

Explanation of variances – pro forma

Name of smaller authority:

Donhead St Andrew PC

County area (local councils and

Wiltshire

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (<u>must include narrative and supporting figures</u>)
1 Balances Brought Forward	7,975	9,222				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	8,000	8,000	0	0.00%	NO		
3 Total Other Receipts	748	318	-430	57.49%	YES		A 36% (£124) decrease in cemetery fees [1 burial & 1 inscription in 2018/19; 1 plot purchase +2 burials +1 memorial in 2017/18] coupled with the return of a grant payment of £400 occurring across financial years was partly balanced by a VAT refund of £94 in 2018/19 when no refund of VAT was claimed in 2017/18. The net effect is a decrease in income of £382.
4 Staff Costs	3,120	2,860	-260	8.33%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	4,381	4,678	297	6.78%	NO		
7 Balances Carried Forward	9,222	10,002			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	9,222	10,002				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	3,866	3,866	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable