

# PETROCKSTOWE PARISH COUNCIL

Minutes of Parish Council meeting held in the Baxter Hall on Tuesday 15<sup>th</sup> September 2015 at 8pm.

Councillors present: I Fisher (chair), J Jeffs, D Kelsey, A Hunkin, B Cameron, M Busby, District Councillor R Wiseman, F Lowe (clerk), 2 members of the public.

6. **Apologies of absence** Apologies received from Cllr J Harris and PCSO M Baker.

7. **Minutes.** The minutes of the Parish Council Meeting on 21<sup>st</sup> July and Annual Parish meeting held on 21<sup>st</sup> April 2015 having been previously circulated were approved and signed as a correct record. In future the Annual Parish Meeting and the Annual General Meeting minutes will be approved at the next Parish Council Meeting, not a year later.

A message was passed from the previous clerk saying that Lord Burnett had written and thanked the Council for the £1 ground rent.

## 8. **Matters Arising**

- a) Planning. The attached planning details were read out by the clerk and agreed by all as being seen since the last meeting except by Cllr Cameron. Cllrs Kelsey and Hunkin asked for more information on the application for The Old Chapel. Cllr Cameron had not received any planning notifications as the clerk had the wrong e-mail address for him. The question of the caravan at Syncocks was raised. District Cllr Wiseman was able to advise that the Council had visited the site and deemed the caravan illegal. No further information was known at this time.
- b) The clerks' course has been booked on 1<sup>st</sup> December as already approved.
- c) The clerk has contacted Wild West Net as directed by the chairman to look into the possibility of free internet provision at Baxter Hall. The initial cost of installation is £300 and funding is available from the NALC under the fund for Transparency. It was agreed by all that the clerk is to apply for the funding. Under the Transparency Code, the Council is obligated to provide further information of the roles of Councillors on the website and also to publish a list of assets. The Telephone Box, Bus Shelter, Dog waste bins, Defibrillator, square in front of Church Cottages, The War Memorial and lease on the Recreation Ground belong to the Parish Council.
- d) There was a discussion about cold callers within the village as a complaint had been sent to Cllr Harris from a parishioner. It was agreed to add this item to the next agenda as Cllr Harris was absent.
- e) 2 parishioners from Church Cottages came to ask permission to connect water, sewerage and electricity to the Almshouse that they own by the War Memorial, to supply a Microbrewery, pending planning permission. They would like to run the utilities from their house to the Almshouse. They have

Initial of Chair ..... 



been advised that the work would take 4-5 days and that sections of the car parking area would be unavailable during the work. The car parking area would be reinstated. They were advised to contact affected neighbours directly and all cllrs had no objections to the work and wished them well in their venture.

9. **Councillors Reports**

1) Baxter Hall. Cllr Busby stood in for Cllr Harris and stated that upcoming events were the AGM on the 23<sup>rd</sup> September, the Big Breakfast on the 19<sup>th</sup> September and the MacMillan coffee morning on the 25<sup>th</sup> September. He said that the roof was a continuing problem and that while a new roof was a solution, it was too expensive. The Chairman asked if the Parish Council records could be stored in the office and Cllr Busby replied that a sort out of the office was planned for 21<sup>st</sup> October. The ongoing problem of ball games was raised, as one of the councillors had been verbally abused when he requested that a child stop kicking a ball against the wall of the Hall. Parents have been contacted by the Baxter Hall committee but to no avail.

2) Play Area. Cllr Jeffs is very close to applying for funding from Devon Waste Management. She is asking for £18,000 to replace the ground cover and repair/replace equipment. If less funding is received, then the equipment will have priority. There needs to be a contributing 3<sup>rd</sup> party giving £2,000. It was agreed by all that the £2,000 would be given from the Parish Council play area fund. Cllr Jeffs also asked that all cllrs support the Quiz on 3<sup>rd</sup> October for the Play Area and was thanked for her hard work.

