

DRAFT MINUTES

2019/13

ASHENDON PARISH COUNCIL
Draft Minutes of Parish Council Meeting
held in Ashendon Village Hall
Monday 17th June 2019 at 8.00pm

PRESENT:

Councillors: Kevin Nash (**KN**), Les Curtis (**LC**), Peter Smettem (**PS**), Chris Rand (**CR**), Venetia Davies (**Clerk and RFO**).

Parishioners: There were no Parishioners present. Cllr Paul Irwin (**PI**) was present.

Parishioners Question Time

There were no questions.

1. Apologies

Peter Smettem (**PS**)

2. Minutes

Draft Minutes were accepted as a true record and signed by Chairman KN.

3. Matters Arising

- **Elder in Churchyard and surrounds.** **ACTION: LS/CR to remove.**
- **Broadband Update.** SM has been informed that cabling work will be completed in July.
- **Assets of Community Value: The Hundred of Ashendon Public House.** **ACTION: KN** to complete new application highlighting the social wellbeing and social interest of the local community in the Hundred PH.
- **Oxford to Cambridge Expressway.** **ACTION: SM** to re send draft article to PI for comment and then submit to the Bernwode News, Ashendon Parish Council website page and Facebook page. The website to have a dedicated page with information and links.
- **Widening road outside entrance to St Mary's Church.** BCC has confirmed that the Parish Council would have to complete a Schemes Brief but has said the Scheme would be expensive and would have to be funded by the Parish Council.
- **Laurel trees opposite the Old Post Office.** The resident has agreed to the Parish Council cutting back the laurel trees and has agreed to maintain them thereafter. CR confirmed that no planning permission is required for the cutting back of the hedge. The Parish Council **agreed** the Contractor at the sum of £594.00 including VAT. **ACTION: CLERK** to agenda for ratification at the September meeting.
- **Grass Cutting.** **ACTION: CLERK** to request that the acute angle on the bank of Upper Pollicott is cut with a strimmer.
- **Litter.** Despite the recent clearing of litter from the verges (from the Crossroads to Ashendon Village), litter is once again building up. **ACTION: CLERK** to email PI and request this is removed by BCC. PI informed the Parish Council that litter pickers are available to hire from BCC.

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4. Declarations of Interest

There were no interests declared.

5. Contributions from BCC Cllr and AVDC Cllr

PI discuss the impact of the changes to the Household Recycling Centres. It was agreed that whilst the reduce hours are acceptable, the charges are high and are resulting in residents filling litter bins. There was also concern that the changes could result in increased fly tipping. Upper Pollicott road has been planed and patched. With regard to the Freight Strategy, there will be an update at the next LAF meeting. An environmental ban has been recommended for Ashendon.

6. Reports from Councillors attending meetings and outside organisations

- Greatmoor CLG (06/06/19). PS gave his apologies.
- Unitary Keeping it Local Workshop (13/06/19). SM attended. The meeting gave a useful update and overview of the new Unitary Council. LAFS will be replaced by a number of Community Boards.
- Oxford Cambridge Expressway. KN attended a meeting in Long Crendon. It was voiced that there could be a new town East of Oakley.

7. Correspondence

- Email from NALC. For its analysis on precepts, NALC has asked how Ashendon PC engaged with residents to result in its Precept increase. **ACTION: CLERK to reply outlining that the provision of footways has been a priority in the Community Led Plan and that the precept was increased for a project to protect a footway. The setting of the budget and precept was published on the Agenda (displayed on the Notice Board and PC website). There has been one adverse comment from one household since.**

8. New Home Bonus Fund

An application to the New Homes Bonus Fund for contribution towards funding of kerbing for the Causeway has been made. **ACTION: CLERK to email PI for further clarification around the Parish Council's power to make payments for the kerbing of a footpath on a highway.**

9. Bus Shelter

The recently damaged bus shelter has now been repaired. SM proposed a big thank you to Kevin Nash and Richard Bates for the swift repairs. Seconded by LC. **ACTION: CLERK to email Richard Bates thanking him for his assistance.**

10. Community Led Plan

The resignation of David Crwys-Williams and his considerable personal contribution to the Plan was noted. A great deal of work has been completed since the Plan was made and Councillors agreed that it had been extremely valuable in helping shape Ashendon as it is today. It was agreed that work should continue on some scale and the Plan should be updated. SM suggested an initial survey and the setting up of a focus group. **ACTION: CLERK to agenda an update from SM at the September meeting.** It was noted that Peter Jolley had resigned as Deputy Emergency Co-ordinator from the Contingency Plan. **ACTION: KN to liaise with David Crwys-Williams for suggestions as to a volunteer co-ordinator.**

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11. Finance

- a. **Balance from Minutes of previous meeting (20th May 2019): £16,442.31**
- **Receipts: £10,732.97** £1,107.97 (VAT Return), £9,625.00 (Precept)
 - **Debits: £69.09** (E.On)
 - **Plus unpresented cheques: £0.00**
 - **Less standing orders: £476.68** (Clerk salary – 30/04, 31/05)
 - **Balance of Bank Account: £26,629.51** (31st May 2019)
 - **Available Funds: £26,629.51** (balance of bank account less unpresented cheques).
- b. **Orders for Payment: £891.84**
- **Venetia Davies - £18.90** (Clerk travel)
 - **Venetia Davies - £44.94** (Toners shared with Cuddington PC)
 - **RTM Landscapes Ltd - £408.00** (£340.00 + £ 68.00 VAT) **(May cut)**
 - **Play Around the Parishes - £420.00** (£350.00 + £70.00 VAT)
 - **BALANCE: £25,737.67** (Available Funds less Orders for Payment)

12. Planning

- **19/02189/AGN - Valley Farm, Upper Pollicott, Ashendon HP18 0HH**
Portal Frame shed with fibre cement roof. Comments by: 26th June 2019
ACTION: CLERK to return NO OBJECTIONS to AVDC.
- **19/02162/APP - Land at Pollicott, Manor Lower, Pollicott Ashendon, HP18 0HQ**
Creation of an all-weather riding arena 60m x 30m for private use. Comments by: 9 July 2019
ACTION: CLERK to return NO OBJECTIONS to AVDC.
- **19/00712/ALB - Pollicott Manor, Lower Pollicott, Ashendon, HP18 0HQ**
Proposal is to change the existing single door between the new, previously approved kitchen/breakfast room extension and the family room (18/04213/ALB and 18/00090/APP) to a pair of doors in an enlarged opening
The Parish Council **ratified** its decision of **NO OBJECTIONS** to this planning application.
- **Appeal Ref: APP/J0405/W/19/3222598 Valley Farm, Upper Pollicott, Ashendon HP18 0HH.**
It was noted this Appeal has been dismissed.

13. Items for Information including Diary Dates

- **Play Around the Parishes – 14th August 2019 from 10am to 12 noon, Ashendon Playing Fields.** **ACTION: SM to promote through Facebook, CLERK to promote through website and Bernwode News.**
- **Ride on Time, free toddler play session.** **ACTION: SM to request new date.**
- **Animal Antiks, Thursday 22nd August - 10:30:12.00 noon.**
- **Grass Cutting dates: w/c 17th June, w/c 15th July, w/c 26th August, w/c 7th September.**
- **Sentinel Speed Watch.** A number of vehicles were recorded to be speeding in the recent Sentinel Speed watch.

14. Date and Time of Next Meeting:

Monday 16th September 2019 at 8pm – Ashendon Village Hall