Draft Minutes of the Parish Council meeting and Annual Parish Council meeting held on Thursday 26th May 2022 at 8 pm at the village hall

There were 16 members of the public present.

Councillors: Andy Daw (AD), Deborah Follett (DF), Karen Delafield (KD), Mark Pemberton (MP), Dave Read (DR) and Martin Usherwood (MU)

22/05-01 Welcome and to receive apologies for absence. No apologies received.

> Welcome Clirs. Mark Pemberton and Noel Marsh Councillor Mark Pemberton was welcomed onto the council. The Council were informed that Noel Marsh has since withdrawn his application to be a councillor. The Council now has vacancies for three councillors.

- 22/05-02 Following a successful interview it is proposed that the Council agrees the appointment of Teresa Safadi as Parish Clerk/Responsible Finance Officer and Proper Officer of the Council. Proposed by KD Seconded by DF Approved 6/6
- 22/05-03 To note the resignation of Deborah Wiltshire and Neale Hallett from their role as councillors and receive an update on their replacement. Noted.

An election had been called for by the Electoral Services Officer (ESO), no nominations were received by the deadline of the 25th May. The ESO is asking for new nominations for an election on 28 July 22

The Chair is waiting to hear back from Dorset Council on how best to proceed with the election given the fact that the council now has vacancies for three councillors as Noel Marsh no longer wishes to become a councillor.

22/05-04 To receive declarations of personal and pecuniary interests or grants of dispensation. None received

22/05-05 Chair's Report 21-22 This was read out by the Chair and can be found in the appendices.

22/05-06 Election of Chair and Vice Chair The Chair notified the council that he did not wish to stand for re-election as Chair. No councillors came forward for nomination as chair. The Chair has agreed to stay on as the Chair for this meeting but is stepping down.

The post of Vice Chair is vacant following the previous resignation of Deborah Wiltshire. Karen Delafield was nominated as Vice Chair. Proposed DF and seconded AD . Approved 4/5 1 abstention The Chair suggested Councillors got together prior to the next meeting so they had a proposal for the next meeting.

22/05-07 PC policies and procedures need to be reaffirmed

All policies and procedures were reaffirmed 6/6.

Cllr Pemberton noted that a subsequent review of both was required as several had outdated references. Action Clerk

22/05-08 To note that WSMPC no longer qualifies for the General Power of Competence (LA 2011 s8) and relinquishes this power. Proposed AD Seconded KD. Approved 6/6

22/5-09 To approve the minutes of the Parish Council meeting held on 24 March 2022.

At Cllr Delafield's request it was agreed to move the wording "The vote was carried out " to immediately follow the first paragraph Proposed DR and seconded MU Approved 5/6

22/5-10 To receive a report from Dorset Council Cllr. Roland Tarr on his conversations with the DC legal team. RT has suggested that someone proposes and seconds the number of receptions for each as antice conditions.

responses for each co-option candidate is shared with the meeting. The Chair read out the responses. The letter from RT can be found in the appendices.

22/5-11 Matters arising from the minutes for information only

To note Joanne Clark did not take up the role as Clerk.

22/05-12 To appoint or re-affirm the area reps/committees and members It was agreed that the DAPTC role was surplus to requirements as DAPTC only works with the Clerk.

KD agreed to continue as Flood Rep

DF agreed to take on the Verges and Riverbank Rep

MP agreed to look at the possibility of a Neighbourhood plan in conjunction with interested parish members.

Clerk to take on role as DAPTC contact and Parish council representative.

All other councillors agreed to remain in their current roles although a few roles were still to be decided. A list of reps will be presented at the next meeting.

22/5-013 Democratic Forum 20 minutes

A resident queried an item from the March minutes where AD agreed to investigate the ownership of the Reading Rooms. Cllr Usherwood responded the Rooms were owned by a "trusteeship". The resident asked further questions and the Chair agreed to look into the matter. Action AD

The forum then went out on to consider planning application P/OUT/2022/02496. Tony Bowden from Morrish Homes was invited to answer questions from parishioners. Many issues were raised including;

