

GREENHEAD PARISH COUNCIL

Meeting on 15th September 2025

Approved Minutes

Present	Cllr H Maxted Cllr B Mason Cllr L Whittington	Cllr S Mason Cllr M Wood	Clerk -Susan Saunders Cllr Sharp – County Councillor 1 member of the public
	<i>Start 7.00pm</i>		
68/25	Apologies for Absence		
69/25	Declarations of Interest In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – none to declare.		
70/25	Public Questions No questions		
71/25	Minutes of the meetings to be approved held on Monday 21 st July 2025 and 29 th August 2025 minutes were accepted as a true record. PROPOSED Cllr M Wood SECONDED Cllr S Mason AGREED		
72/25	Matters arising from previous minutes not dealt with elsewhere in the current agenda No Matters		
73/25	Correspondence received since the last council meeting The correspondence was discussed.		
74/25	Northumberland County Council (NCC) 74/25.01 Report from Cllr Sharp – The yellow lines have been fully approved and signed off so should be completed in the next few weeks. Cllr Sharp reminded members about The Smiths Trust Charity which local groups can apply to for grant funding. 74/25.02 Local Transport Plan At the moment the council have no proposals. The two previous ones which was the signage on Glenwhelt Bank for cyclists and a change of white line priority cannot be actioned. 74/25.03 Bank Foot Drainage Issues Cllr Sharp is liaising with the residents and the landowner and is hopeful that drainage issues will be addressed. 74/25.04 NCC Call for sites 2025 – members cannot think of any appropriate sites in the parish. 74/25.05 NCC Budget Meeting – Hexham 8 th October – invite for councillors to attend. No members wish to attend.		
75/25	Greenhead Matters Due to the nature of the business to follow it was agreed to resolve to exclude the public. The one member of the public left the meeting. Cllr Sharp remained as he had information to share. 75/25.01 Play Area – Two quotes have been received for the removal of the broken climbing frame. One was at a greatly reduced price due to the contractor offering to undertake the work with no labour cost. Member agreed to this quote of £120. PROPOSED Cllr M Wood SECONDED Cllr H Maxted AGREED Cllr Sharp reported that the donation he had made last year to the bus shelter could be transferred to new play equipment. The council are seeking costs and will discuss findings in November. 75/25.02 Tree Inspection –Only one quote of £200 has been received so it was agreed to accept it. PROPOSED Cllr L Whittington SECONDED Cllr S Mason AGREED 75/25.03 Village Hall external Painting – Only one quote has been received but it is now over a year old. The village hall committee have asked other contractors but to no avail. The updated quote has not been received but, members agreed to the original quote which was £650. PROPOSED Cllr M Wood SECONDED Cllr S Mason AGREED		
76/25	Asset Register The following updates were agreed in the asset register: 1. War memorial – to show the replace value as that of the insured value. The value was calculated over 5 years ago so it was felt it should be in line with the insured amount. 2. There are too many bus shelters recorded on the A69 as one has been taken away at some stage. It was agreed to take out the one with the unknown date of acquirement reducing the asset value by £5432.50.		

