

Mabe Parish Council

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Minutes – 15 October 2021

Minutes of the meeting of Mabe Parish Council held at 7.00pm on Friday 15 October 2021 at the Mabe Youth and Community Project Hall.

Councillors present: Councillors: M Wilkinson (Chairman), P Tisdale (Vice-Chairman), R Phillips, P Simmons, K West, A Wills (from 7.20pm)

Cornwall Councillor in attendance: C.Cllr Bastin

Agenda no:	Agenda Items
	<p>Chairman’s Announcements</p> <p>The meeting opened with a period of silence as a mark of respect to MP David Amess, fatally stabbed earlier in the day at his constituency surgery.</p>
MPC21.22.107	<p>Apologies for absence - were received from Cllrs Cole, Galke, Thomas (ill health), Tindle.</p> <p>Members noted the apology received from Cllr Thomas, noting that his absence was due to an ongoing health issue. It was noted that section 85 (1) of the Local Government Act 1972 states that ‘if a member of a Local Authority falls, throughout a period of six consecutive months from the date of their last attendance, to attend any meeting of the Authority they will, unless the failure was due to some good reason approved by the Authority before the expiry of that period, cease to be a member of the Authority’</p> <p>Resolved – that the waiver of the six-month attendance requirement (s.85 Local Government Act 1972) in respect of Cllr Thomas was approved, for a period of three months.</p>
MPC21.22.108	<p>Members’ Declarations</p> <p>Cllr Phillips declared an interest in Minute 124 (grants – WI Hall) as his wife is a member of the WI, and withdrew from the meeting when this item was considered.</p>
MPC21.22.109	<p>To approve written requests for dispensation – None</p>
MPC21.22.110	<p>Cornwall Councillor report</p> <p>C.Cllr Bastin’s report included:</p> <ul style="list-style-type: none"> - covid-19 is still a concern, case numbers increasing, hospitalisations not increasing to such an extent, however the hospitalisation numbers often lag behind case numbers - accommodation pods are being used to help alleviate homelessness - Coastline Housing have been selling properties, Cllr Bastin continues to challenge this approach and has raised with the portfolio holder

All minutes are draft until approved at the next council meeting.

	<ul style="list-style-type: none"> - free school meals are being provided over half term - twenty is plenty initiative, the portfolio holders is seeking pilot areas, Mawnan, Mabe and Constantine have been suggested as a pilot - Penvose planning application, noted the response received from the Cornwall Council Leader, and that the Ponsanooth letter had not covered all the issues raised by Mabe. Cllr Bastin will give this feedback at Cornwall Council. Agreed that the Chairman writes a further letter to ask again for an answer to the transparency question originally raised. - to free up space at Treliske, a one-month bursary was still available for friends/family providing support for people coming out of hospital - leisure centre review, Ships and Castles under threat. Agreed to write a letter of support for the Ships and Castles facility. <p>Cllr Wills joined the meeting at this point.</p>
MPC21.22.111	<p>Public Speaking</p> <p>The applicant and agent attended to speak in support of planning application PA21/01315/PREAPP. It was noted that at the previous meeting the pre-application had been discussed, based on the documents submitted to the planning officer. A revision had been made to the plans, this revision was explained. It was proposed to remove three on-street parking spaces, replacing with off-street parking. A previous application had been for a bigger extension, it had since been reduced.</p>
MPC21.22.112	<p><u>Minutes of meeting of the council held on 17 September 2021</u></p> <p>Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chairman as a true and accurate record of the meeting.</p>
MPC21.22.113	<p>Clerk's update report</p> <p>The update report had been circulated prior to the meeting. It was agreed that the outstanding items should be reviewed, with a number of items to agree not to action as circumstances had changed, or to agree how to progress.</p> <p>It was agreed not to action the proposed Chain of Office. Cllrs were invited to email through suggestions for items that could be removed or progressed before the next meeting.</p> <p>It was reported that there would be no costs charged for the road closure signs for Remembrance Sunday. The clerk repeated previous advice on seeking a formal road closure from Cornwall Council. Councillors gave an assurance of safe practices in the gathering for the annual commemoration.</p> <p>The update report was noted.</p>
MPC21.22.114	<p>Planning Applications</p>
	<p>a) <u>PA21/01315/PREAPP</u> – Pre-application advice for new vehicular cross-over and new opening in boundary wall of No.1 The Cottages on Antron Hill. Proposed detached residential annexe to No.1 The Cottages and one new car parking space</p>