- In the Council's village survey 26 people were in favour of this type of development and 43 against development.
- Cllr Usherwood noted there were very few public comments on the planning portal and these mainly support the application. It was pointed out that some comments were by residents of other parishes and some members of this parish had not yet submitted their views as the closing date was not until the 31st of May.
- Concern over the small number of affordable properties and whether these would truly be affordable. There was support for more affordable homes/social housing.
- What are the plans to deal with existing mature trees and hedgerows on the site?
- Development aimed at younger families. Had the developers considered the infrastructure to support this increase i.e., primary school places
- Concern over impact on current issues relating to surface and foul water drainage, safety of attenuation basin, is there a need for a further 16 allotments.
- Concern over Wessex Water's failure to address existing problems.
- Concern that the village could become an annex to Dorchester

22/5-14 To consider all planning applications

P/OUT/2022/02496 – outline planning for 18 properties – land adjoining Dukes Close.

The Parish Council agreed to object to this planning application on the following grounds. Proposed KD and seconded MP. Approved 4/6 with 2 abstentions

Whilst the Winterborne St. Martin Parish Council fully supports any need for affordable homes for local people in local areas it will be objecting to this planning application and raising the following points:

- There is a presumption against development in AONB (WDW&P SUS2 part III) and housing need in the area has not been demonstrated by the developer to suggest an exception.
- There are brown field sites within the village that could be identified and developed without building on a green field site.

- The development of 18 houses is quite dense for the area and offers only the minimum statutory affordable homes allocated at the site.
- The PC would like to see more affordable homes in any development.
- The proposed attenuation basin on the site is felt to be unsafe, with limited security to ensure the safety of children. There was also concern raised over the long-term management of the attenuation basin once the builders have finished. Morrish Homes told the meeting the basin and other common areas will be managed by a management company funded by the house purchasers.
- The village has been in discussions with Wessex Water for quite a while over problems with surface and foul water drainage in the village, which have still need to be addressed. Wessex Water have stated they have to overflow untreated sewage into the South Winterborne Steam from the Martinstown pump house regularly. Concerns remain, despite Wessex Water's apparent assurance to the developers, that the building of a further 18 houses in the village will have little impact.
- The proposed addition of 16 allotments is felt to be excessive and not needed. The Parish Council does not hold a waiting list for the 4 allotments it currently has available.
- This build will set a precedence for the further development of green field sites in and around the village.

To consider any other planning issues There were none

22/5/15 Finance

To consider the report of receipts and payments see Appendix Proposed MP, seconded DF approved 6/6

To approve the Annual insurance for 2021-22 Proposed KD, seconded MP approved 6/6

To approve the certificate of exemption Proposed KD, seconded MP approved 6/6

To approve section 1 of the AGAR, annual audit 2020-2021 Proposed AD, seconded DF approved 6/6

To approve section 2 of the AGAR, annual audit 2020- 2021 Proposed AD, seconded DF approved 6/6

22/5/16 To receive a report RoWs and any highways issues

The SID data indicates an average speed through Mallards Green of 34mph, the SID data will be published as usual on the website,

The PC received formal notification from DC that the bridleway from Bats Lane to Maiden Castle will be closing for 6 months for repairs

Road markings - dragons' teeth have now been completed and roundels are ongoing. MU to look into issue of red tarmac. Approach DC highways regarding the placement of a white line form ???? Resurfacing of Winterborne St Martins main street is to be undertaken As yet no date has been given. Action : MU to follow up

22/05-17 Council property/responsibilities

The fourth unused allotment has now been shared with other allotment users .

Phone box floor lights etc now completed. A volunteer group has been set up to service content etc...

22/05-18 To consider all correspondence received for decision, consultation, and information.

See appendix attached

Letter received from Wessex Water with regard to sewer capacity and management, please see appendices. Draft response to be circulated at the next meeting, Action AD

Flood report received, noted please see appendices

Letter received from Cllr Tarr, Noted see22/5 - 10

Magna lighting issue is on-going AD to follow up

Washing Pool stream issue raised over strimming of grass for Jubilee events and disturbance to wildlife. Noted and now closed

Reading room - on going. Clerk to look into carryout a historical search relating to the plot of land associated with the reading room.

22/05-19 Agree area of councillor reps based on the 2021 survey.

MP to look into the feasibility of setting up a local plan in terms of resident commitment, time scale, cost etc. and of forming a committee of residents supported by parish councillors. Feedback postponed until July 22 meeting

22/05-20 To receive any reports from community groups and representatives. Village Hall (MU)

-Playground equipment installation has taken place.

