenance March wage £287.35 (1995)

7. Parish Clerk Feb wages and expenses £231.50 (1996)
8. HMRC – p.a.y.e £57.80 (1997)
9. Parish Clerk & office expenses Nov 19 to March 20 £109.39 (1998)
10. Elkesley Memorial Hall – Post Office contribution £10.00 (1999)
11. Mr Johnson – petrol £9.80 (2000)
12. R May reimbursement 6 months garage rent £125.00 (2001)
13. R May reimbursement for oil £8.00 (2002)
14. N.A.L.C – annual subscription £150.00 (1992)
15. Money Soft – payroll software £86.40 (2003)
16. Parish Clerk March wage £231.50 (2004)
17. Grounds maintenance April wage £305.20 (2005)
18. HMRC – p.a.y.e £57.80 (2006)
19. J O'Brien reimbursement for printer ink £32.00 (2007)
20. R May reimbursement for petrol £19.01 (2008)
21. R May reimbursement for petrol £14.00 (2009)
22. Grounds maintenance May wage £305.10 (2010)
23. HMRC – p.a.y.e £57.80 (2011)
24. Parish Clerk April wage £231.50 (2012)
25. D Savill – reimbursement for lawnmower insurance £96.19 (2013)
26. Cheques 2014, 2017 & 2019 – void
27. R May - reimbursement for petrol £33.53 (2015)
28. J 'Brien – reimbursement for dog signs for sports field £31.73 (2016)
29. J O'Brien – reimbursement for bin bags £19.99 (2018)
30. Came & Co Insurance renewal £1387.33 (2020)
31. SLCC annual subscription £92.00 (2021)
32. N Oldbury – reimbursement for website renewal £11.99 (2022)
33. J O'Brien – reimbursement for CCTV signs £6.38 (2023)
34. Grounds Maintenance June wage £305.20 (2024)
35. Parish Clerk May wage £231.50 (2025)
36. HMRC – p.a.y.e £57.80 (2026)
37. R May – reimbursement for fuel £26.65 (2027)
38. I.C.O – Data Protection fee £40.00 (2028)
39. J O'Brien – reimbursement of new padlock and stationary £8.45 (2032)
40. R May – reimbursement of petrol, oil and new petrol cap £68.45 (2033)

The Clerk previously circulated copies of the above finances and payments to the Councillors.

Cllr Stronach proposed to approve the finances and payments as listed; this was seconded by Cllr O'Brien and resolved by the Council by 7 votes.

3286/20 To consider any planning applications as listed

Application: 20/00651/HSE – 84 Lawnwood Avenue, Elkesley

Proposal: Erect first floor and two storey rear extension and entrance porch to front elevation

Cllr Stronach proposed not to make any objections to the above application; this was seconded by Cllr Savill and resolved by the Council by 7 votes.

Application: Notts C C – V/4138 – A1 Recycling Metals (2014) Ltd,
Alpine Industrial Estate, Jockey Lane

Proposal: Variation of condition 14 of planning permission

1/19/00490/CDM – unless in the event of an emergency the site shall only operate between the hours of 6.30am – 17.30 on weekdays, 07.30am – 12.30 pm on Saturdays and at no times on Sundays, Public or Bank Holidays

Cllr O'Brien proposed not to make any objections to the above application subject to conditions attached to any agreement to the variation as suggested – see attached response.

3287/20 To consider request by a local football team to hire the football pitch
Cllr O'Brien previously circulated information regarding a request to hire the football pitch.

The Chair reported that some residents on Lime Tree Road are objecting to the hire of the football pitch due to parking issues of people attending the football match parking on Lime Tree Road. The Chair read out a letter of objection from one of the residents. However, the Council is unable to discuss this matter under this agenda item and it will be discussed at the next meeting. The Chair said that the Council will look to assist to make sure we can try to accommodate everybody as best possible.

The Clerk reminded that Council that the sports field was designated a Queen Elizabeth II Fields in Trust Deed in 2012; for the field to be used for sporting activities for evermore.

Following discussion; Cllr Stronach proposed to approve the request for hire the football pitch; this was seconded by Cllr May and resolved by 7 votes.

3288/20 To consider price for a one-off ground maintenance work to be carried out in the churchyard

Cllr O'Brien previously circulated information regarding the need of a one-off ground maintenance person to carry out work in the church to bring it back into a condition that volunteers can continue to maintenance.

After discussion and consideration of estimates; Cllr Savill proposed to appoint a contractor for £19.00 per hour for work up to 20 hours; this was seconded by Cllr May and resolved by 6 votes.

Cllr O'Brien reported that we have received a grant from County Councillor Greaves which will cover this addition work.

3289/20 To suspend the meeting to hold a 10 minute public session
A request to check that the grass cuttings in the church yard are also being removed; this was confirmed to be the case. No other issues raised.

3290/20 The time and date of next Parish Council meeting
The next Parish Council meeting will be held 7pm on the 21st July 2020
via Zoom

The Chair then closed the meeting.