	<p>underneath in existing rear garden. Two new parking spaces in existing rear garden of neighbouring No.2 The Cottages – utilising same new vehicular access.</p> <p><i>Further to the consideration of this item at the September meeting of the council, consideration of amended proposals (copies to be circulated prior to the meeting)</i></p> <p>Noted – nothing further to add to previous month’s comment.</p>
MPC21.22.115	<p>Mabe Neighbourhood Plan</p> <p>Cllr West reported that progress was continuing to be made. The Green Energy Policy is on DropBox, there is editing to be carried out. The Landscape Assessment is being worked up.</p> <p>Michelle Wilkinson has stepped down as secretary, and remains on the NDP group. A new secretary has been appointed.</p> <p>Cllr West intended to circulate a draft policy document by the end of the month.</p>
MPC21.22.116	<p>Report on the public meeting held on 8 October, seeking local views on the proposed traffic calming measures</p> <p><i>To receive an update from those cllrs who attended the public meeting, to help inform debate on the next item</i></p> <p>The public meeting was attended by 45 members of the public and five councillors. There had been some disagreement about speed humps but with greater understanding from discussion at the meeting, most had agreed that the proposals are an acceptable first step.</p> <p>28 people had signed up to join a Speedwatch scheme. Cllr Tisdale to contact a volunteer on the Perranwell scheme who can help with training. Agreed: Cllrs Tisdale and Simmons to get a Speedwatch scheme up and running</p>
MPC21.22.117	<p>Cormac Consultation – Mabe 20mph Speed Limit and Traffic Calming</p> <p><i>To consider the parish council’s response to the consultation</i></p> <p>Cllr Phillips raised concern that double yellow lines are needed in Carnsew Close as more and more motorists are parking on pavements and causing obstructions near junctions.</p> <p>Resolved to support the measures set out in the consultation document, with a request for an addition of double yellow lines on the corners next to the entrance in Carnsew Close.</p>
MPC21.22.118	<p>Play Equipment inspection – September 2021</p> <p>Noted.</p>
MPC21.22.119	<p>Review of S.106 funded projects</p> <p>Members noted and discussed the clerk’s update report on s.106 projects.</p> <p>Next steps agreed:</p> <ul style="list-style-type: none"> - Get quotes for Six Men of Mabe sign for the Memorial Garden – Cllr Wilkinson to liaise with Jackie Frost and Ruth Olver for the design - ReGreen Mabe project:

	<ul style="list-style-type: none"> ○ Get quote for picnic bench at Summerheath ○ Get permission to site a picnic bench at Summerheath ○ Spargo amenity area – get permissions in place (Coastline or Cornwall Council) ○ Spargo amenity area – get quotes for a 2 seater bench and a round picnic table (with seats to slide into rather than climb into), and quotes from contractor for installation ○ Zoom meeting with school and MYCP, Cllrs Wilkinson, Tisdale and Simmons to attend – locations and design of seating in the school field and agreeing an environmental education area at Summerheath
MPC21.22.120	<p>Footpaths:</p> <ul style="list-style-type: none"> <i>i.</i> Enforcement issues – have been reported to Cornwall Council <i>ii.</i> Enhanced LMP Works- pending costings from contractor <i>iii.</i> LMP footpath cutting – pending response from the countryside team at Cornwall Council
MPC21.22.121	<p>Twenty is Plenty signage for roads in the parish</p> <p><i>To receive an update from Cormac, and to agree the purchase of signs.</i></p> <p>Resolved – to delegate to the Clerk, in consultation with the Chairman and Vice-Chairman, arrangements for the purchase and installation of four ‘Twenty is Plenty’ signs for the village.</p>
MPC21.22.122	<p>Litter Bins</p> <ul style="list-style-type: none"> <i>i.</i> Replacement bin offered by Cornwall Council – preferred site <i>To agree a location to be notified to Cornwall Council</i> <p>Resolved – that Cornwall Council be asked to install a replacement bin at the bus shelter in Treliever Road, and for them to confirm whether CC/Cormac will pay for the ongoing emptying of this bin.</p> <ul style="list-style-type: none"> <i>ii.</i> Additional rubbish bins <i>To decide number and location of additional litter bins for the parish</i> <p>Councillors in contact with Mark Smith agreed to ask him for a response as to whether the Clean Cornwall funding could be used for general waste bins, rather than recycling bins.</p> <p>To be considered at the November meeting, if response received.</p>
MPC21.22.123	<p>Councillor Surgeries</p> <p>In view of the fatal stabbing of MP David Amess at his constituency surgery earlier in the day, this agenda item was withdrawn.</p>
MPC21.22.124	<p>Grant Applications</p> <p><u>St Laudus Church – maintenance of the church graveyard</u></p> <p>Agreed – to defer this item to the November meeting of the council to enable councillors to research the lawfulness of making a grant to the church for this purpose.</p>