-Legal advice is being sought for the lease and proposed handover to the PC for management.

-Kitchen upgrade to take place during August.

Risk assessment for the street party has been carried out and will be sent to Clerk.

22/05-21 To note the dates of the meetings in 2022-23.

To note the next meeting Thursday 23rd June 2022 in Martinstown Village Hall at 8pm

It was agreed that the next meeting 23rd June 22 will be held at the village hall. The Parish council will look at moving the parish council meeting to the Church to allow the meeting to commence at 7.30pm.

Action Clerk to publish 22-23 meeting schedule at next meeting

22/05-22 Democratic Forum 15 minutes

A resident noted that as planning application P/OUT/2022/02496 was within the Poole Harbour Catchment Initiative area it would be inappropriate to use the sloping site for allotments due to nitrate washdown.

A resident reported she had been prevented from walking down the east side bank of the Washing Pool and stream by an adjacent property owner. The council agreed to investigate ownership of this piece of land. Action Clerk to investigate.

The meeting closed at 21.50

The next meeting will be held on the 23rd of June 2022 at 8pm at Winterborne St. Martin Village Hall.

Action	Person/Group	Proposed completion date	Agenda Item number
Follow up with the Electoral Services Officer the procedure to appoint 3 councillors.	Clerk	June 2022	22-5-03
Ensure all policies are updated	Clerk	August 2022	22-5-07
To publish minutes of 24 March on web site	KD	By June 2022	22.5.09

Actions arising from minutes

Investigate and report back on Reading Room ownership and use	AD	Update July 2022	22-05-13
Send off AGAR exemption certificate 2020-2021 Audit	Clerk	By 30 th June 2022	22.5.15
Post Public Notice on website and notice boards and AGAR sections 1 and 2 on website.	KD	By 30 th June	22.5.15
Report progress on bridle way closure	DR	Update June 2022	22-5-16
Road marking. Report on progress	MU	Update June 2022	22-5-16
Follow up on Wessex Water letter	AD	Update June 2022	22-05-18
Look at feasibility of setting up a local plan and forming a committee of residents and parish councillors.	MP	Update July meeting	22/05-19
To provide 22-23 meeting schedule at next meeting	Clerk	Update June meeting	22-05-21
Investigate and report back on Reading Room historical search	AD/Clerk	Update July 2022	22-05-13
Investigate and report back on historical search east side plot of land leading to Washing Pool.	Clerk	Update July 2022	22-05-22

Appendices overleaf

Chairman's Report, AD 22/5-5

Winterborne St Martin Parish Council Chairmans Report May 2022

Difficult year with changes in Councillors and a clerk as we came back to face to face meetings from Covid. Some of the changes were due to health and some were due to the conduct of the communication between councillors. Roland Tarr our District Councillor asked us at the last meeting to support the council and work together to continue our work.

Our work together over the last year has resulted in a village survey which will continue to advise us as we go forward, registering our interest to write a neighbourhood plan for the parish and an agreement to lease the playground from the village hall. Our Speed Indicator at Mallards Green show the continued speeding of cars and we have increased road markings in the village centre to remind drivers about speed limits.

We have had 2 complaints about councillors one is still ongoing.

Our responsibilities for property have seen a revamp of the village notice board, a rationalisation of our allotments to 3 to make the allotments work better, working with the village we have planted more bulbs. The telephone box has been cared for and will be manged by parishioners. The Parish Council was able to support the rep[air of the South Winterborne river bank overseen by the Dorset County Flood team.

We have been able to register our interest in renewed bus connections with Dorset Council but have been unable to make anything happen.

I am pleased to report we have not increased the precept.

This will be my last meeting as chair as I have lost the support of at least 2 of the councillors in my interpretation of our procedures and from at least 2 parishioners. My judgement has been called into question and together with a change in my family circumstance my time as Chair has come to an end. My thanks to the Councillors and the interest in our work form our parishioners.

May Flood Report, KD 22/5-18

1. Following my abject failure to elicit any positive response from DC on exercising their riparian responsibilities I was asked to pass the issue to DC Councillor Roland Tarr to intervene and hopefully provide resolution. Roland has taken up DC's riparian responsibilities within DC Highways and Flood teams. So far this is the response from Highways...

