



## Minutes of the Meeting held on the 9<sup>th</sup> February 2026 at Burton Court Bilsthorpe

Present: Cllrs; **Steve Kemp (Chairman), B Jackson, C Cooper, Bryan Stanley, B Costello, D Brickles, D Mincher, A Ward**  
Notts CC – **Bruce Laughton**  
NSDC – **R Holloway**  
10 members of the public  
Clerk & RFO- **Susan Stack**

- 25.202 Apologies for absence  
**Ross Stoneman**
- 25.203 Declarations of pecuniary and/or personal interest  
**C Cooper, B Jackson, A Ward - Museum Trustees**  
**B Stanley - Litterpicking**
- 25.204 To approve the minutes of the meetings held on the 12<sup>th</sup> and 26<sup>th</sup> January 2026  
**It was resolved to approve the minutes of both meetings (SK/CC)**
- 25.205 To receive updates on outstanding items (if available):  
**None**
- 25.206 To note number of applications received to be Co opted onto Council in March 2026  
**The Clerk reported that two applicants have been received and in accordance with the Co-option policy details will be forwarded to Councillors following this meeting and both candidates will be invited to the March meeting.**
- 25.207 Reports from District and County Councillors  
**R Holloway report – I am delighted to confirm the funding offer of up to 1.299m has now been made public, it is a massive boost for the project and for the village as a whole and shows a significant level of financial commitment from Newark and Sherwood DC. It cannot be underestimated that this is a significant milestone in the project**  
**There will shortly be a new grant funding pot opened specifically for play parks with a maximum of £10,000 and 50% match funding element. I will update further when I know it is launched.**  
**A new consultation document has just been released seeking views on Local Government reorganisation**  
**I have a meeting with senior officers at NSDC to give them an update on progress for the Community hub building**  
**I have a meeting on site at Crimpton Park with the leader of NSDC to give them an update on progress for the Community hub building**  
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**Pot holes – last winter £4.3m added for emergency repairs, there are approx. 5,000 category 1 awaiting fixing. They are a number of teams down. Advises that damage is reported and claims put in accordingly.**  
**3.99% increase in precept from NCC**

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**Awaiting Fire Service data**

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Reports from community groups and working parties

Speed Watch – **no update**

Flood Resilience Team (MP) **Ground surveys not favourable so funds put in by Parish Council's may not be used. May also lose additional funding but will try to retain £135k attained via the residents. No response from NSDC regarding use of developer funding. Cllr Laughton will contact Ross for an update.**

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VIA Group meeting (DM/KM/MP)

**Await next meeting date**

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Councillor reports

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**Security vans reported outside Wycarr Lees recently (CC)**

**Gazebo in Maid Marion has been spray painted (BJ)**

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Public questions (maximum 10 minutes)

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**Concerns about ASB in potential empty car park**

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**Concerns that the plans are changing from how they were originally set out in the initial consultation**

