

KIRKLINTON PARISH COUNCIL

David J Gasgarth
Clerk to the Parish Council

Redhouse, Smithfield,
Smithfield, Kirklington,
Carlisle, Cumbria, CA6 6BP

A meeting of Kirklington Parish Council will be held on **Tuesday 21 February 2023** commencing at 7.30pm.

The venue for this meeting will be St. Cuthbert's Church, Kirklington.

AGENDA

1. APOLOGIES

2. REQUESTS FOR DISPENSATIONS

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

3. DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

4. MINUTES of the Meeting held on Tuesday 14 December 2022 (Copy attached)

To approve the draft Minutes

5. MATTERS ARISING

(a) Play Area – Top up play surface with new bark

To consider when to order new bark supply

(b) Play Area – Maintenance 2023

- (1) To consider further the possible options for undertaking this work in 2023
- (2) To consider the comments from John Marston regarding the condition of the wooden edging around the barked area

(c) Defibrillator at Fir Ends School

To consider the email from the Headteacher re the future use of the defibrillator currently located at the school.

(d) Dog Fouling on road to Hetherside from the A6071

To consider the progress (if any) to erect some signage

(f) Speeding traffic outside Fir Ends School

To consider a complaint from a local resident

(g) Footpath along the A6071 from the crossroads towards Longtown

To consider any progress (if any) re the Parish Council's request for an extension to this footpath.

6. INCOME AND EXPENDITURE 2022/23

To consider the Income and Expenditure position as at 21 February 2023 compared with the approved Budget. **(Statements attached)**

7. PAYMENTS, SUBSCRIPTIONS AND RECEIPTS

(1) To approve the following payments:

- (a) Invoice from Kirklington with Hethersgill PCC for the use of St. Cuthbert's Church by the Parish Council for meetings - **£100.00**
- (b) Invoice from Carlisle City Council for the Annual Play Area Inspection 2022/23 - **£65.40**
- (c) Invoice from Fir Ends School for the repairs to the defibrillator - **£305.00**

(2) To report the following receipts:

- (a) None

(3) To consider a request for financial assistance from a Smithfield community group to enable them to celebrate the coronation - **£260.00**

8. PLANNING APPLICATIONS

(a) Application No: 22/0704 (Palmer)

Change of use of existing annexe, tower and carriage shed to provide 3no. holiday units. Minor alterations to two existing external doors. Formation of three internal doors and openings to carriage shed. Installation of mezzanine floor, staircase. Installation of shower/wc to tower rooms and carriage shed (LBC) at Kirklington Hall, Kirklington, Carlisle.

To note the decision of the Planning Authority to grant permission for the development.

(b) Application No: 22/0800 (Mrs J Forbes)

Change of use from residential to holiday let accommodation at Angerton Cottage, Blackford, Carlisle.

To note the decision of the Planning Authority to grant permission.

(c) Application No: 22/0834 (Mr C Carr)

Erection of 1no. dwelling and associated access (Outline) on land adjacent to 8 Skitby Road, Smithfield, Kirklington, Carlisle.

To note the decision of the Planning Authority to grant permission.

9. RISK ASSESSMENTS – ANNUAL REVIEW

To review the Parish Council's Risk Assessments (General and Play Area)
(Copies attached)

10. PARISH COUNCIL ELECTIONS 2023

To consider the latest advice from CALC re the costs of an election.

11. EXTERNAL AUDITOR APPOINTMENT FOR 2022/23

To note the appointment of the external auditor for a 5 year period from 2022/23

12. ROYAL GARDEN PARTY – 3 MAY 2023

To consider a nomination from the Parish Council

13. HISTORIC DOCUMENTS OF THE PARISH COUNCIL

To consider depositing historic documents in Cumbria Archives.

14. CORRESPONDENCE

A schedule of the correspondence received since the last meeting is set out below. If anyone would like to see any item in advance of the meeting, please contact the Clerk on Kirklington 675524.

15. DATE OF NEXT MEETING - Tuesday 16 May 2023 (Annual Parish Meeting and AGM) **(Subject to confirmation at the meeting)**

CORRESPONDENCE received since the last meeting:

1. CUMBRIA ASSOCIATION OF LOCAL COUNCILS

- County Circulars – November/December 2022 *
- CALC Training Programme*
- Cumbria in Bloom Community Awards 2023
- Cost of Living crises and Sustainable Warmth Grants*
- Legal Spend Survey
- Cumbria Fire and Rescue Service – Council Tax consultation
- Public Health updates – Flu and Covid*
- Tackling Barriers to Nature
- Cumbria Local Authority Climate update, Cumbrian landscapes*
- Carlisle and Cumbria Community Resilience Groups – updates*

2. CARLISLE CITY COUNCIL

- Minutes of Carlisle City Council

3. CUMBRIA COUNTY COUNCIL

- Temporary Road Closure – Blackford*

4. OTHER

- BHIP Councils Insurance – Guidance on Risk Assessments for Coronation Events

* signifies that the documents have already been circulated on-line.