	<p><u>Mabe WI – insurance costs</u></p> <p>Cllr Phillips declared an interest in this item (grants – WI Hall) as his wife is a member of the WI, and withdrew from the meeting when this item was considered.</p> <p>Resolved – that a payment of £694.74 be paid to the Mabe WI to cover the annual insurance cost, the parish council’s contribution to the running of the WI Hall.</p>
MPC21.22.125	<p>Queen’s Platinum Jubilee 2022</p> <p>Following brief discussion, it was agreed that efforts would be made to set up a committee, outside of the council, in the community, with volunteers to be invited via facebook and the Mabe Emergency Group to plan events for the Jubilee weekend.</p>
MPC21.22.126	<p>Housing resolution passed by Bude Stratton Town Council</p> <p>Members considered the resolution passed by Bude Stratton Town Council, and</p> <p>Resolved – that the parish council supports the resolution:</p> <p><i>“Housing was the number one issue that our Cllrs came across when door knocking for May’s election, so they are keen to try and make a positive difference. Although this is difficult within the remit of a Town Council, hence the calls for policy changes at a government level and for Cornwall Council as the Housing Authority to take action. The Council has resolved to lobby government to:</i></p> <ol style="list-style-type: none"> 1. End the ‘Right to Buy’ scheme <i>Housing with a view to creating links to local earnings</i> 3. New homes must be prioritised for local need and occupancy 4. Second Homes: <ol style="list-style-type: none"> a. To allow a multiplier of council tax which is passed to local communities b. Scrutiny of the principle of registering houses as businesses 5. Additions to our housing stock should be delivered to high sustainable living standards and offered with secure and humane tenancy agreements <p><i>If this situation remains unchecked, we fear fracturing of our communities leading to long term social identity issues, workforce problems, loss of family support networks and empty homes bringing a loss of economic vitality and sustainability of our community. Bude-Stratton Town Council urges Cornwall Council to declare a housing emergency based on the BSTC statement.</i></p>
MPC21.22.127	<p>Proposed gifting of play equipment to the Mabe Youth & Community Project</p> <p>There was no update from the Maybe YCP manager on the move to gift the play equipment from the parish council to the MYCP.</p> <p>Councillors expressed concern that the MYCP committee had not yet been able to meet and decide on a way forward, and that there was no likelihood that this would be achieved in the foreseeable future.</p> <p>The situation was noted.</p>
MPC21.22.128	<p>Climate Group – regular update</p> <p>Cllr Simmons reported that he was working through the online Climate Literacy training provided by Cornwall Council.</p>