3) Recreation Ground. Clinton Estates have cleared a lot of the firs and underbrush but left the deciduous trees along the fencing on the north side. The fencing is to be reinstated in the near future, hopefully with a larger car parking area. The Golf Ball run is on Sunday 27<sup>th</sup> September and tickets are for sale in the Laurels. The bonfire and fireworks will take place on Thursday 5<sup>th</sup> November in the Crop Mech yard.

4) District Councillor. Cllr Wiseman stated that there are changes to the bus routes and that from 21<sup>st</sup> September the Thursday bus will no longer be running. There are a few days left in the consultation period for moving all Public Access Desks from Bideford Town Hall and Bridge Buildings to Riverbank House.

10. **Financial Payments.** Payments that were approved for payment.

a) A payment of £12.34 was made for clerk's expenses. Cheque no 306 signed by Cllrs Hunkin and Fisher.

Initial of Chair ..... 



b) Retiring clerk's gift and computer mouse for Parish Council laptop. Also previous underpayment of £1.29 paid to Cllr Fisher. Cheque no 307 for £21.28 signed by Cllr Hunkin and clerk.

c) It was agreed by all that Cllr Harris as Vice Chair should become a signatory and that retired Cllr Luxton be removed as a signatory from the bank accounts.

11. AOB

a) Cllr Jeffs advised that the Play Area insurance is being paid for by the Parish Council and that the Baxter Hall did not need to do it.

b) Mr B Jeffs has offered to repair the benches by Oaklands and the bus shelter. They need to be delivered to his house and as this has not happened yet, he will wait for next year.

c) There was a discussion regarding the hedge in The Square.

d) No 4 The Square has been left empty and is in a state of disrepair. Cllr Jeffs believes it has new owners. Cllr Busby has offered to check with Land Registry.

e) PCSO Baker asked the clerk to advise that during the last 3 months, there have been logged 2 antisocial behaviour and 2 police generated enquiries and 1 criminal damage.

f) Cllr Kelsey advised that due to theft of produce and flowers from the stall at the entrance to Hall Wood Farm; Richard and Ruth have decided not to offer produce for sale there anymore.

g) A member of the public complained of a vehicle parking in front of their property and a neighbour's property, blocking their light. They were advised to speak directly to the vehicle owner, and all agreed that the clerk also should send a letter.

No more business, meeting closed at 9.00pm.

The next Parish Council meeting is on Tuesday November 17th at 8pm.

Chairman..... *I. Fisher* ..... Date ..... *17/11/15* .....







**Submission**

Our Ref : 1/0722/2015/FUL  
Date: 30th July 2015  
Proposal: Agricultural building  
Location: Hele Barton Farm, Sheepwash, Okehampton, Devon

**Submission**

Our Ref : 1/0794/2015/AGMB  
Date: 7th August 2015  
Proposal: Prior notification for the change of use of agricultural building to 1 No. dwelling under Class MB (a) and MB (b)  
Location: The Old Chapel, Petrockstowe, Devon,

**Refusal**

Our Ref: 1/0655/2015/FUL  
Date: 20th August 2015  
Proposal: Extension to dwelling  
Location: Brandize Hill Farm, Petrockstowe, Okehampton, Devon

**Resubmission**

Our Ref: 1/0883/2015/FUL  
Date: 26th August 2015  
Proposal: Extension to dwelling - resubmission of refused 1/0655/2015/FUL  
Location: Brandize Hill Farm, Petrockstowe, Okehampton, Devon

**Submission**

Our Ref : 1/0924/2015/FUL  
Date: 9th September 2015  
Proposal: Agricultural Building  
Location: Hele Barton, Sheepwash, Okehampton, Devon

**Approval**

Our Ref : 1/0722/2015/FUL  
Date: 10th September 2015  
Proposal: Agricultural Building  
Location: Hele Barton, Sheepwash, Okehampton, Devon