**Request for inclusion of Crompton Rd residents in any future site meeting**

**Flooding on Kirklington Rd – continual not just during rain, with residential properties being affected**

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Correspondence

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**BS has spoken to local residents, seems to be same dog causing the issue in that area. It is also increasing generally throughout the village.**
- To note response from ENVA concerning schedule and weights – no further action  
**Noted**
- To note receipt of Gas Certificate for Heritage Museum (issued April 25)  
**Noted**
- Update – request to Miners Welfare for Tractor insurance (no reply as yet).  
**Clerk reported that this has now been received**
- Confirmation of £600 plus VAT contribution from Notts CC for Summer 2025 has been authorised and invoiced 28.01.2026  
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- Update - we are awaiting a quote for grass cutting for 2026 season (delayed due to staff shortages)  
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- 25.212 To receive and consider current planning applications;  
[Application for permission in principle for proposed residential development for a minimum of 1 dwelling up to a maximum of 9 dwellings](#)  
 Land West Of Eakring Road Bilsthorpe  
**Comment of concerns for facilities and infrastructure in the area.**  
[Installation of dropped kerb and driveway.](#)  
 93 Mickledale Lane Bilsthorpe NG22 8RF  
**No objections**
- 25.213 To consider and amend membership to Working groups and or Committees (Crompton Rd Hub under separate agenda item)
- Committee – Personnel – RS DM SK **No changes**
  - Committee – Finance – SK BC DM **No changes**
  - Village Hall Working Group – CC KM **Add BJ and BS**
  - Remembrance Working Group – CC BC **Add BS and AW**
  - Emergency Plan Working Group - SK RS **Add BS**
  - Designated responsibility Group Parks – KM BJ **No changes**
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**Approved (SK/CC)**
  - Approve draft letter to local businesses  
**Plan is not clear- make bigger – Approved (SK/BS)**
  - Agree any press release (content and scope of release)  
**Concern over recent third party press releases and their effect on other groups. Cllrs CC/DM to draft an appropriate response**
  - Note that £15,700 total plus VAT was paid to LK2 in January for RIBA 4  
**Noted**
  - Note that £15,700 total LK2 invoice was received in January from UKSPF fund  
**Noted**
  - Note that £1,028 has been paid to NSDC for the Unilateral undertaking  
**Noted**
  - Note invoice received for £7,820 of the £10,680 agreed in Dec 25 from Evolve Geo for Ground investigation and is on the payment approval list for Feb 26  
**Noted**
  - Discuss and approve any updates to the Unilateral undertaking for NSDC

**No changes**

- Agree process for advertising and considering quotations for Project Management
- **Defer**
- Agree administration responsibilities for the project (not under SS's remit)  
**Resolved that the Chairman to approach Vikki to ask if she would be willing to use keep in touch days to administer the hub. (SK/DM)**
- Consider any requested changes to membership currently RS SK KM BJ DM and Rhona Holloway of NSDC

**No changes**

- Decide if the current Working Group will remain or convert to a Committee  
**It was resolved to remain a Working Group (SK/CC)**
- To agree Terms of Reference and request for Delegated powers to be granted  
**No delegated powers requested**
- To receive and comment on the Site Investigation works and report  
**DM to ask for a summary report – one mis-identified road name. Defer to next meeting**
- To receive and comment on updated group plan from Chris Morton  
**Received with no comments (SK/CC)**  
**Noted - options for Cross St page – to be covered in Press release**
- To receive and comment on Transport piece (if received)  
**Not received - defer**

- 25.218 To consider financial matters; to review and approve:
- a. Bank Reconciliation – to be reviewed by one Councillor and signed as accurate
  - b. Previous month's invoices - to be reviewed by two Councillors and signed as accurate
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**Cllrs Cooper, Ward and Jackson left the meeting for this item**  
**It was resolved to accept the offer (SK/DM)**

25.225 To discuss any additional Lease issues arising

**None**

25.226 Date of next meeting(s) 9<sup>th</sup> March, 13<sup>th</sup> April, 11<sup>th</sup> May (APM), 8<sup>th</sup> June

To note that potential agenda items must be with the Clerk by 28<sup>th</sup> February 2026



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**Cllrs Cooper, Ward and Jackson left the meeting for this item**  
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25.225 To discuss any additional Lease issues arising

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25.226 Date of next meeting(s) 9<sup>th</sup> March, 13<sup>th</sup> April, 11<sup>th</sup> May (APM), 8<sup>th</sup> June

To note that potential agenda items must be with the Clerk by 28<sup>th</sup> February 2026