MPC21.22.129	<p>University Update</p> <ul style="list-style-type: none"> - A meeting was due to be held soon - Cllr Tisdale would attend the leaving event for the Vice-Chancellor - The Falmouth Mayor had been given permission to wear their Chains of Office at the leaving event. 																																							
MPC21.22.130	<p>Completion of Audit</p> <p>Resolved – to note the completion of the external audit and to thank the Clerk for her work in this area.</p>																																							
MPC21.22.131	<p>Schedule of payments</p> <p>Resolved - to approve payments as set out in the payments schedule.</p> <p>Cllr Phillips declared an interest in the payment to Mabe WI, as for the grants agenda item earlier in the meeting.</p> <table border="1" data-bbox="363 775 1445 1496"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td colspan="3"><i>Payments by online banking</i></td> </tr> <tr> <td>Viking Direct</td> <td>Stationery</td> <td>£102.20</td> </tr> <tr> <td>Southwest Playground Inspections</td> <td>September 2021 inspection, play equipment at MYCP</td> <td>£30.00</td> </tr> <tr> <td>St Laudus Church</td> <td>Grant for churchyard maintenance 2021, 1st instalment</td> <td>£529.36</td> </tr> <tr> <td>MYCP</td> <td>Deposit for MYCP hall keys</td> <td>£20.00</td> </tr> <tr> <td>MYCP</td> <td>Hall hire – September meeting</td> <td>£41.25</td> </tr> <tr> <td>L Dowe</td> <td>Clerk's salary (September)</td> <td>£369.00</td> </tr> <tr> <td>L Dowe</td> <td>Clerk's expenses (September)</td> <td>£40.39</td> </tr> <tr> <td>HMRC</td> <td>PAYE tax and NI (Month 6)</td> <td>£92.20</td> </tr> <tr> <td>Mabe WI</td> <td>Grant – to cover annual cost of insurance</td> <td>£694.74</td> </tr> <tr> <td colspan="3"><i>Payments by Direct Debit</i></td> </tr> <tr> <td>EE</td> <td>Sept '21 mobile phone contract (DD on 6/10/21)</td> <td>£10.58</td> </tr> </tbody> </table>	Payee	Purpose	Amount (inc VAT)	<i>Payments by online banking</i>			Viking Direct	Stationery	£102.20	Southwest Playground Inspections	September 2021 inspection, play equipment at MYCP	£30.00	St Laudus Church	Grant for churchyard maintenance 2021, 1 st instalment	£529.36	MYCP	Deposit for MYCP hall keys	£20.00	MYCP	Hall hire – September meeting	£41.25	L Dowe	Clerk's salary (September)	£369.00	L Dowe	Clerk's expenses (September)	£40.39	HMRC	PAYE tax and NI (Month 6)	£92.20	Mabe WI	Grant – to cover annual cost of insurance	£694.74	<i>Payments by Direct Debit</i>			EE	Sept '21 mobile phone contract (DD on 6/10/21)	£10.58
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MPC21.22.132	<p>Finance report and bank reconciliation</p> <p>Resolved - to note the budget monitoring report and monthly bank reconciliation</p>																																							
MPC21.22.133	<p>Date and Venue of next meeting</p> <p>Members considered the potential for council meetings to revert to meeting in the WI Hall, using the same precautions and arrangements as at the MYCP Hall. In view of the numbers regularly attending meetings and the ability to socially distance by not using tables for councillors, it was considered a reasonably safe option.</p> <p>Resolved – that council meetings will revert to being held in the WI Hall from 18 November onwards, meetings to be held on the third Thursday of the month and to commence at 7.00pm</p>																																							

MPC21.22.134	Correspondence - None	
MPC21.22.135	Agenda items for a future meeting	
	<ul style="list-style-type: none"> i. Budget setting for 2022/2023 (Draft budget to November meeting, decision at November or December meeting) Before presenting a draft budget to council, discuss via Zoom meeting with Cllrs Wilkinson, Tisdale, Phillips and West. ii. Review of Emergency Scheme of Delegation (January 2022 meeting) iii. Advertising the footpaths contract for 2022, with a 3 year option iv. Update from quarry working group, to meet new quarry manager (Cllrs Phillips, Tisdale, Tindle and Simmons) – Cllr Tisdale to arrange v. Councillor surgeries - <i>Cllr Simmons</i> vi. Mabe Matters – <i>Cllr Simmons</i> 	
MPC21.22.136	Exclusion of the press and public	
	Resolved that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business	
MPC21.22.137	Roof repairs – Bus Shelter and Bier House	
	<p>It was reported that there had been no quotes received for carrying out the repair works on the bus shelter roof, or for the replacement of the roof on the Bier House.</p> <p>Cllr West offered to carry out the works on a voluntary basis.</p> <p>Resolved – that the council agrees in principle to Cllr West carrying out the works on a voluntary basis, with the council to cover the costs of materials, subject to agreement by the council's insurers.</p>	
MPC21.22.138	Weed Control 2022	
	Agreed – to defer this item to the next meeting, to give more time for receipt of quotes.	
MPC21.22.139	Provision of IT support, Microsoft365 licences, and council email accounts	
	Agreed – to defer this item until the November meeting of the council, to consider in the context of setting next year's budget.	
	Meeting closed: 10.24 pm	Signed by Chairman