To clarify Dorset Highways position with regard to maintenance of the northern bank of the South Winterbourne, the watercourse is adjacent to the public highway and surface water from the highway is discharged via grips and gullies / pipes into the watercourse, as highway authority – Dorset Highways (and Countryside) would be responsible for verge maintenance (grass cutting etc) grip clearance, gully and pipe jetting and clearing outfalls within the watercourse and would have no further involvement.

We would not consider Dorset Highways to be responsible for maintenance of the watercourse itself, there should be other teams and officers within Dorset Council better equipped and suited to this task, with its various environmental and ecological restrictions and impacts."

So, we still await DC to come back to us with which of their teams will take the two issues forward. Meanwhile the blockage before the pump house in the plot of land DC owns continues to grow. I would recommend that Councillors check out this stretch of the stream.

2. A resident has reportedly complained about the un-ecological strimming of the Washing Pool Stream which was completely covered by spring growth. The stream was cut back by an unknown resident, presumably to facilitate the soon to be children's duck race. This section of stream and adjacent land is generally accepted as having no owner.

3. Flood Volunteers queried the date of the follow up meeting scheduled for February, with the PC and DC's Brian Richards.

4. Generally, the stream is running well as our main ground water sewer, but concerns remain as to hearing a firm plan from Wessex Water the main sewer repairs.

Letter from Wessex Water, AD 22/5-18

Dear Andy,

I hope you are well. Please find below some further details answering a number of the questions raised by local residents at the Parish Council meeting on Thursday 21st April. I have PDF of the presentation which I gave – I have checked that the hyperlinks and references are accessible in this format.

Development

The residents raised concerns about a proposed development of 17 homes by Morrish Homes at Dukes Close, Martinstown. Subsequently both you and one of the residents have provided information from the developer which was shared at a meeting in January. Wessex Water has assessed the capacity of our sewerage system at this location and confirmed, to the dewe can accommodate the foul sewage from this development and that we would not accept any surface water flows into the sewer, as we advise with all new developments. To date, permission has not been submitted or obtained for this development (to the best of our knowledge), if planning permission is granted then we would work more closely with the develop specify any particularly requirements which we may have and undertake any further modelling which might be required once there is greater certainty of the development details. Maintenance

To date, we have undertaken CCTV surveys of over 10,000m of sewer length, specifically in the village to assess the integrity of the sewer and have improved c.340m, with more work. The focus is on the sewerage assets where we have ownership and responsibility for, as we do not have rights to improve the private drainage system from private properties to our pump system. Our contractors, On Site, undertook some relining work for a three week period starting on 11th April, around the time of the Parish Council meeting. We have an ongoing pro CCTV surveying of the sewer to understand the integrity of the sewer and locations where repair work is further needed to reduce the level of groundwater infiltration. To date, we have limited number of areas where re-lining has been required and addressed those but we continue to investigate as illustrated in the table below. A sewer lining scheme was previously in Autumn 2019 in several lengths of public sewer within the Martinstown SPS catchment area.

In addition, we have undertaken maintenance work to the Martinstown sewage pumping station to increase the capacity of the pumps enabling greater flows to be pumped forward into Dorchester sewerage system for treatment. These works were completed on 13th July 2021, enabling flows of up to 15l/s to be pumped forward, the permitted pass forward flow (level by the EA is 10l/s), so we are treating in excess of the permit requirements.

I have spoken to the Sewerage Manager responsible for this area to review the frequency with which the pumps operate and the pumping rate. Looking at the data from the beginnin2021, the pumps operate very frequently, typically 10 minutes of pumping following by 10 minutes when there is no pumping, and the pumped flow rate is between 12-13l/s at all times means that despite the recent dry weather the pumping station is operating due to the level of groundwater ingress into the system. This is more apparent when looking at the night time between 1am and 3am when we would expect little anthropogenic flows – people flushing toilets, showering or using appliances. At these times there is a slight change with the pump for 8 minutes with a 12 minute respite, again pump rates are between 12-13l/s, and above the permitted flow requirement. We would expect the water table to drop over the next month below the level of the public and private sewers, reducing the level of infiltration and frequency with which the pumps operate. Given the recent improvement works to the sewage pumping station and completion of the relining works, we need to monitor the situation over the autumn/winter period when groundstartto rise again to understand how effective these improvements have been. We will undertake further

CCTV surveys where required and assess whether any further improvement needed, the location of these and timescale.

