

# Atcham Parish Council

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Chairman: Colin Wildblood  
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Parish Council Meeting  
held on Wednesday 28<sup>th</sup> September 2022

## MINUTES

1. Chairman's welcome. The Vice Chairman, Cllr L Dixon opened the meeting and welcomed all present, explaining that the meeting had been delayed by two weeks due to the recent sad death of HM Queen Elizabeth II.
2. Present, Councillor L Dixon, Vice Chairman, Councillor S Cook Councillor S Adney; Councillor R Trow and Councillor M Ruston, also present C Higgins, locum clerk to the council, Shropshire Councillor C Wild, two representatives of Brunning and Price, (owners of Mytton & Mermaid PH) and one member of the public. Apologies Councillor C Wildblood, Chairman and Councillor S Sheddon, both unwell
3. Declarations of Pecuniary Interest. None were declared.
4. Minutes. It was unanimously resolved to approve the minutes of the meeting dated 13<sup>th</sup> July 2022 and the Vice Chairman signed them as a true record.
5. Public session. The representatives of Brunning and Price were invited to give an update on the development of the Mytton & Mermaid Hotel. Mr James Killick acknowledged the concerns expressed about parking during large functions and stated that the proposed function room would instead be developed to create three additional ground floor bedrooms. They are also in discussions with a local landowner to identify additional staff parking off site, leaving all on site parking available for customers (86 spaces). Updated plans were tabled, subject to planning approvals. Work is expected to commence in October / November 2022 with completion in early 2023. The Council asked about provision of electric vehicle charging points, numbers of bedrooms (10 initially, 3 additional to follow) and table covers (150 – 180). Functions and music events were not planned so reducing the likelihood of large numbers arriving and departing at the same time. The use of solar panels is subject to review but would be positioned at the rear if used. The riverside garden will be landscaped taking account of an arboricultural assessment, but they will not touch trees outside their boundary. *The two representatives left the meeting at 8pm.*
6. Clerk to report on matters arising not covered on the agenda. The Locum Clerk reported on issues relating to the bank account access which was outstanding for new councillors.
7. Shropshire Councillors' Report. Claire Wild reported that new lamp posts for the bridge had been delivered to Shropshire Council. An installation date will be arranged with Keir. A permit application for maintenance of the old bridge was being prepared by the bridge engineer but is taking some time. It was suggested that a quotation for the maintenance of the grassed areas be obtained from the parish council's maintenance contractor.

8. Village Hall Committee Report. The Council noted the written report from the committee secretary. M Ruston added that 70 chairs had been donated to the village hall from the Mytton and Mermaid which were much appreciated. The committee was seeking additional hall bookings. Woodworm had been found in the building and is being investigated. It is likely to be associated with the drainage issues under the car park. He confirmed that a defibrillator cabinet could be installed on the new extension. A local electrician was suggested to price for the installation.
9. Defibrillator. A report from the clerk was considered and it was unanimously RESOLVED to purchase a Heartsine fully-automatic defibrillator and suitable lockable cabinet (not alarmed), subject to confirmation that sufficient funds are available. The estimated cost being £1,200 exc VAT.
10. Memorial Bench. The bench outside Attingham Park installed in 1953 was agreed to be beyond economic repair, having damaged slats and loose joints. The bench bears a plaque commemorating the late Queen Elizabeth's II coronation and the Council felt that a new plaque to mark the recent death and accession of King Charles III might be appropriate. It was RESOLVED to budget for a replacement bench in the new financial year.
11. Footpaths. Cllr M Ruston reported on a meeting with the land agent for the Berwick Estate. He had agreed to pass on the request but warned he would usually advise against allowing a permissive path. A response is awaited. Cllr Ruston agreed to chase up the agent for the National Trust who had not yet responded.  
*The Vice Chair temporarily lifted standing orders to enable a member of the public to comment. He stated that residents of Cross Houses were also interested in improving access to footpaths and suggested that the two parishes collaborate to identify suitable routes. It was suggested that a Parish Paths Partnership be set up to improve the maintenance of existing routes. The Council returned to standing orders.*
12. Atcham Old Bridge. See Shropshire Councillor's report
13. Highways. The existing bollards, even when standing, were ineffectual at preventing inconsiderate parking on the Cross Houses junction. Parking had been a particular issue during the hot summer and issues such as littering, use of BBQs and the danger of wild swimming by unaccompanied children had also caused concern. It was agreed to arrange a site meeting between Shropshire Council, the land agent and the Parish Council to consider more imaginative solutions.  
The Council expressed ongoing concern about the number accidents at Emstrey Roundabout and it was agreed to ask the recently appointed Highways Communications Officer about any proposed improvements to the markings and signs.
14. Planning Matters.
  - a) The Council noted the following updates on previous applications
    - Reference: 22/01537/FUL  
Address: Mytton & Mermaid Hotel, Atcham, Shrewsbury  
Proposal: Elevational alterations, removal of various elements and demolition of garage block, formation of access steps, installation of 3 car charging points and cycle racks, formation of walled garden and landscaping scheme and fencing, installation of roof mounted solar panels. – The verbal update received during the public session and amended plans were noted, pending an updated submission to the planning authority.
    - Reference: 22/02624/FUL  
Address: 14 The Glebe, Atcham, Shrewsbury, SY5 6QL  
Proposal: Erection of conservatory with dwarf wall to the side of dwelling

