

# Atcham Parish Council

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Chairman: Colin Wildblood  
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Wednesday 11<sup>th</sup> September 2019

## MINUTES

1. Chairman welcome, the chairman welcomed all to the meeting.
2. Present; Councillor C Wildblood-Chairman, Councillor C Morris-Vice-chairman , Councillor S Shedden, Councillor R Trow, Councillor J Caswell, Councillor A Home-Roberts, Shropshire Councillor C Wild L Pardoe, clerk to the council and Sergeant Ram Aston from West Mercia Police "We don't buy Crime" team, Mark Hopkins and Chris Wase from OG2 lighting.
3. Sergeant Ram Aston from West Mercia police re Smart Water. Sergeant Aston is very keen to ensure that all the parishes are protected by this Smartwater Initiative. He is aware that Atcham is in a vulnerable setting and will give the Parish as many signs as we will need to cover all entrances to the village. He apologised for missing the July meeting due to a misunderstanding. He emphasised that the most important thing was to make sure the people put the stickers up in their windows as this would help to deter criminals breaking in. He suggested that the clerk contact Graham Donaldson at West Mercia who is our Rural Business Officer and invite him to attend out next Parish council meeting to speak to members and any residents present on how to protect their businesses. Someone from his Smartwater Team would attend the Smartwater rollout on November 9<sup>th</sup> at the Malthouse and assist the parish council in getting the residents registered for their smartwater packs.
4. Declarations of Pecuniary Interest. There were none at this point.
5. Public Session. Mark & Chris from OG2 lighting spoke to the members. They had met with Councillors Wildblood and Caswell at site meeting previously. There is plenty of sun and ambient light to power a light for what the Parish Council need it for. They can be programmed to come on when triggered by someone approaching or on for different periods of time during the evening. The firm guarantees the batteries for two complete changes and at the present time batteries are lasting around 5-7 years. As these improve they will last for longer. One site agreed was outside No 3 The Glebe where the old light was, the other to be decided. The Chairman thanked the gentlemen for attending and they left the meeting at 7.45pm.
6. Confirmation and acceptance of the minutes of the meeting on Wednesday 10<sup>th</sup> July 2019 It was agreed that these were a true and accurate record of the meeting, proposed by Councillor J Caswell, seconded by Councillor S Shedden and agreed by all members present.
7. The clerk had nothing to report that was not covered on the agenda. Clerk to contact the groundsman to meet with the Chairman to look at the grass on the footpaths for clearing.
8. Shropshire Councillors report. Councillor Wild suggested that the clerk invite Jonathan Ingoldby to a meeting with the Chairman and Vice Chairman of the Parish Council to discuss on going traffic issues before 12<sup>th</sup> October.
9. Update on the Buildwas Power Station Development. Councillor Wild reported that there would be a meeting again in November sometime with Howarth, Shropshire Council and all Parishes and Towns affected by the proposed development. Ian Kilby Planning Services Manager and Hayley Deighton Principal Planning Officer would also be attending this meeting.
10. Council to review and adopt the following documents: It was agreed to adopt all the documents "en Bloc" as agreed the previous year. Proposed by Councillor C Morris, seconded by Councillor J Caswell this was agreed by all members present. The documents were then signed by The Chairman.

- General Risk Assessment Documents
- Assets Register
- Complaints Procedures
- Freedom of Information Policy
- Retention of Documents Policy
- Financial Standing Orders
- Revised Standing Orders
- Data Protection Impact Assessment
- Privacy Policy

11. Council to discuss the roll out of Smart Water. It was agreed that this would be launched at a Coffee /Open Morning to unveil the new Kitchen refurbishments on November 9<sup>th</sup> starting at 10.30 am. It would also be advertised in The Village Pump and fliers would be distributed among the residents when the clerk had received the definitive list of properties for the whole parish. Members would load the registration app on their smartphones and assist in the registration process. Members of the Smartwater team would also be present to supervise the registrations in the roll out.

12. Police Report; circulated to members electronically.

- Councillor Shedden to report on Community Speedwatch. Community Speed Watch has been approved for the village and a suitable site for positioning has been selected.

13. Highways Matters;

- Council to consider poor street lighting at the end of the Glebe. This item is covered in item 5 above and item 15 (e)
- Council to discuss the state of the trees by the side of the river past the bridge. The clerk had received no response from the land agents so had contacted the Tree Warden at Shropshire Council to look at the trees in question. They would look at the trees and if they felt they were dangerous would contact the owners to get them made safe or Shropshire Council would do it and then bill the owners.

14. Planning Matters;

- Clerk to report on previous applications
  - Reference:19/01618/FUL; Rose Cottage Emstrey Bank SY5 6QR Permission granted
  - Reference: 19/02550/FUL (validated: 07/06/2019)Chilton Grove; awaiting decision
  - Reference:19/02551/LBC as above
  - Reference: 19/02720/FUL; Land east of Passey Close; Awaiting decision
  - Reference: 19/02854/FUL awaiting decision
  - Reference: 19/03265/FUL awaiting decision.
- Council to consider any new applications;
  - Reference:19/03926/FUL  
Address: Whitecroft, Weeping Cross, Cross Houses,  
Proposal: Erection of single storey and two storey extensions with internal alterations.  
After discussion it was agreed that the parish council would offer no comment to this application. Proposed by Councillor J Caswell, seconded by Councillor C Wildblood and agreed by all members present.

15. Finance

- Council to pay the accounts as presented by the clerk it was agreed to pay the accounts as presented by the clerk. Proposed by Councillor C Morris, seconded by Councillor S Shedden and agreed by all members present.

742	Atcham memorial Hall	Rent	15.00
743	R Hutchinson	Grass cutting	125.00
744	Smart water	Smartwater for parish	1591.32
745	HMRC	PAYE	28.60
746	HMRC	PAYE	28.80
747	L Pardoe	Ex	29.65
		total	1818.37

- b) Council to accept the Bank Reconciliation for August 2019 as presented by the clerk. It was agreed to accept the bank reconciliation as presented by the clerk, proposed by Councillor C Morris, seconded by Councillor S Shedden and agreed by all members present.
- c) Council to consider the cost of solar lights for The Glebe. After discussion it was agreed the council would accept the quotation for the solar powered street lights from OG2. Clerk to officially accept the quotation. Proposed by Councillor C Morris seconded by Councillor A Home-Roberts
- d) Council to consider any grant applications received. No grant applications had been received.
- e) It was agreed that the clerk would get a list of residences from Shropshire Council for the distribution of Smartwater. Proposed by councillor J Caswell, seconded by Councillor C Morris and agreed by all members.

16. Correspondence-to be circulated to members. The clerk read out a letter from The Malthouse Management Committee thanking the Parish Council for the grant towards the kitchen refurbishment.

17. Parish Matters

- Councillors to report any matters not covered on agenda for discussion only.

18. Date and time of next meeting; it was agreed that this would be held on Wednesday 13<sup>th</sup> November 2019 at The Malthouse starting at 7.30pm.