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	<p>3. The AED Cabinet houses the defibrillator which belongs to the village hall. It was proposed to give this asset to the village hall so they would be in charge of both. Should costs arise in the future they could look to the council for financial support. The village hall committee would need to consider this proposal at their next meeting.</p> <p style="text-align: center;">PROPOSED Cllr B Mason SECONDED Cllr L Whittington AGREED</p>																																																																																								
77/25	<p>Planning Applications For Determination Determined 5/01915 – Greenhead Hotel – change function room to four bedrooms -- GRANTED</p> <p>National Park Planning 25NP0054 Walltown Quarry Visitor Centre – COU car park to mixed use for limited motorhome overnight up to 5 vehicles. The plans have gone to consultation. Members were happy to leave their previous comments unchanged.</p>																																																																																								
78/25	<p>Reports on Financial Matters: 78/25.01 Income & Expenditure as at 31st August 2025 - members approved the budget review with the amount of £2500 from Cllr Sharp to be earmarked for play equipment. 78/25.02 Accounts for payment at 15th September 2025</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th colspan="2" style="text-align: center;">Bank Reconciliation</th> <th style="text-align: center;">Appendix 3</th> <th style="text-align: center;">78/25.02</th> </tr> </thead> <tbody> <tr> <td>Bank Balance as at</td> <td style="text-align: center;">08 September 2025</td> <td></td> <td style="text-align: right;">16401.42</td> </tr> <tr> <td>Plus</td> <td style="text-align: center;">o/s Lodgements</td> <td></td> <td></td> </tr> <tr> <td>Less</td> <td style="text-align: center;">o/s Payments</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">16401.42</td> </tr> <tr> <td>Bal b/f 1st April 2024</td> <td></td> <td style="text-align: right;">9525.21</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">Receipts in the year</td> <td style="text-align: right;">9517.00</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">Payments in the year</td> <td style="text-align: right;">2640.79</td> <td></td> </tr> <tr> <td>Balance at</td> <td style="text-align: center;">08 September 2025</td> <td></td> <td style="text-align: right; border-top: 1px solid black;">16401.42</td> </tr> <tr> <td>Receipts since July meeting</td> <td></td> <td></td> <td style="text-align: right;">4758.5 <small>included in balance above</small></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right; border-top: 1px solid black;">4758.5</td> </tr> <tr> <td>Payments to approve</td> <td style="text-align: center;">15-Sep-25</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">Mrs S M Saunders</td> <td style="text-align: right;">893.83</td> <td style="text-align: right;"><small>6 months salary</small></td> </tr> <tr> <td></td> <td style="text-align: center;">Mrs S M Saunders</td> <td style="text-align: right;">106.81</td> <td style="text-align: right;"><small>HA & Travel exp & invoice stamp share</small></td> </tr> <tr> <td></td> <td style="text-align: center;">HDJBC</td> <td style="text-align: right;">1336.72</td> <td style="text-align: right;"><small>2nd Tranche</small></td> </tr> <tr> <td></td> <td style="text-align: center;">Harry Wilson</td> <td style="text-align: right;">120.00</td> <td style="text-align: right;"><small>Play Equipment removal - amount and contractor to be determined</small></td> </tr> <tr> <td></td> <td style="text-align: center;">Gareth Jones</td> <td style="text-align: right;">200.00</td> <td style="text-align: right;"><small>Return capital grant</small></td> </tr> <tr> <td></td> <td style="text-align: center;">A Newall</td> <td style="text-align: right;">1.00</td> <td style="text-align: right;"><small>Tree Inspection - amount and contractor to be determined</small></td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;"><small>Village Hall</small></td> </tr> <tr> <td></td> <td style="text-align: center;">Total Payments for Approval</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">To be paid by bank transfer</td> <td style="text-align: right; border-top: 1px solid black;">2658.36</td> <td></td> </tr> </tbody> </table> <p>The accounts for £2658.36 were approved for payment. PROPOSED Cllr B Mason SECONDED Cllr M Wood AGREED The council discussed the poppy wreath for Remembrance Day which will be fore the next meeting in November. It was agreed that they would donate the same as last year - £50, and put this on the next agenda for formal approval.</p>	Bank Reconciliation		Appendix 3	78/25.02	Bank Balance as at	08 September 2025		16401.42	Plus	o/s Lodgements			Less	o/s Payments						0.00				16401.42	Bal b/f 1st April 2024		9525.21			Receipts in the year	9517.00			Payments in the year	2640.79		Balance at	08 September 2025		16401.42	Receipts since July meeting			4758.5 <small>included in balance above</small>				4758.5	Payments to approve	15-Sep-25				Mrs S M Saunders	893.83	<small>6 months salary</small>		Mrs S M Saunders	106.81	<small>HA & Travel exp & invoice stamp share</small>		HDJBC	1336.72	<small>2nd Tranche</small>		Harry Wilson	120.00	<small>Play Equipment removal - amount and contractor to be determined</small>		Gareth Jones	200.00	<small>Return capital grant</small>		A Newall	1.00	<small>Tree Inspection - amount and contractor to be determined</small>				<small>Village Hall</small>		Total Payments for Approval				To be paid by bank transfer	2658.36	
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79/25	<p>Haltwhistle & District Joint Burial Committee Cllr Maxted reported that he had raised the concern over the grass cutting of Greenhead Cemetery. He was informed there was another cut to be undertaken before the end of the season.</p>																																																																																								
80/25	<p>Any Other Business – Cllr Maxted attended a Flood Warden Presentation. The bus timetables in Greenhead have been placed in opposite boards. This has now been rectified.</p>																																																																																								
81/25	<p>Dates and times of next meetings Council Meeting, Monday 17th November 2025 from 7.00pm in the Village Hall The meeting closed at 8.00pm.</p>																																																																																								