

Coombe Bissett Parish Council
Parish Council Minutes (Confirmed)
Ordinary meeting, 8 September 2026

Christine Nielsen, Parish Clerk
clerk@coombebissett-pc.gov.uk

Present: Cllrs Simon Boxall (Chair), Duncan Scott (Vice Chair), Lynnie Reed, Michelle King, Ben Archer.

Also present: Christine Nielsen, clerk, and one member of the public.

The Chair opened the meeting at 7:15pm.

Public Session

Coombe Bissett resident volunteered to stand for the parish council.

Minute	Discussion	Action
60.2026 Apologies	Cllr Gledhill apologies accepted.	
61.2026 Vacancies	One. Heather Royle has volunteered to join the council. Agreed: Co-opting will be on the November agenda.	
62.2026 Declaration of Interest	None	
63.2026 Urgent items	Clearing the grips: Confirmed this was on the parish steward's list for the next visit.	Cllr Boxall
64.2026 minutes	Approved and signed by Chair.	
65.2026 Speed Indicator Device	Noted: LHFIG funding for mounting pole approved at September meeting. Pinhole damage to be repaired by council. Agreed to pursue LHFIG funding for "no footpath" signs along Stratford Tony road at next meeting.	Cllr Boxall Clerk
66.2026 Bus Replacement Shelter	Agreed to continue monitoring and remove from agenda until there is an update.	Clerk
67.2026 Playpark maintenance	Noted: ROSPA inspection had not yet been carried out at the time of the meeting.	Cllr Reed Clerk

Coombe Bissett Parish Council
Parish Council Minutes (Confirmed)
Ordinary meeting, 8 September 2026

Christine Nielsen, Parish Clerk
clerk@coombebissett-pc.gov.uk

68.2026 Policies	The following policies were reviewed: 1. Data Protection Complaints Procedure (Approved) 2. Risk Management and Assessment. Approved with amendments , to be confirmed with chair. Agreed to follow up on insurance policy to confirm liability coverage of individual council members.	Cllr Boxall clerk
69.2026 Neighbourhood Plan implementation and reporting	Agreed to put this on November agenda given Cllr Gledhill's absence.	Cllr Gledhill
70.2026 Shutts Lane Noticeboard	Agreed to seek quotes for a noticeboard made of hard wood and situated behind the rail barrier.	Cllr Reed
71.2026 Homington bench	Agreed : costing of approximately £300. Cllr Boxall to source and build.	Cllr Boxall
72.2026 Pennings Drove Cemetery	Noted : Five complaints about dislodged coping stones and discarded vodka bottles and other debris. Concern about drunk driving in the village. PC Marc Evans notified and will respond to reports when local. Cemetery gate needs to be redone with correct undercoat.	All Cllr Archer
73.2026 website and gov.uk emails	Agreed : All councillors to shift to gov.uk emails. Website ok to go live.	All Clerk
74.2026 Flooding	Noted : no update on Wiltshire Wildlife catchment walk. Salt, gel sacs and flood signs to be collected 22 October. PEAS scheme no longer funded after this.	Cllr Archer Clerk

Coombe Bissett Parish Council
Parish Council Minutes (Confirmed)
Ordinary meeting, 8 September 2026

Christine Nielsen, Parish Clerk

clerk@coombebissett-pc.gov.uk

75.2026 Planning	1) No new planning applications were received since the last meeting. 2) The following planning application responses were confirmed by email since last meeting. • PL/2026/04443, Coombe Down Farm, Blandford Road, Coombe Bissett, SP5 4LJ. PC comment “no objection” 15.08.26 • PL/2026/04305 Coombe Down Farm, Blandford Road, Coombe Bissett, SP5 4LJ. PC comment “no objection” 15.08.26 3) Cllrs noted planning application decisions made by Wiltshire Council since the last meeting. • PL/2026/04611 (trees) Felthams, Salisbury Road, Coombe Bissett, Salisbury SP5 4LE. Approved. • PL/2026/02232 Holmbury, Blandford Road, Coombe Bissett, Salisbury: SP5 4LH. Approved with conditions. • PL/2026/03675.Crossways, Barber Lane, Homington, Salisbury, SP5 4NG. Approved with conditions. • PL/2026/04305 Coombe Down Farm, Blandford Road, Coombe Bissett, SP5 4LJ. Refused. • PL/2026/06872. The Old Vicarage, Homington Road, Coombe Bissett, Salisbury SP5 4LR. Approved with conditions.	Cllr Gledhill
--------------------------------	---	--------------------------

Coombe Bissett Parish Council
Parish Council Minutes (Confirmed)
Ordinary meeting, 8 September 2026

Christine Nielsen, Parish Clerk

clerk@coombebissett-pc.gov.uk

76.2026 Finance	Bank account balances noted: Current £6,776 Savings £15,799.31 Schedule of payments approved and signed by chair. Approved: 2025-6 list of payments over £100. Approved: 2026-7 Q2 Bank reconciliation. Asset list reviewed. Follow up to check garden tools Approved: NALC 3.3% pay rise, retrospective from 1 April. Agreed: Staffing committee of chair and vice chair to review clerk salary ahead of November budget meeting. Agreed: Professional internal audit to be carried out, max spend £600 Agreed: Abi Bird and Jay McGowan to be removed from mandate. Agreed: Cllr King to make online payments for clerk salary after two authorisations.	Clerk Cllr Boxall Cllr Scott Clerk Clerk Clerk Cllr King
-----------------	--	--

clerk@coombebissett-pc.gov.uk

Page 5 of 5