



DUNTON GREEN PARISH COUNCIL

Dunton Green Pavilion • Recreation Ground • London Road

Dunton Green • Sevenoaks • Kent • TN13 2UR

Tel: 01732 462966 • email: clerk@duntongreen-pc.gov.uk

Chair: Cllr F. England • Clerk to the Parish Council: Tracy Godden

To members of the Council

You are hereby summoned to attend a meeting of Dunton Green Parish Council at Dunton Green Pavilion on Tuesday 13th October 2026 at 7.30pm for the purpose of transacting the following business.

00. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chairman.

01. PRESENT / APOLOGIES

To receive and accept apologies for absence.

02. MINUTES OF THE COUNCIL

To approve the minutes of the meeting held on Tuesday 8th September 2026 and, if in order, to sign as a true and accurate record.

03. REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest (Localism Act 2011 s.31 & s.33).

04. DECLARATIONS OF INTEREST IN AGENDA ITEMS

Members are requested to ensure that declarations of interest are made orally. Members are reminded that if an interest comes to light during the meeting it must be declared at that time and if the member considers it to be prejudicial then he or she MUST leave the 'room'. Members are reminded that they have a duty to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

05. GENERAL ADMINISTRATION

5.1 To receive updates from Kent County and Sevenoaks District Councillors

5.2 Learning Opportunities (Cllr & Staff): to consider what is available (including KALC Training Programme and Data Protection training), booked or undertaken

06. RISK

07. DGPC REPRESENTATIVES – EXTERNAL BODIES

7.1 To consider feedback from any meetings attended by DGPC's representatives on external bodies and to note any meetings due to be attended

08. CLERK'S REPORT To receive the Clerk's report

09. COMMUNITY DEVELOPMENT & SAFETY

9.1 Anti-Social Behaviour– to note or consider any issues brought to the attention of the Parish Council and to receive an update from Kent Police

9.2 DGPC funded Community Activities – to note any updates

10. FINANCE

10.1 To receive a Bank Reconciliation (to the end of the previous month) and to acknowledge balance statement values have been verified.

10.2 Budget 2027-28: to note date for a meeting of the Finance & General Purposes Committee is set for 24th November.

10.3 Donations 2026-27: To consider donations to be made to charitable organisations and groups for the current (2026-27) Financial Year

11. ACCOUNTS FOR PAYMENT

11.1 List of payments for approval

To resolve to note expenditure for September and October 2026 to date and to approve items for payment in September. A list of cheques, bank transfers and direct debits (with supporting documentation) is provided and is to be signed off by two councillors.

12. PLANNING

12.1 CURRENT PLANNING To consider the applications and to resolve to agree recommendations.

12.1a Planning Application 25/01564/REM

Location: DSTL Fort Halstead Crow Drive Halstead

Development: Reserved matters application (details relating to appearance, landscaping, layout and scale) pursuant to condition 5 of hybrid planning permission (in outline) 19/05000/HYN for works comprising access from Star Hill and a section of Crow Drive, with associated infrastructure including landscaping, to comply with conditions 2, 7, and 9, and to discharge condition 18.

Any planning applications received between 06/10/26 & 13/10/26 will also be considered

12.2 PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate.

12.2a Planning Application 26/00948/MMA

Location: 205 London Road

Development: Amendment to 25/01838/FUL with one new vehicular access and a reduction to the size and design to include a patio and driveway.

GRANTED

12.2b Planning Application 25/01285/REM

Location: DSTL Fort Halstead Crow Drive Halstead

Development: Reserved matters application (details relating to appearance, landscaping, layout and scale) pursuant to condition 5 of hybrid planning permission (in outline) 19/05000/HYN for Phase 1 (RM01) works comprising Polhill Roundabout and a section of Crow Drive, with associated infrastructure including landscaping, to comply with conditions 2, 7, and 9, and to discharge condition 18.

GRANTED

12.2c Planning Application 26/02456/WTPO

Location: 33 Mill Road

Development: Oak – Crown reduction by 15-20%, reduce selected lateral branchers by 15-20% and removal of deadwood.

FOR INFORMATION ONLY [no statutory requirement to publicise WTPO applications]

12.2d Planning Application 26/02089/LDCEX

Location: North Downs Business Park Limepit Lane

Development: Confirmation that the existing car park is lawful

GRANTED

12.2e Planning Application 26/01933/HOUSE

Location: 26 Yew Tree Road

Development: Demolition of first floor porch balcony. Proposed first floor rear extension with rooflight.

{N.B. Application was amended to provide sun path and overshadowing analysis to support the application}

GRANTED

Any planning notifications received between 06/10/26 & 13/10/26 will also be considered

12.3 PLANNING ENFORCEMENT To consider any updates in relation to sites in Dunton Green being investigated by Planning Enforcement for planning breaches

13. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

13.1 Grounds Maintenance/Updates

13.1a Village Green Flower Beds – to note new planting has been completed

13.2 Price's Wood

13.2a To consider a request that a tree adjacent to a Pounsley Road property be trimmed

13.3 Pavilion

13.3a To note that the outside store has been tidied (to make the area safer for access), handles have been installed on the roller shutter door and various items have been wall mounted

13.3b To note that additional signage has been installed in the car park area regarding closure of the car park

13.3c Leak affecting ceiling in men's toilet: damaged ceiling tiles have been replaced

13.3d Water boiler: to note issues have been rectified

13.4 General Maintenance

13.4a Play Equipment: to note that an order has been placed for the repair for the rocking horse

13.4b New noticeboard: to note that the new noticeboard has been installed on London Road, opposite the Milton Road junction

14. HIGHWAYS, TRANSPORTATION & STREETLIGHTING

14.1 Highways Improvement Plan (HIP): to note progress, if any, in relation to items on the with particular regard to installation of signage re the school, cutting back of the hedge outside the school and drainage in the underpass

14.2 Disabled Parking Bay London Road: following consultation, information will be collated and taken to the next Joint Transportation Board meeting (early 2027)

14.3 A224 London Road/Morants Court Road: to note overnight closures from 23rd October for up to 7 nights for road resurfacing works

15. EVENTS

15.1 Fireworks 2026: to note feedback to improve the 2027 event

15.2 Remembrance Sunday Service: to note details of event plan and risk assessment and to consider an offer to attend from the Neighbourhood Officers

16. CORRESPONDENCE, CONSULTATIONS & COMMUNICATIONS

16.1 To consider/note correspondence received since the September meeting (not already covered)

16.1a CPRE – Kent Countryside Voice Autumn-Winter 2026/7

16.1b CPRE Kent – Letter from CPRE Kent to Sevenoaks Parish Councils

16.1c Darent River Protection Society – How much rain do we really need

16.1d North West Kent Countryside Partnership/Kent Wildlife Trust – Alternative Vision for land north of Sevenoaks Wildlife Reserve – River Darent

Any correspondence received between 06/10/26 & 13/10/26.

16.2 Dunton Green News (newsletter): to note copy deadline of 1st November for Winter 2026 edition

16.3 Dunton Green PC Website: reminder that councillor biographies are overdue

17. DATE OF NEXT MEETING

17.1 Scheduled: 10th November 2026 (7.30pm) – Full Council

18. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chair.

19. DUNTON GREEN FOR THE FUTURE [Confidential Item – Commercially Sensitive]

19.1 To receive an update regarding latest communications with DGPC's solicitors, planning consultants, agents, and a recent workshop/meeting session with ONH Planning for Good and to note the date of the next ONH meeting.

Tracy Godden

Tracy Godden Clerk to Dunton Green Parish Council

Wednesday 7th October 2026

www.duntongreen-pc.gov.uk