## Minutes of the Meeting held on the 9<sup>th</sup> February 2026 at Burton Court Bilsthorpe

Present: Cllrs; **Steve Kemp (Chairman), B Jackson, C Cooper, Bryan Stanley, B Costello, D Brickles, D Mincher, A Ward**  
Notts CC – **Bruce Laughton**  
NSDC – **R Holloway**  
10 members of the public  
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**Ross Stoneman**
- 25.203 Declarations of pecuniary and/or personal interest  
**C Cooper, B Jackson, A Ward - Museum Trustees**  
**B Stanley - Litterpicking**
- 25.204 To approve the minutes of the meetings held on the 12<sup>th</sup> and 26<sup>th</sup> January 2026  
**It was resolved to approve the minutes of both meetings (SK/CC)**
- 25.205 To receive updates on outstanding items (if available):  
**None**
- 25.206 To note number of applications received to be Co opted onto Council in March 2026  
**The Clerk reported that two applicants have been received and in accordance with the Co-option policy details will be forwarded to Councillors following this meeting and both candidates will be invited to the March meeting.**
- 25.207 Reports from District and County Councillors  
**R Holloway report – I am delighted to confirm the funding offer of up to 1.299m has now been made public, it is a massive boost for the project and for the village as a whole and shows a significant level of financial commitment from Newark and Sherwood DC. It cannot be underestimated that this is a significant milestone in the project**  
**There will shortly be a new grant funding pot opened specifically for play parks with a maximum of £10,000 and 50% match funding element. I will update further when I know it is launched.**  
**A new consultation document has just been released seeking views on Local Government reorganisation**  
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**3.99% increase in precept from NCC**

**5% from Police**

**Awaiting Fire Service data**

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Reports from community groups and working parties

Speed Watch – **no update**

Flood Resilience Team (MP) **Ground surveys not favourable so funds put in by Parish Council's may not be used. May also lose additional funding but will try to retain £135k attained via the residents. No response from NSDC regarding use of developer funding. Cllr Laughton will contact Ross for an update.**

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VIA Group meeting (DM/KM/MP)

**Await next meeting date**

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- 25.207 Reports from District and County Councillors  
**R Holloway report – I am delighted to confirm the funding offer of up to 1.299m has now been made public, it is a massive boost for the project and for the village as a whole and shows a significant level of financial commitment from Newark and Sherwood DC. It cannot be underestimated that this is a significant milestone in the project**  
**There will shortly be a new grant funding pot opened specifically for play parks with a maximum of £10,000 and 50% match funding element. I will update further when I know it is launched.**  
**A new consultation document has just been released seeking views on Local Government reorganisation**  
**I have a meeting with senior officers at NSDC to give them an update on progress for the Community hub building**  
**I have a meeting on site at Crimpton Park with the leader of NSDC to give them an update on progress for the Community hub building**  
**I have a meeting on site at Crimpton Park with the leader of NSDC Cllr Paul Peacock and the deputy leader Cllr Rowan Cozens. Cllr Cozens is keen to see the plans for the new Community hub and chat about the many benefits it will bring to the community as a whole.**  
**B Laughton – congratulated Cllr Holloway and offered his support.**  
**Pot holes – last winter £4.3m added for emergency repairs, there are approx. 5,000 category 1 awaiting fixing. They are a number of teams down. Advises that damage is reported and claims put in accordingly.**  
**3.99% increase in precept from NCC**

**5% from Police**

**Awaiting Fire Service data**

25.208

Reports from community groups and working parties

Speed Watch – **no update**

Flood Resilience Team (MP) **Ground surveys not favourable so funds put in by Parish Council's may not be used. May also lose additional funding but will try to retain £135k attained via the residents. No response from NSDC regarding use of developer funding. Cllr Laughton will contact Ross for an update.**

New trees Working Party (BS) – **Remove from agenda**

Village Hall working party – **Cllr Cooper reported that they have information that there is a grant that the Council can apply for to undertake a feasibility study – visiting local venues for useful information**

**Spoken with other people regarding funding, advised that it should be eligible for Heritage Lottery funding**

VIA Group meeting (DM/KM/MP)

