EGERTON PARISH COUNCIL
Games Barn sub-Committee

Minutes of the Meeting of the Games Barn AGM held on 14 October 2024 at 19.00pm at Committee Room Egerton Millennium Hall

Present: Melanie Rawlinson (chair) Kirsa-Lomerud-Olsen (Caretaker and Bookings), Lois Tilden, Kayleigh Kench, Sonia Young

No members of the public were present.

1. **Apologies:** Cllr Claire Foinette.
2. **Declarations of Interest:** none
3. **Minutes of the last meeting and AGM on 24 April 2024 approved and signed: Proposed:** Melanie Rawlinson; **Seconded:** Kirsa Lomerund-Olsen. **All in agreement.** Kayleigh Kench and Sonia Young abstained as not present at the 24 April meeting.

Matters arising

All agreed the exterior painting had vastly improved not only the look of the Games Barn but the whole village hall area. A window frame had to be replaced as part of the works as it was rotten, but all agreed it was money well spent.

4. **Chair's report:** not available
5. **Games Barn rejuvenation**

- **New users**
  There are no new regular users since the April meeting. A one-off boot fair was held. There are slots to fill each weeknight 5.15pm-6.30pm and Friday after short mat bowls which ends at 3pm.
- **Goalposts**
  The chair investigated following the April meeting. There is no real need for them or to replace them.
- **Plumbing**
  The toilet cistern refills are very slow. There is also a recent smell of 'damp'.
- **Action:** SY to contact WJP Plumbing to investigate water pressures and potential leak. It was agreed both toilets would benefit from a complete upgrade and ceramic tiled floors. An air freshener system will also be investigated to overcome the 'smell' in the reception area.
- **Signage**
  Style agreed but not ordered. On the list for installation in the spring.
  Action: SY
- **Exterior floodlighting**
  All agreed that one or more floodlights (on a timer) were needed for the winter months and help light the corner of the car park.
  Action: SY to contact Dave Austen to see what he might propose.
- **Interior Painting**
  Estimates needed. KK to contact Contemporary Coatings who painted the exterior to ask them to come out and provide an estimate for the lobby, toilets and kitchen, plus main sports area.
  Action: KK

- **Battery storage for solar panelling**
  Estimates needed.
  Action: SY to contact Power Plus as a first step.
- **On-line booking system**

All agreed that an online booking system (details circulated to all in advance of the meeting) would be a plus and show potential ad-hoc bookers what availability looked like. The system will not invoice or take payment at this stage. SY said that the proposed on-line booking system could be integrated into the work to merge the village and Egerton Parish sites. Costs for the basic package was in the region of £120 per annum.

Proposal to move the booking system online using the basic first-stage package supplied by the software firm recommended by Hugo Fox

Proposed: Lois Tilden. **Seconded:** Kayleigh Kench. **All in agreement.**

- **Marketing**

It was agreed that marketing of the GB could be improved via Egerton Update, increased signage and publication of booking rates/ suggested uses. The impetus is to flag its facilities and increase weekend bookings for children's parties etc.

Action: KK to design a flyer for approval by all committee members.

6. **Pricing structure – review**

It was agreed to hold the current hourly hire rate following the increase late last year.

7. **General maintenance items**

A damp patch has appeared inside the lobby area. This requires further examination.

A rising tack in the floor has been reported in the far- right corner.

Action: KLO to remove it with pincers.

8. **Accounts (circulated by SY prior to the meeting)**

Ratification of decision taken by email to review and increase monthly fee for GB cleaning and management

Proposal to ratify the decision taken by email to increase the monthly fee payable for cleaning and for management.

Proposed: Melanie Rawlinson. **Seconded:** Lois Tilden. **All in favour.**

Accounts as at 30 September 2024

Current: £4, 175.19

Bad debt: £80

Deposit: £7,106.57

Income ytd from hire and VAT refund (from 1 April): £4, 975

Income from interest (deposit): £59.73

9. AOB

KLO advised that the locks on the cupboards need to be changed to prevent tampering. All agreed.

Action: KLO

The meeting closed at 20.20pm. Next meeting: January/ February 2025 TBC. Action: SY

M J Lawrence 24/4/2025

Signed as approved ..... ***Dated.....***