

TUNSTALL PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Monday 9th March, 2015

Present: Cllr. P. Mitchell – Vice-Chair
Cllr. C. Browning
Cllr. I. Davison
Cllr. J. Mills
Cllr. A. Spicer
Cllr. R. Spencer
Lynda Fisher, Clerk
1 Member of the Public

Public Time – No issues raised.

1. Welcome and Apologies

The Vice-Chair welcomed everyone to the meeting. Apologies were received from Cllr. Burgess and the PCSO.

County Cllr. Roger Truelove and Borough Councillors were not in attendance and have not been since May 2013, despite being advised of the meetings.

2. Declarations of Interest and Dispensations

None; a Dispensation has already been granted to all Members relating to Tunstall School.

3. Minutes of the Previous Meeting

Proposed by Cllr. Spicer and seconded by Cllr. Davison, the Minutes of the Monthly Parish Council Meeting held on the 2nd February, 2015, were agreed by Members and signed as a true transcript.

4. Matters Arising from the Minutes

1. **WW1 Memorial** – No response from Kent County Council; Clerk to chase again. **Action: Clerk**
2. **School – Contractor/Tunstall Working Party** –Cllr. Spicer advised that there is no Working Party at the moment; KCC have declined all contact and no-one is sure what is happening. Clerk to ask KCC for an update on the situation. **Action: Clerk**
3. **Yellow Lines – Corners of Woodstock/Cromers Road and Woodstock/Tunstall Road** – No further update; agreed to leave this on the Agenda. **Action: Clerk**
4. **Parents' use of Village Hall Car Park** – Clerk has written to the School and received a response that they will see if there is anything they can do. Members were very concerned that due to the parking situation and the congestion on the surrounding roads leading to the Village Hall, the Hall Committee will eventually withdraw parents' use of the car park. As many residents have complained regarding the roads being blocked at dropping off and picking up times Clerk instructed to write to Inspector Evan Jones, Kent Police, asking if he can get the area monitored. **Action: Clerk**
5. **Defibrillator** – Agreed to ask the Chairman to request the newspaper to print a correction to a recent article regarding this; the School did not donate the defibrillator to the Parish Council, they kindly donated it to the Village Hall, where it has now been installed. **Action: Cllr. Burgess**

5. Planning

1. **15/501336/FULL** - 2 Hales Road Tunstall Kent ME10 1SR - Two storey side extension including front porch – Members raised no objections to this application.

6. Finance

1. **WW1 Collage** – Proposed by Cllr. Davison and seconded by Cllr. Browning; agreed the expenditure of £90.36 for the collage.
2. **Quote for Clearing Weed – Coffin Pond** – Cllr. Mitchell agreed to obtain a second quote.
Action: Cllr. Mitchell
3. **Donation Request – Citizens Advice Bureau** – Proposed by Cllr. Browning and seconded by Cllr. Davison; agreed to donate £100.
4. **Auditor** – David Buckett was appointed internal auditor for the 2014/15 year; it was proposed by Cllr. Spicer and seconded by Cllr. Mills all agreed to enlist his services again for 2015/16.
5. **Accounts and Cheques raised at this meeting** – the following cheques were signed and the accounts to the 28th February 2015, approved.

Date	Cheque	Details		Amount
09.03.15	1042	Cancelled	Cancelled	-
09.03.15	1043	L. Fisher	Expenses – Tele; office use, Ink Cartridges – Salary Adjustment (see note below) - Feb	£26.14p
09.03.15	1043	H.M. Revenue & Customs	Tax –Feb 2014	£52.00p
09.03.15	1044	Tunstall P.C.C.	Midwinter Room Hire March	£12.50p
09.03.15	1045	Swale Borough Council	Newsletter Printing x 3	£95.18p
09.03.15	1046	Allyson Spicer	Frame/materials for WW1 Collage	£90.36p
Six Cheques in total.				

Paid by Standing Order Clerk's Wages – February £197.14p

Net (Tax Deducted) lump sum payment re salary award (April to March) – paid this way to avoid having to re-set up Standing Order with Bank.

7. Correspondence

1. **Elections** – Nomination papers circulated and Members advised that if they still wish to stand these need to be completed and returned between the 23rd March and the 9th April. *Action: Members*

8. Newsletter

The draft Newsletter circulated by Cllr. Mitchell was approved. It was agreed to add in an article regarding the Defibrillator being donated to the Village Hall. *Action: Cllr. Mitchell*

9. Any Other Matters Arising

1. Cllr. Browning advised that there have been a number of break-ins recently in the area.

10. Next Meeting(s)

The next Monthly Meeting will take place on Monday 13th April, 2015, commencing at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall.

The meeting closed at 8.55 p.m.