

001/May/2017

**THE ANNUAL GENERAL MEETING OF DYMCHURCH PARISH COUNCIL
15th MAY, 2017 at 7.00pm at the Parish Council Offices.**

MINUTES:

PRESENT: Chairman Cllr. Roger Wilkins, Vice-Chairman Cllr. Russell Tillson, Cllr. Richard Blackwell, Cllr. Arran Harvey, Cllr. Karen Lewis, Cllr. Ian Meyers, Cllr. Denise Meyers, Cllr. Terry Mullard, Cllr. Merlin Redding.
Parish clerk and 14 members of the public.

APOLOGIES:

None.

Chairman proposed the suspension of Standing Order 2E to allow item on Protocol to be presented before the election of chairman.

PROTOCOL:

Clerk introduced the item on Protocol as it falls within the remit of the parish clerk to ensure correct procedures and practices are carried when council conducts its business. Governance was addressed.

Cllr. Tillson addressed the role of the parish clerk, the role of councillors, adopted Standing Orders and Code of Conduct outlining the Seven Principles of Public Life under section 28(1) of the Localism Act 2011. In accordance with section 34 of the Localism Act 2011, it is a criminal offence if a councillor breaches, without reasonable excuse, the Seven Principles of Public Life.

Proposed by Cllr. Blackwell, seconded by Cllr. Wilkins that the planning and strategy working group consider and recommend to council a proposal for training to be undertaken by all councillors and clerk. Voting: For: 8 Against: 0 Abstentions: 1

CHAIRMAN'S REPORT:

This year Council has introduced CCTV to improve the safety and security of residents, installed well-being equipment at the slipway, introduced a live web-cam to promote the village and successfully introduced children's entertainment during the summer holidays. Council has been productive and successful and proud of its achievements.

ELECTION OF CHAIRMAN:

Proposed by Cllr. Tillson seconded by Cllr. Harvey, that Cllr. Wilkins be chairman.

Proposed by Cllr. Mullard that he nominates himself to be chairman, seconded by Cllr. Redding

A confidential ballot resulted in Cllr. Wilkins securing 5 votes, Cllr. Mullard secured 3 votes. There was one abstention.

Cllr. Wilkins declared Chairman.

DECLARATION OF ACCEPTANCE OF OFFICE:

Cllr. Wilkins signed the Declaration of Acceptance of Chairman.

ELECTION OF VICE-CHAIRMAN:

Proposed by Cllr. Wilkins, seconded by Cllr. Harvey that Cllr. Tillson be vice-chairman. There were no further nominations. Cllr. Tillson to retain the position of vice-chairman.

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TREASURER'S REPORT:

Proposed by Cllr. Blackwell, seconded by Cllr. Denise Meyers that Council approves the Statement of Accounts (unaudited). Voting: Unanimous.

Balances as at 31st March, 2017:

Current A/C £9,138.41

Business A/C £20,177.74

NS&I A/C £92,859.75

STANDING ORDERS, FINANCIAL REGULATIONS AND CODE OF CONDUCT:

Proposed by Cllr. Wilkins, seconded by Cllr. Tillson, that Council agrees to conduct its business in accordance to the adopted Standing Orders, Financial Regulations and Code of Conduct: Voting: Unanimous.

POLICIES:

Relations with Press and Media and Social Media:

Proposed by Cllr. Wilkins, seconded by Cllr. Tillson that the Policy be adopted.

Voting: For: 6 Against: 3 Abstentions: 0

CCTV & Code of Practice:

Proposed by Cllr. Denise Meyers, seconded by Cllr. Ian Meyers that the Policy be adopted. Voting: Unanimous.

AUTHORISATION OF CHAIRMAN'S ALLOWANCE:

Proposed by Cllr. Tillson, seconded by Cllr. Mullard, that the Chairman's allowance of £500, remain unchanged. Voting: Unanimous.

APPOINTMENT OF VILLAGE HALL COMMITTEE REPRESENTATIVES:

Cllr. Mullard and Cllr. Lewis nominated as DPC representatives.

APPOINTMENT OF MARSH FORUM REPRESENTATIVES:

Cllr. Blackwell and Cllr. Tillson nominated as DPC representatives.

APPOINTMENT OF TWINNING ASSOCIATION REPRESENTATIVE:

Cllr. Wilkins nominated as DPC representative.

APPOINTMENT OF SHEPWAY TOWN AND PARISH PLANNING USER GROUP REPRESENTATIVE:

Cllr. Tillson agreed to represent the parish council

APPOINTMENT OF LOCAL TRADER/ORGANISATIONS REPRESENTATIVE:

Cllr. Lewis agreed to represent the parish council.

APPOINTMENT OF SHEPWAY AREA COMMITTEE REPRESENTATIVE:

Cllr. Harvey agreed to represent the parish council.

APPOINTMENT HANGING BASKET & CHRISTMAS WINDOW REPRESENTATIVE:

Cllr. Denise Meyers agreed to represent the parish council.

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WORKING GROUPS, CHAIRMAN AND RESPONSIBILITIES:

Chairman requested Asset and Amenities, Planning and Strategy & Beach Advisory To continue. The Town Liaison representative's role is to engage and develop participation with the Coastal Community Group that will operate under the auspice of the Planning and Strategy working group.

Asset and Amenities: Cllrs. Tillson (chair), Ian Meyers, Denise Meyers & Cllr. Harvey.

Planning & Strategy: Cllrs. Blackwell (chair), Mullard, Redding and Karen Lewis.

Beach Advisory: Cllrs. Tillson (chair), Wilkins.

Friends of Martello 24: Cllrs. Blackwell and Denise Meyers

AGREE DATES AND TIMES OF ORDINARY MEETINGS OF FULL COUNCIL

Proposed by Cllr. Tillson, seconded by Cllr. Blackwell, that meetings continue to be held on the first Monday of each month. Voting: Unanimous.

Meeting closed at: 7.35pm

Signed:..... Date:.....