

# MINSTER PARISH COUNCIL



**MINSTER  
IN THANET**

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CT12 4DE

Clerk to the Council: Kyla Lamb - MAAT

## MINSTER PARISH COUNCIL

### OPERATIONS COMMITTEE AGENDA

A Meeting of the Committee will be held at 10 am on Wednesday 27<sup>th</sup> May 2026.  
At The John Spanton Sports Pavilion, Minster.

20th May 2026

Sir or Madam,

You are hereby summoned to attend a meeting of the Operations Committee at the John Spanton Sports Pavilion on Wednesday 27<sup>th</sup> May 2026 at 10 am. for the purpose of considering and passing such Resolution or Resolutions as may be deemed necessary or desirable with respect to the matters mentioned in the agenda.

#### Clerk to the Council

NOTE: Residents and members of the public are cordially invited to attend the meeting of the Council.

#### 1. ELECTION OF CHAIRMAN

To elect a Chairman for the ensuing year 2026/27.

#### 2. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman for the ensuing year 2026/27.

#### 3. APOLOGIES

#### 4. MINUTES

To approve the minutes of the Committee Meeting held on 17<sup>th</sup> December 2025. (*Appendix A*)

#### 5. MEMBERS INTERESTS

To register any new interests, or de-registration by Members.

#### 6. CAR PARKS AND TOILETS

To update members since the last meeting on issues that have arisen at both car parks, signage, CCTV, toilet improvements.

**7. CEMETERY AND CHAPEL**

The Clerk will update members on any requirements at the cemetery since the last meeting and the position with the cemetery extension land.

**8. ALL WEATHER PITCH REPLACEMENT MAT**

The Clerk will update members on the mat replacement.

**9. PAVILION AND SPORTS FACILITIES**

To consider any repairs or maintenance requirements at the pavilion, football and cricket pitches. The Clerk has received a complaint regarding cricket balls which she will report at the meeting for consideration.

**10. POLICY AND TERMS OF REFERENCE REVIEW**

Members are asked to review the following documents and consider if any amendments are required.

Health and Safety Policy

CCTV Policy

Operations Committee Terms of Reference