

CLIVE PARISH COUNCIL

ANNUAL COUNCIL MINUTES 26 MAY 2026

Minutes of the Clive Parish Annual Council meeting, held in Clive Village Hall on Tues 26th May 2026, at 7.30pm.

Present: Cllrs Adrian Barker, Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Mark Haines-Eynon, Lisa Morgan, Andrew Rushworth, Peter Slark.

In attendance: Lydia Bardsley (Proper Officer), Public: 0
Meeting started: 7.30pm

01/26: ELECTION OF CHAIRMAN

After nomination and a vote, it was **RESOLVED** to elect Cllr Sandy Goldwyn as Chairman. He duly signed the declaration of acceptance of office, and took the Chair.

02/26: ELECTION OF VICE CHAIRMAN

After nomination and a vote, it was **RESOLVED** to elect Cllr Ian Donoghue as Vice Chairman. He duly signed the declaration of acceptance of office.

03/26: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

04/26: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Rob Dennis, and SC Cllr Alison Williams. It was **RESOLVED** to note these apologies.

05/26: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

No interests declared. No dispensation requests.

06/26: MINUTES

To approve and authorise signing the [Council minutes dated 16 April 2026](#).

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

07/26: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the Chairman's discretion.

No members of the public present.

08/26: ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2025-26

Council to consider, approve, and sign the following in order

- a) Annual Internal Audit Report - Council to note

The Council **NOTED** the AGAR Internal Auditor's report which was positive and confirmed that the Parish Council meets all legislative requirements and best practice.

- b) Section 1 – Annual Governance Statement

The Council reviewed the effectiveness of its system of internal control. It considered the statements on section 1 of the AGAR and it was **RESOLVED** to approve the Annual Governance Statement. The Chair and clerk signed the relevant sections on the form.

- c) Section 2 – Accounting Statements

The Council considered the Annual Accounting Statements for 2025-26 on section 2 of the AGAR, and **RESOLVED** to approve these, and the Chair signed the statement.

- d) Explanation of variances report – Council to note

The Council considered and **NOTED** the explanation of variance report for 2025-26.

- e) Period for exercise of public rights – RFO to confirm dates

The Clerk/Responsible Financial Officer confirmed they would be setting the following dates for the exercise of public rights: Mon 29th June to Fri 7th Aug 2025, during which time electors could inspect the unaudited accounts for the year 2025-26.

09/26: CLERK REPORT - Consider matters arising since the last Council meeting

The Clerk's report had been circulated previously and was **NOTED**. In addition, the response from EE re. mobile communications mast was shared and **NOTED**.

10/26: PARISH MATTERS – Council to discuss and agree actions

a) Council insurance - Consider estimates, agree insurer, and approve payment (before 01.06.2026)
It was **RESOLVED** to renew the Council's insurance policy with Zurich Municipal for 2026-27 at a cost of £396.00 (no VAT), **NOTING** that the premium price had increased due to the Parish Council precept now being above the £20k threshold.

b) Official parish Council social media account - To agree to set up, access, and responsibilities
It was **RESOLVED** to ratify set up of an official social media account for the Parish Council. A page has been set up rather than an independent account. It was **FURTHER RESOLVED** that access to manage the page should be given to the following persons: Chairman Cllr Sandy Goldwyn, Clerk, and Cllr Lisa Morgan. It was **RESOLVED** that responsibilities should be as follows:

- Posting Council news/updates to local Clive Village Facebook page: Cllr Goldwyn, with Clerk/Cllr Morgan as back up.
- Checking for and responding to messages/comments (in consultation with other Councillors as deemed necessary): It was **AGREED** that messaging will be switched off if possible. Comments will remain on to encourage engagement.

c) Housing Needs Survey - To receive update and agree any actions
Correspondence from Community resource Shropshire was **NOTED**. It was **AGREED** that Clerk will arrange a face to face meeting between Cllrs Morgan and Barker, and Craig Bethel to discuss and agree initial steps of the Housing Needs Survey.

d) Neighbourhood Governance - To consider and agree any actions
It was **NOTED** that the English Devolution and Community Empowerment Act has now received Royal Assent, and a number of amendments and concessions have been made. It was **RESOLVED** to write to Helen Morgan MP raising concerns about local council involvement in neighbourhood governance structures.

e) Council meeting dates 2025-26 - Council to consider and approve
The proposed meeting dates were approved. The Clerk will book these dates with the Village Hall Committee.

f) Highways concerns (incl. road closures, drainage, parking, etc.) - Council to receive updates and agree actions

It was **NOTED** that:

- Dog fouling posters have been received and one has been presented to winning artist along with the book token.
- No progress on Sherwood Bank road surface issues (still marked up).

No other issues at present.

g) Neighbourhood Plan – Council to consider and agree actions

It was **NOTED** that:

- A talk on Neighbourhood Plans was given at the Annual Parish Meeting by SC Cllr Dave Walker.
- 4 people had signed up to join the Steering Group following the Annual Parish Meeting.
- A further call for volunteers is being published in the local newsletter.
- An example Neighbourhood Plan had been received from a member of the public.

It was **AGREED** the Clerk will liaise with volunteers to send example Neighbourhood Plan for Tasley and suggest they liaise with Clive Matters to get started and seek more volunteers.