Water Recycling Cen	tre (WRC)	Deta	ils b	y Se	wag	e Pump	ing	Statio	on (SP	PS)					(Comp	olete	d		Pr	ogra	amm	ed
Site Name	DWF Exc.	SPS Name	IRP	OMAP	FSO Driver	Historical	Hictorical	Overpumping	Total CCTV	Meterage	2015+ CCTV Meterage	Total Rehab Meterage	2015+ Rehab Meterage	2015 - 16	2016 - 17	2017 - 18	2018 - 19	2019 - 20	2020 - 21	2021-22	2022 - 23	2023 - 24	2024 - 25
DORCHESTER		Egdon Glen P.S.								0	0	0	0					-			Т		I
DORCHESTER		Frampton (Muckleford) SPS	Y	Y		Y			4,9	952	2,190	37	37	S		Т		IS		1	S	I	
DORCHESTER		Frampton, Southover					\top		1,0	079	1,079	0	0			1		IS				I	
DORCHESTER		Higher Woodsford, Park Drive					╈			963	0	0	0								L		I.
DORCHESTER		Hybris Business Park					\top			0	0	0	0								1		1
DORCHESTER		Martinstown, Winterbourne Abbas		Y		Y	T		10,8	804	8,308	343	343	1		1		15		1	5	1	
DORCHESTER		Moreton, Queens Drive					╈			0	0	0	0					-			Т		1
DORCHESTER		Muckleford / Stratton						Y	1,	102	828	0	0	S		Т		IS				1	
DORCHESTER		Owermoigne SPS	Y	Y		Y	\top		10,9	941	10,646	275	275		S	1	S	1	I				1
DORCHESTER		Stratton (Mill Lane) SPS				Y	\top		8	881	347	0	0			1		IS				1	
DORCHESTER		Warmwell, Crossways of B3390								0	0	0	0								ī		i)

I have looked into occurrences of surcharging manholes within the village and complaints about sewage debris. I was unable to find any specific incidents and photographs but whendoesoccur we make it a priority to respond so that we can resolve the issue and clean up as required. It is important that residents do pass this information on to us as it helps us to understand the situation and ensure that we work to resolve the problem.

I can confirm that Martinstown is within the list of 50 groundwater influenced storm overflows which we are currently assessing for nature based solutions. We are currently undertaking level feasibility work with our consultants with a view to addressing these, where possible, by the end of this AMP period, i.e. by March 2025. Ecology

The storm overflow at the SPS discharges into the South Winterborne, which achieves moderate ecological status from the Environment Agency. More info on the river is available at Winterbourne | Catchment Data Explorer | Catchment Data Explorer.

We also take ecological samples up and downstream of some storm overflows of concern across our region. As the discharges are intermittent the invertebrate community can detect that may be missed by water quality samples, since these samples cannot always be taken when the discharge is occurring due to access or health and safety concerns. We measure impact by taking invertebrate kick samples in spring and autumn up and down stream of the outfall and comparing the number of taxa, a measure of diversity, and the average score p(ASPT), a measure of the sample's sensitivity to organic pollution. If either of these indices shows a significant decline in the downstream sample then the outfall is considered to cause a problem. We have sampled upstream and downstream of the storm overflow from Martinstown SPS in 2017 and 2020: WHPT number of taxa

Upstream)	Downstream
Autumn	19	25
2017		
Spring	28	32
2020		
Autumn	16	19
2020		

Letter from Dorset Councillor Roland Tarr, AD 22/5 -10

Dear Andy

I am sorry I will be unable to attend this weeks meeting with Parish Council but here is my report.

I visited the democratic services staff of the Dorset Council before parish Council's previous meeting to take legal advice on the procedure for the cooption of new Parish Councillors in the absense of a Parish Clerk, where I, as elected Ward Councillor, would step into adjudicate in view of the circumstances.

