

**Minutes of Brook Parish Council Meeting held in
Brook Museum Meeting Room on Thursday, 12th November 2015**

Present	Simon Betty (Chair) Janet Jessop Larry Linin	Alison Finn Jamet Medhurst
In Attendance	5 members of the public	

To be actioned by

The meeting started at 7.00pm	
Apologies for absence had been received from Cllr Tomkins.	
Declaration of interest in items on the agenda There were no declarations of interest.	
Minutes of the Meeting on 22 nd October 2015 were approved as a true record.	
Matters Arising from the Minutes The dog warden and fly tipping signs have been requested and Colin the dog warden is going to get them delivered to one of the Councillors soon.	
Playground The new fence has been erected and the mat at the base of the side has been re-seated, the only remedial work required is the signs on the gate have sharp edges protruding.	
Emergency Plan Cllr Betty presented a re-cap following the Emergency Plan meeting in February. Cllrs Betty and Mrs Medhurst are to head-up the coordination of the plan initially. Some of the village was divided into chunks with some of those attending agreeing to look after a section of the village. A further meeting of co-ordinators will take place at 6.30pm on 7 th December at the Honest Miller. It was agreed that KCC should be asked about sandbags and obtaining those for an emergency. The Environment Agency was discussed being that they are responsible for the brook maintenance.	
Caretaker Scheme The Caretaker Scheme will cost Brook approximately £1844.00 per annum for the first 3 years. This presents a shortfall of £684. There was a discussion about the scheme and the Parish Council agreed to go ahead with the scheme, as long as the finances are water-tight, Brook parish Councillors were unanimous in their agreement. The Clerk is to contact Michael Hinchliffe to confirm this.	
Finances The Financial Statement was circulated. A budget against expenditure was also circulated. The budget was discussed and the proposed precept. Cllrs Betty and Mrs Medhurst proposed and seconded that Brook Parish Council precept for £7,000.00.	
Planning There were no objections to the small shelter at Brook School. The Parish Council supports the application for the information boards at the Museum.	
Correspondence The Clerk had circulated all correspondence.	

<p>Public Participation The Public had no further comments to make.</p>	
<p>Any Other Business The notice board is not being kept up to date, Cllr Mrs Jessop volunteered to undertake this. The key is to be obtained from John Tomkins. Cllr Linin reported that the hedge above the Honest Miller is very over-grown and over 50 cider cans have been retrieved from this.</p>	
<p>The next meeting was confirmed as Thursday, 17th December 2015, the Clerk would like any items for the agenda by Monday 2nd November, please.</p>	All
<p>There being no further business, the meeting was declared closed at 9.03 PM.</p>	