**Await next meeting date**

25.209

Councillor reports

**Flooding re-reported by e-mail (CC)**

**Security vans reported outside Wycarr Lees recently (CC)**

**Gazebo in Maid Marion has been spray painted (BJ)**

**Crompton Park has motorcycle tracks (BJ)**

**Defibrillators – reported that we currently have 3 Zoll AED units in the village, suggestion that we standardise to all Zoll units (AW). AW and SK to put together a formal proposal**

**Benches at the memorial has been installed and ground made good (SK)**

25.210

Public questions (maximum 10 minutes)

**Concerns regarding funding for Crompton Rd hub, the build cost and how will the Council will ensure that it can be met**

**Concerns on Crompton Rd entrance and impacts of additional traffic/parking**

**Concerns about ASB in potential empty car park**

**Concerns on loss of green space/football**

**Concerns that the plans are changing from how they were originally set out in the initial consultation**

**Request for inclusion of Crompton Rd residents in any future site meeting**

**Flooding on Kirklington Rd – continual not just during rain, with residential properties being affected**

25.211

Correspondence

- To discuss concerns over dog mess on Maid Marion/Highfield Drive loop  
**BS has spoken to local residents, seems to be same dog causing the issue in that area. It is also increasing generally throughout the village.**
- To note response from ENVA concerning schedule and weights – no further action  
**Noted**
- To note receipt of Gas Certificate for Heritage Museum (issued April 25)  
**Noted**
- Update – request to Miners Welfare for Tractor insurance (no reply as yet).  
**Clerk reported that this has now been received**
- Confirmation of £600 plus VAT contribution from Notts CC for Summer 2025 has been authorised and invoiced 28.01.2026  
**Noted**
- Update - we are awaiting a quote for grass cutting for 2026 season (delayed due to staff shortages)  
**Noted**

- 25.212 To receive and consider current planning applications;  
[Application for permission in principle for proposed residential development for a minimum of 1 dwelling up to a maximum of 9 dwellings](#)  
 Land West Of Eakring Road Bilsthorpe  
**Comment of concerns for facilities and infrastructure in the area.**  
[Installation of dropped kerb and driveway.](#)  
 93 Mickledale Lane Bilsthorpe NG22 8RF  
**No objections**
- 25.213 To consider and amend membership to Working groups and or Committees (Crompton Rd Hub under separate agenda item)
- Committee – Personnel – RS DM SK **No changes**
  - Committee – Finance – SK BC DM **No changes**
  - Village Hall Working Group – CC KM **Add BJ and BS**
  - Remembrance Working Group – CC BC **Add BS and AW**
  - Emergency Plan Working Group - SK RS **Add BS**
  - Designated responsibility Group Parks – KM BJ **No changes**
  - Designated responsibility Group CCTV – SK **No changes**
  - Designated responsibility Group VIA Liaison – DM KM MP **No changes**
- To note that the Clerk will be sending to each group member the latest Terms of Reference which will require agreement with no changes or a revised document to be submitted by the group to the March 2026 meeting for consideration/approval
- 25.214 To discuss – any additional action to remove Graffiti/repaint shelter on Crompton Rd Park  
**It was resolved that the Shelter be repainted (SK to obtain quotes for anti graffiti painting)**  
**Cllr Stanley reported that NSDC have done some work but it is not good enough. Clerk reminded Cllrs that NSDC made clear they would do their best with their equipment. Cllr Kemp will speak to NSDC.**
- 25.215 To consider – six month review of Litterpicking contract and set any extension period  
**Cllr Stanley left meeting for this item. Cllrs Kemp and Cooper were nominated to have a meeting to give and receive feedback. Resolved to extend contract by 6 months (SK/CC)**
- 25.216 To consider – giving permission for a Skate event (no cost to Council) on 25<sup>th</sup> July  
**It was resolved to accept the offer (SK/CC)**
- 25.217 To discuss – Matters concerning the Crompton Road Hub as follows:
- Approve draft letter of thanks for NSDC for funding allocation  
**Approved (SK/CC)**
  - Approve draft letter to local businesses  
**Plan is not clear- make bigger – Approved (SK/BS)**
  - Agree any press release (content and scope of release)  
**Concern over recent third party press releases and their effect on other groups. Cllrs CC/DM to draft an appropriate response**
  - Note that £15,700 total plus VAT was paid to LK2 in January for RIBA 4  
**Noted**
  - Note that £15,700 total LK2 invoice was received in January from UKSPF fund  
**Noted**
  - Note that £1,028 has been paid to NSDC for the Unilateral undertaking  
**Noted**
  - Note invoice received for £7,820 of the £10,680 agreed in Dec 25 from Evolve Geo for Ground investigation and is on the payment approval list for Feb 26  
**Noted**
  - Discuss and approve any updates to the Unilateral undertaking for NSDC

