

**Worldham Parish Council**  
**Minutes of Meeting held on 3<sup>rd</sup> June 2020, 8pm**  
**Via Zoom Conference Call**

**Present** Cllr W Brock (Chair), Cllr T Blake, Cllr K Malin, Cllr R Twining, Cllr C Sole, Cllr R Bagnell  
**Also present** Pamela Hibbins, Clerk to Parish Council, Cllr D Ashcroft, Cllr K Carter  
0 members of the public

**20.21** **Apologies for absence** – no apologies

**20.22** Cllr W Brock an interest declared an interest in planning application the SDNP/20/01170/FUL.

**20.23** It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on 6th May 2020.  
**Proposed: Cllr K Malin. Seconded: Cllr C Sole.**

**20.24** Worldham Parish Council noted the sad passing of Mr Brian Jones, former editor of the King's World and husband to Mary Trigwell-Jones (Ex councillor of Worldham Parish for 33 years). Mr Jones passed away at home on Monday 25th May 2020.

**20.25** **District Councillor's Report**

District Councillor Ken Carter and District Councillor David Ashcroft were in attendance and reported planning meetings were now taking place virtually; to note that these are open to the public but members of the public are not able to comment unless they have submitted comments prior to the meeting.

The Local Plan briefing will take place on Tuesday next week, 9th June 2020, for District Councillors only. Cllr D Ashcroft will update the Parish Council.

It was noted that an initial application has been put in for 93 houses in Bentley.

**20.26** **There were no public questions as no members of the public were in attendance.**

**Meeting reconvened**

**20.27** **Planning Applications:**

**Update on Jalsa**

South Downs Society have now been approached and back the objection. They have written to Rob Ainslie pointing out the inconsistencies and asking for an explanation; highlighting the need for an Ecological Impact Assessment, and concerns raised in two important consultation responses, HCC Highways dated 21 February and the SDNPA's Dark Skies dated 23 March.

FOI requests have been requested from Cllr T Blake of all correspondence between Tristan Norton and Rob Ainslie during the period from 1st March 2019 to date, and the SDNPA's planning officers, the AMA, and the AMA's planning consultants during the same period.

It was noted that the Jalsa Salana has been cancelled this year, rather than postponed, due to Corona Covid-19 regulations.

Cllr T Blake will write an update on AMA Jalsa Salana for the King's World.

**Proposed: Cllr K Malin. Seconded: Cllr R Twining.**

**Action: Cllr T Blake**

**SDNP/20/01170/FUL - 4 Binswood View Business Centre Hartley Lane Oakhanger Bordon GU35 9JW**

Agricultural building

**NO OBJECTION** as a direct replacement to an application that already been approved.

**Proposed: Cllr T Blake Seconded: Cllr C Sole.**

**Action: Clerk**

**20.28 Internal Audit Report:**

The report from Do The Numbers Ltd was noted by councillors and the following actions were agreed:

- i) Noted that working parties should be clearly referred to as such, rather than subcommittees, in order to comply with transparency code and FOI laws.  
**Action: Clerk**
- ii) Council **AGREED** to put in a grants application process and to stop making donations.  
**Action: Clerk**
- iii) Minute template was updated to allow each page to be initialled by the chair.  
**Action: Clerk**
- iv) Noted that cheque stubs also need to be signed. **Action: Chair/Clerk**
- v) Ensure the AGAR value matches the Asset Register to include the purchase of a SID.  
**Action: Clerk**

**Proposed: Cllr K Malin. Seconded: Cllr W Brock.**

**20.29 Annual Return and Governance Statements 2019/20:**

- i) The Annual Internal Audit Report signed by the Internal Auditor was noted.
- ii) The Council considered responses to the Annual Governance Statements in Section 1 and it was duly approved by all councillors and signed by the Chairman, Cllr W Brock, and by the Clerk.
- iii) The Accounting Statements contained in Section 2, prepared and signed by the RFO, were duly approved by all councillors and signed by the Chairman, Cllr W Brock.
- iv) It was confirmed that the period for the exercise of public rights would be Monday 15<sup>th</sup> June to Friday 24<sup>th</sup> July 2020. The Clerk would arrange the necessary publication of these dates.