The point was correctly made before the Parish Council placed their votes that your Council's standing orders required a vote by show of hands. After that meeting I once again took legal advice and was assured that Councillors are within their rights to suspend standing orders if they so decide. The Parish Councillors duly voted to take part in a written vote in order to save any embarrassment and ill feeling which would have been caused within the village. Subsequent legal advice from Democratic Services is that procedure was correct. The voting was as follows:-

Candidate 1 received five votes. Candidate 2 received 3 votes. Candidate 3 received 2 votes and Candidate 4 received zero votes. The two candidates with the most votes were duly selected by the Parish Council.

In agreement with legal services I agree that the proposal above, where the numbers of votes for each candidate is read out for the records, in addition to the names of the selected candidates, is proposed and seconded for the sake of openness and transparency of the selection procedure.

Correspondence 22/5 -18

Winterborne St Martin Parish Council Correspondence April/May

Date	Item	Action
26.05.22	Biodiversity grants available	For
information		
26.05.22	Notice of election	Post notice
26.05.22	SID data	For information
councillors a	nd PC meeting	
26.05.22	Letter to parishioner regarding conduct of the PC	Letter sent
25.05.22	Green Martinstown phone box update	For information
25.06.22	Noel Marsh not taking up his position as a Councillor	For information
25.05.222	Flood Rep report	For information
20.05.22	Mark Pemberton Declarations of Interest	For DC
	Signed by The Clerk:	

17.05.22	Internal Audit	For information and
website and pa	yment	
17.05.22	DAPTC invoice	To be paid
16.05.22	Website enquiry re the planning for land associated to Dukes Close	Answered
16.05.22	Roy Price Magna progressing our issue	Responded to but
not complete		
28.04.22	Planning land adjacent to Dukes Close	For a response
22.04.22	CIL remittance £4,766, 2 Allington Place	For information
22.04.22	Request for support for the Jubilee Party	For information
28.03.22	From website PC asked to look into the Parish Rooms	Ongoing
25.03.22	Resignation from Parish Council Cllrs Hallet and Wiltshire	For information
23.03.22	Letter to parishioner apologising for delay	Ongoing

Finance 22/5 -15

20 May 2022 (2022-2023)

Winterborne St Martin Parish Council DRAFT RECEIPTS LIST

/oucher	Ref	Code	Name	Description	Amount
3		4 - Other Income	Lloyds	Interest	0.09
		Interest			
4		4 - Other Income	Lloyds	Interest	0.08
1		19 - CIL monies	Dorset Council	CIL	4,766.22
		CIL Land at Alir	ngton place WD/D/20/001652		
2		1 - Precept	Dorset Council	Precept	4,350.00
		1st Precept inst	talment		
			S	btotal No.	9,116.39
				TOTAL	9,116.39

20 May 2022 (2022-2023)

Winterborne St Martin Parish Council DRAFT PAYMENTS LIST

/oucher	Cheque	Code	Name	Description	
1	01/2022	16 - Professional fees- DAPTC-II	100	Description	Amoun
2	02/2022	16 - Professional fees- DAPTC-II		ICO	35.0
3	03/2022	17 - Insurance	Zurich	DAPTC Subs	267.43
4	04/2022	16 - Professional fees- DAPTC-I		Insurance	478.01
		Support for year end, V		Professional fees	119.00

TOTAL

899.44

Winterborne St Martin Parish Council

20 May 2022 (2022-2023)

Prepared by:	_
--------------	---

Name and Role (Clerk/RFO etc)

Date:

Date:

Approved by:

Name and Role (RFO/Chair of Finance etc)

	A = B Checks out OK			a na sana ang kana
в	Adjusted Bank Balance			37,467.14
	Plus unpresented receipts			
			-	37,467.14
	Less unpresented payments			37,467.14
	Instant Access Lloyds -Reserve acc Lloyds Bank	30/04/2022 30/04/2022	10,000.16 27,466.98	-
	Petty Cash	30/04/2022	0.00	
	Cash in hand per Bank Statements			
A	Cash in Hand 30/04/2022 (per Cash Book)			37,467.14
	SUBTRACT Payments 01/04/2022 - 30/04/2022			37,467.14
	ADD Receipts 01/04/2022 - 30/04/2022			9,116.31
	Cash in Hand 01/04/2022			28,350.83
	Bank Reconciliation at 30/04/	2022	-	1

Created by []]] Scribe