- Permission granted
- Reference:22/0266/FUL  
Address: The Old Vicarage, Atcham, Shrewsbury, SY5 6QE  
Proposal: Conversion of existing garage into annexe for family member  
Permission granted
- Reference 22/02868/FUL  
Address: Emstrey Farmhouse, Emstrey, Atcham, Shrewsbury, Shropshire, SY5 6QP  
Proposal: Erection of a two-storey self contained annexe ancillary to main dwelling  
Refused
- Reference: 22/02869/LBC  
Address: Emstrey Farmhouse, Emstrey, Atcham, Shrewsbury, Shropshire, SY5 6QP  
Proposal: Erection of a two-storey self contained annexe ancillary to main dwelling;  
Withdrawn
- Reference:22/02487/HHE  
Address: Severn View, Emstrey, Atcham, Shrewsbury, SY5 6QS  
Proposal: Erection of a single storey, flat roofed, rear extension – Pending consideration
- Reference:22/02389/FUL  
Address: Proposed industrial development land south of Thieves Lane, Shrewsbury  
Proposal: Erection of 7 no units within Class E(G) 2/3 and or B2/B8 with ancillary offices and associated development  
Pending consideration
- Reference:22/02647/FUL  
Address: Love2Stay Touring and Glamping, Caravan and Leisure Park, Salop Leisure Ltd, Emstrey, Atcham, Shrewsbury, Shropshire, Sy5 6QS  
Proposal: Installation of 2No. CHP unis within maintenance building producing 100kw of heat and 40kw of electric and all associated works:  
Permission granted
- Reference: 22/02803/ADV  
Address: Thieves Lane/Emstrey Island, Shrewsbury, Shropshire  
Proposal: Installation of 1no. non-illuminated 8m totem sign  
Refused

b) The Council considered the following applications and noted those decisions notified since the last meeting.

- Reference: 22/03962/ADV  
Address: Starbucks Drive Through; Thieves Lane/Emstrey Island, Shrewsbury,  
Proposal: Installation of 1no. non-illuminated 8m totem sign  
Pending consideration – Noted sign has been relocated within curtilage of Land Rover's site, no comments
- Reference 22/03283/FUL  
Address: 10 The Glebe, Atcham; Shrewsbury, SY5 6QL  
Proposal: 2 Storey side and 1 storey rear 3 extension  
Decision; Grant permission
- Reference: 22/03366/FUL  
Address: National Trust Visitor Centre, Attingham Park; Atcham,  
Proposal: Extension to existing visitor reception building to provide storage, a covered area and tramper storage  
Pending consideration – no objection
- Reference: 22/03321/FUL  
Address: 7 Atcham, Shrewsbury, Shropshire, SY5 6QE  
Proposal: Removal of existing rear lean-to extension and replace with new extension  
Applicant: National Trust (Attingham Consultancy Hub, Attingham park, Shrewsbury, SY4 4TP, Shropshire)  
Permission granted

## 15. Finance

- a) Council to pay the accounts as presented by the clerk. It was unanimously resolved to pay the accounts as presented by the clerk. Cheques were signed

by Councillor S Cook who was the only signatory present, with countersignature by Cllr Wildblood to be arranged outside the meeting.

Payment ref	Payee	Reason	Amount
Cheque 780	SALC	Training – L Dixon	30.00
Cheque 781	Locum Staff	Aug Salary	292.30
S/O	Staff	Aug Salary	302.30
Cheque 782	HMRC	Deductions	146.00
Cheque 783	Locum staff	Sept salary & expenses	341.50
S/O	Staff	Sept Salary	302.30
Cheque 784	HMRC	Deductions	146.00

- b) Council to approve the Bank Reconciliation. This was not available as the bank statements were not received in time. Deferred
- c) It was RESOLVED to approve the amended bank mandate allowing the locum to access the bank accounts. Cllr Cook signed with countersignature to be arranged outside the meeting.

#### 16. Parish Matters

- Councillors to report any matters not covered on agenda for discussion only. Councillor S Cook reported that West Mercia Police are awaiting Speedwatch vetting forms from two volunteers. Cllr Cook to follow up with volunteers and WMP.

17. Correspondence. The Council had been asked to update their three policing priorities for the Policing Charter. The Council identified speeding; anti-social behaviour at Atcham 'beach' and rural crime

18. Date and time of next meeting; it was agreed that this would be held on Wednesday 9<sup>th</sup> November 2022 starting at 7.30pm.

19. Exclusion of the Press and Public. It was RESOLVED to exclude the press and public to enable a confidential staff report to be considered.

20. Staff Report. The Council unanimously agreed a confidential staff matter