**No changes**

- Agree process for advertising and considering quotations for Project Management
- **Defer**
- Agree administration responsibilities for the project (not under SS's remit)  
**Resolved that the Chairman to approach Vikki to ask if she would be willing to use keep in touch days to administer the hub. (SK/DM)**
- Consider any requested changes to membership currently RS SK KM BJ DM and Rhona Holloway of NSDC

**No changes**

- Decide if the current Working Group will remain or convert to a Committee  
**It was resolved to remain a Working Group (SK/CC)**
- To agree Terms of Reference and request for Delegated powers to be granted  
**No delegated powers requested**
- To receive and comment on the Site Investigation works and report  
**DM to ask for a summary report – one mis-identified road name. Defer to next meeting**
- To receive and comment on updated group plan from Chris Morton  
**Received with no comments (SK/CC)**  
**Noted - options for Cross St page – to be covered in Press release**
- To receive and comment on Transport piece (if received)  
**Not received - defer**

- 25.218 To consider financial matters; to review and approve:
- a. Bank Reconciliation – to be reviewed by one Councillor and signed as accurate
  - b. Previous month's invoices - to be reviewed by two Councillors and signed as accurate
  - c. Budget and financial status
  - d. Invoices to be paid
- All approved (SK/CC)**
- 25.219 To discuss proposal to purchase additional .gov emails (up to 20) from Parish online for use of Councillors and to adhere to requirements of Assertion 10. Cost £160 first year then £260 thereafter. It should be noted that this is not a hardware contract as the Clerk's laptop is under warranty
- It was resolved to appoint Parish Online (SK/BJ)**
- 25.220 To consider setting a limit and budget per Councillor per year for IT support relating to Council work requirements from a reputable supplier of their choosing that will be reimbursed upon receipt of invoices to the Clerk.
- It was resolved not to proceed (SK/DB)**
- 25.221 To decide if/how to dispose of old Councillors tablets (approx. 8)
- It was resolved that tablets are returned at the next meeting for safe clearance before donation to local group. (SK/BJ)**
- 25.222 Summary of the meeting (time permitting, maximum 10 minutes)
- Clarification on road access and unadopted road issues were given.**
- 25.223 To consider: That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted
- Resolved (SK/DB)**
- 25.224 To discuss insurance invoice - proposal by Heritage museum to make 8 payments of £255.38 (with two instalments being paid after February meeting), then monthly until September 26 when the £255.42 remainder be paid. This would bring us into line in time for the next insurance year. The Council would not charge interest.

**Cllrs Cooper, Ward and Jackson left the meeting for this item**  
**It was resolved to accept the offer (SK/DM)**

25.225 To discuss any additional Lease issues arising

**None**

25.226 Date of next meeting(s) 9<sup>th</sup> March, 13<sup>th</sup> April, 11<sup>th</sup> May (APM), 8<sup>th</sup> June

To note that potential agenda items must be with the Clerk by 28<sup>th</sup> February 2026