11/26: APPOINTMENT OF REPRESENTATIVES AND WARDENS

It was **RESOLVED** to appoint Council representatives as follows:

- a) Clive Village Hall Management Committee – Cllr Donoghue
- b) RAF Shawbury Liaison – Cllr Donoghue
- c) AED Working Group – Cllr Goldwyn
- d) Renshaw's Field Association – Cllr Barker
- e) Staffing Committee and Sub-Committee – Staffing Committee – All councillors. Staffing Sub-

Committee: Cllrs Goldwyn, Donoghue, Rushworth

- f) Neighbourhood Plan Steering Group – Defer until active Steering Group in place
- g) Local Plan Review Committee – All Cllrs
- h) SALC North Shropshire Area Committee (two reps)

It was **AGREED** Clerk will send Area Committee meeting emails to everyone, and add this as standing agenda item to agree who will attend each meeting.

- i) Guardian of Millennium Stones – Cllr Goldwyn to check member of the public still wants to do this.
- j) Tree warden – No longer needed.

12/26: PLANNING APPLICATIONS/APPEALS – Council to agree/ratify responses

No applications received.

13/26: SHROPSHIRE COUNCIL/INSPECTOR PLANNING DECISIONS – Council to note

- a) [Application ref: 26/00575/AG2, Clivewood Farm, Wem Road, Clive](#) – Pending consideration
- b) [Application ref: 26/00780/FUL, Proposed Residential Development Land East Of Clive Hall, High Street, Clive](#)– Pending consideration
- c) [Application ref: 25/03979/OUT, Proposed Residential Development Land To The South Of High Street \(Flemley Park\), High Street, Clive](#) – Pending consideration
- d) [Application ref: 25/04005/OUT, Land Adjacent To The Bungalow, High Street, Clive](#) – Pending consideration
- e) [Application ref: 25/03814/OUT, Proposed Residential Development Land To The South Of Station Road, Clive](#) – Pending consideration

14/26: FINANCE – Council to consider and approve

- a) Monthly finance reports (April 2026 Receipts & payments, April 2026 Bank reconciliation, and April Bank statement)

RESOLVED TO APPROVE

- b) Annual financial arrangements (standing orders, direct debits, etc.) – Council to review

It was **RESOLVED** to note and approve the following regular payments:

Standing orders: None

Direct debits

- ICO registration fee – £47 annually (usually June)
- NEST pension scheme - Monthly - Variable, expect to be approx. £55 each month
- PWLB – Renshaw’s Field Loan repayments -£2087.52 twice per year (end April and Oct)
- PWLB – Village Hall Loan repayments - £429.13 twice per year (early May and Nov)
- Hugo Fox (Go Cardless) – website provision – £11.99/month

Other regular payments:

- 98Unity Trust, account fee - Monthly (last day of month) - £7/month
- Transfers between current and savings accounts: Variable, expected to follow schedule agreed 16.04.2026, but subject to change.

- c) Internal controls checks – Council to arrange

It was **AGREED** that Cllr Rushworth will complete the internal controls checks for Q4.

- d) Unity Trust Savings accounts – Council to receive update

It was **NOTED** that both savings accounts had been opened, initial deposits made, and some future transfers had been set up between accounts to manage cashflow and maximise interest.

15/26: PAYMENTS

- a) Payments to be ratified/approved at the meeting

It was **RESOLVED** to approve the following payments:

- Clerk, May staffing costs, £802.44 (no VAT)
- NEST, May pension contributions (emp'ee and emp'er), £54.70 (no VAT), by direct debit
- HMRC, May PAYE and NICs, £54.67 (no VAT)
- Renshaw's Field Association, upkeep contribution, £1000 (no VAT)
- SALC, Affiliation fees, £337.65 (no VAT)
- Hugo Fox, website provision, £11.99 (of which £2 VAT)
- Unity Trust, monthly account fee, £7.00 (no VAT)
- SJF Print, dog fouling posters, £45.60 (of which £7.60 VAT)
- Mrs S Hackett, Internal audit 2025-26, £185.91 (no VAT)

As per agenda item: 10/26a Council insurance, it was **FURTHER RESOLVED** to set up a payment as follows:

- Zurich Municipal, Council insurance 2026-27, £396.00 (no VAT)

16/26: POLICIES – Council to review and approve

- Standing Orders
- Financial Regulations

It was **RESOLVED** to approve the above policies a) and b)

17/26: REPORTS

- Sansaw Estates – Consider a report from the estate

No report received.

- RAF Shawbury – Consider a report

No report received. It was **NOTED** that a night-flying period is currently underway and will continue until 19th June 2026.

- Shropshire Councillor's Report – Consider a report

Clerk shared a report which was **NOTED** and included the following:

- Documents had been forwarded to planning officer re. Station Rd, development proposals, and it is still hoped that the application will be referred to Planning committee.
- Police reports/newsletters – Receive reports and agree any actions

No reports/newsletter received.

- Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended

No training/meetings attended.

- AED checks – Receive reports from latest AED inspections and agree actions

It was **NOTED** that AED checks had been completed on: 17/05/2026 with everything in order. These checks were logged for PC records.

- Community Speed Watch – Consider a report and agree actions

No report received.

18/26: CORRESPONDENCE RECEIVED - Council to note/agree actions

- SALC weekly briefings - **NOTED**
- [West Mercia Police public consultation: Police mergers](#) (deadline 15.06.2026).

It was **AGREED** that no response is needed.

- [Severn Trent road works: Station Road, Clive \(24-25.06.2026\)](#) **NOTED**

19/26: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Housing Needs Survey
- Local Plan consultation (Community Hierarchy). It was suggested that PC should respond to every stage of Local Plan consultation on principle.

20/26: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that the next ordinary Council meeting will be held on **Thurs 18th June 2026**, 7.30pm at Clive Village Hall.

Cllrs Barker and Morgan gave their apologies for this meeting.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 20.32pm

Confirmed as accurate: _____ Chairman Date: _____