

Stretton under Fosse Parish Council

Minutes of Meeting

Held on Wednesday 23rd October 2019

at 7:45pm in The Village Hall of Stretton under Fosse

Present: Nigel Jennett (Chairman), Jenny Ogden (Vice-Chairman), Sue Hartshorn, and Chris Smith (Councillors); and Kiley Brown (Clerk)

1. **Apologies for absence** – Mark Daniell (Councillor) Adrian Warwick (Warwickshire County Councillor) and Tony Gillias (Rugby Borough Councillor)
2. **Declarations of Interest and Requests for Dispensations** – None
3. **Approve Minutes of the previous meeting** – The minutes were approved and signed by the Chairman
4. **Public Participation Session, apologies and record of those in attendance** – None
5. **News from Rugby Borough Council (RBC) and Warwickshire County Council (WCC)**
 - Note sent from Adrian Warwick post meeting regarding the Police alliance with Warwickshire – the Home Secretary is forcing West Mercia to extend this for six months. More news and detail to come when available.
6. **To Report on Matters Arising from the Minutes of the last meeting**
 - **Safer Roads Proposal** – Actions remain from the previous meeting – we need to reply to the OPCC to clarify what further support is available. We will also respond by asking for speed data (actual) for the village. The Parish Councillors were reminded of the vote that was taken on the 16th of May to take action to purchase equipment to research and address speeding in the village. Information for the grant funding from both WALC and Councillors funds was collected and distributed to Parish Councillors. There was information about requesting a Hedgehog sign from the Department of Transport – this will be considered and ordered if available.
 - **Lighting repairs** – All of the information that was requested was received and distributed to the Parish Councillors. After discussions there are three main areas that need to be addressed concerning the lighting in the village 1) we need to further research replacement of the lights – there are three companies scheduled to come to the village on 7th November to look at the lights and quote for the work, 2) we need to find out more about our electricity provider and clarify if we are being charged correctly then further decide if we want to switch providers or continue with our current provider, 3) we will continue to clarify the maintenance contract and the wording that is used so that we better understand what is covered by these costs going forward then also decide whether to stay or switch providers for this service as well.
 - **Progress from Auditor report** – Investigations into the VAT claims have continued. We need to request an access number in order to progress this. Policies need to be split out between the Parish Councillors for the next meeting in order to continue to update our records for the annual audit. We will request examples or proformas from WALC as a starting point for some of these if possible.
 - **Constitution and Code of Conduct** – further clarification needs to be done on this Code of Conduct as it currently states that it is for Rugby Borough Councillors and we are unsure if the Parish Councillors would use the same version or if we need to adopt our own.
 - **Dog bins damage update** – This was ordered and the invoice is to be paid by cheque for work to be scheduled.
 - **Neighbourhood Plan** – The contact information was received by the Chair and a meeting will be set going forward to progress these plans.

7. Correspondence

- WALC Conference and AGM invitation – none attending
- Remembrance Sunday Service – none attending
- Consultation on Audit practice – reviewed and no response needed
- WCC Council Plan 2025 Engagement – to be shared via Facebook and Website news
- Government consultation regarding 5G masts – to be shared via Facebook and Website news
- Warwickshire Cyber Crime Survey – This was shared via Facebook but too late via website news
- WCC & WALC Councils Survey – this was completed by the Parish Councillors during the meeting
- Elections Survey – this is due before 20th of December. It was decided that the survey will be distributed again for the Parish Councillors to complete the individual survey before the next meeting and the joint survey will be completed during the next meeting
- Windfarms – to be shared via Facebook and Website news
- Joint Strategic Needs – we will invite them to come and give a presentation at one of our next two meetings (4th December 2019 or 22nd January 2020)

8. New and current planning applications – none received since previous meeting

9. Finance

- Account report and updates – Six cheques to sign: Autella, Eon Electricity, Clerks Sept and Oct salary, HMRC, RBC (dog bin) and One deposit: Precept deposit in early September
 - VAT Returns – As noted above, this will be a finance issue going forward and we will keep everyone updated on progress
1. Quarterly project funding and WCC Councillors grant information update – Summary findings are that WALC grants are 20% funding and we would need to provide other 80% and the Councillors grants are full funding but for specific areas and have to fit criteria. These emails come through to me when available and they will be distributed.

10. Items for the next meeting

- Speed calming measures
- Lighting repairs
- Policies and Code of Conduct
- Neighbourhood Plan
- Annual Precept
- Clerks Resignation and vacancy going forward – review of roles to be presented as a result

11. Date of the next meetings

- Wednesday 4th December 2019 at 7:45pm
- Wednesday 22nd January 2020 at 7:45pm (TBC)