**Proposed: Cllr R Twining. Seconded: Cllr W Brock.**

**20.30 Financial Report:** The Clerk advised that the bank balances are as follows:

**Bank Balance as below**

Current Account as 28/04/2020: £10,472.88  
Instant Access Account 01/04/2020 (quarterly statements) : £12,522.40  
Worldham Community Benefit Fund (quarterly statements): £6,175.61  
Less cheques o/s £491.46  
TOTAL £28,679.43

Receipts ledger balance £28,679.43

To note that it has been confirmed that there are currently no Neighbourhood Portion of CIL levies available for Worldham Parish Council.

An invoice to Wilsom Solar for £4,498.82 has been raised, monies to go to the WCBF account directly.

**20.31 Payment Schedule:**

It was **RESOLVED** to approve the following for payment.

**Proposed: Cllr W Brock. Seconded: Cllr T Blake.**

| Payment date | Payee              | Description  | Net     | VAT   | Total   |
|--------------|--------------------|--|---------|-------|---------|
| 03/06/20     | P Hibbins - Clerk  | Salary May 2020  | £451.46 | £0.00 | £451.46 |
| 03/06/20     | HMRC               | TAX May 2020   | £108.20 | £0.00 | £108.20 |
| 03/06/20     | Origin Services    | Domain renewal for 2 years (reissue as payee details were incorrect) | £33.60  |       | £33.60  |
| 03/06/20     | Do the Numbers Ltd | Internal Audit of 2019 2020  | £240.00 | £0.00 | £240.00 |

Initial

|          |              |                     |                |              |                |
|----------|--------------|---------------------|----------------|--------------|----------------|
| 03/06/20 | Castle Water | January - June 2020 | £23.68         | £0.00        | £23.68         |
|          |              |                     | <b>£856.94</b> | <b>£0.00</b> | <b>£856.94</b> |

And

|          |   |   |         |        |         |
|----------|---|---|---------|--------|---------|
| 03/06/20 | Letter of Transfer from WCBF to the Current account | Costs of Annual Support - defibrillator was paid via the current account and should have come out of the WCBF account | £165.00 | £33.00 | £198.00 |
|----------|---|---|---------|--------|---------|

**20.32 Grant Requests:**

The Parish Council received and reviewed a grant application form from The King’s World who are seeking a donation of £300 to allow postage of the magazine during the coronavirus pandemic for 2 months. Noted it is a non-profit organisation, revenue created by advertising only covers the costs. The application for postage will cover Worldham residents only.

It was **AGREED** to grant this application for the 2 months period.

**Proposed: Cllr K Malin. Seconded: Cllr R Twining.**

**Action Clerk**

**20.33 Village Hall Electrics:**

a) **Inspection:** The Parish Council considered four quotes for electrical inspection and PAT testing for the Village Hall. It was **AGREED** to appoint Ian Clark Electrical Services at the cost of £300 for the inspection and certification.

**Proposed: Cllr K Malin. Seconded: Cllr B Bagnell.**

**Action Clerk**

b) **Supplier:** Three quotes were considered against the current out of contract prices from the current supplier. It was **AGREED** to continue with SSE Southern Electric on their cheque price plan, which was the cheapest plan at the live rates quoted.

**Proposed: Cllr K Malin. Seconded: Cllr C Sole.**

**Action Clerk**

**20.34 Playground/Kompan**

The Parish Council reviewed two quotes for repairs to the playground. It was **AGREED** to award the contract to Vita Play Ltd. The repairs to cover;- Removal and disposal of existing Robinia bridge timbers and roof on multiplay unit, Installation of client-supplied replacement Robinia bridge timbers, fixing to unit and re-fitting existing net and filling and sanding of any finger entrapments within existing timbers on multiplay unit at the cost of £582.00 including VAT.

**20.35 To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised**

Noted EDHC has adopted the majority of Church land and Piccadilly and no further parking issues have been raised.

**20.36 Date of next meeting:** Meetings are normally held on the first Wednesday of each month, 8pm, at East Worldham Village Hall or via Zoom. The next meeting to take place 1st July 2020.

**20.37 Agenda items for next meeting:**

**Playground** – To agree use and potential application of S106 contributions for future work on the Playground.

**20.38** The Chair closed the meeting at 9.40pm.

Signed: .....

Date: .....

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