

ACOL PARISH COUNCIL

(Chairman: Councillor Miss Sheila Bransfield)

PARISH ASSEMBLY MEETING OF ACOL PARISH COUNCIL

Notice is hereby given that the Parish Assembly Meeting of the Acol Parish Council will be held on Friday 3rd May, 2019 at 5.00 p.m. in the Acol Village Hall.

AGENDA

1. MINUTES

To approve the minutes of the Parish Assembly Meeting held on 10th April 2018 (copy attached).

2. APOLOGIES FOR ABSENCE

To receive apologies for absence if any.

3. DECLARATIONS OF INTEREST

Members are invited to disclose any interest they have in the agenda.

4. REPORT OF THE CHAIRMAN

The Chairman to report on the year 2018/19.

5. PUBLIC QUESTION FORUM

The Chairman to invite questions from the members of the public upon any matters appertaining to the Village of Acol.

ANNUAL GENERAL MEETING OF THE ACOL PARISH COUNCIL

To be held on Friday 3rd 2019, immediately following the closure of the Parish Assembly Meeting.

AGENDA

1. PARISH COUNCIL ELECTIONS

The Clerk reports that the elections held on 2nd May 2019 were not contested in respect of Acol Parish Council and accordingly Ms. Sheila Bransfield, David Hayfield, Jonathan Inchley and Mrs. Iris Osborne have been returned as councillors for the Parish.

There is one vacancy to be filled and Council's instructions are requested.

2. ELECTION OF CHAIRMAN

To elect a Chairman of the Council for the year 2019/20.

(The Chairman to take the declaration of acceptance office)

3. APPOINTMENT OF VICE CHAIRMAN

To appoint a Vice Chairman of the Council for the year 2019/20.

4. REPORTS FROM VILLAGE ORGANISATIONS

The Chairman to report on Village organisations.

5. CHAIRMAN'S REPORTS

The Chairman will report as appropriate.

6. SCHEDULE OF PAYMENTS/FINANCIAL MATTERS

The Clerk will circulate a schedule for payments at the meeting and details of any other financial matters that may have arisen since the last meeting.

The bank balance at 1st April 2019 was £11,042.09.

Councillor Hayfield will report on quotations received for replacement swing seats.

7. AUDIT OF ACCOUNTS 2018/19

The income and payments schedule for the year 2018/1 is attached (Appendix B). The Clerk will seek Council's approval to the approval of the schedule to allow for the submission of it to David Buckett, internal auditor.

8. REPORT OF MEMBERS

To receive reports from Members on any matters dealt with since the last meeting.

9. REPORTS OF KCC/TDC COUNCILLORS

To receive reports as appropriate.

Signed Roy Wade

Clerk to the Council

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25th April 2019

ACOL PARISH COUNCIL

Draft Minutes of the Parish Assembly Meeting of the Council held at the Village Hall, Acol, on 3rd May 2019 at 5.00p.m.

Present: Councillors Miss Bransfield (Chairman), D. Hayfield, J. Inchley and Mrs. I. Osborne

Also present: Roy Wade (Clerk), no residents attended.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor M. Johnson.

2. MEMBERS INTEREST

No matters of interest were disclosed.

3. CHAIRMAN'S REPORT FOR 2018/19

The Chairman read the report for the year 2018/9 as follows:

- i) I offer apologies for the absence of village organisations' annual reports. There was insufficient time for this meeting and will be requested for next time.
- ii) Many thanks to all the many volunteers throughout the village who contribute so much to the well being of the villager and its residents.
- iii) We were sad to lose 2 villagers last year, Leslie Phillips on 16 December and Bob Lawrence on 25 December.
- iv) Sir Roger Gale MP has been appointed to the Privy Council and is now The Rt Hon Sir Roger Gale MP.
- v) Traffic calming has not deterred traffic from using Acol. In fact, traffic volume has increased with the many construction vehicles travelling through. On one day alone 90 such vehicles were counted.
- vi) I received a telephone call from Nonnington Parish asking how we had acquired the scheme. I told them that it took us 20 years, but they should persist with Kent Highways.
- vii) Kent Highways' new Highways Manager has refused to attend a public meeting to speak to villagers. He wants to meet Parish Councillors to hear of villagers' views.
- viii) Kent Highways told Cllr Crow-Brown that a bid had been submitted for funding to extend Columbus Avenue, but we have heard no more and it has not yet been implemented.
- ix) The Crown and Sceptre building has finally received a new roof, after its removal 2 years ago.
- x) Manston Industrial Park continues to expand with the new Maple Leaf estate. We will remain vigilant concerning sewage disposal.
- xi) The Village Hall now has a new kitchen, thanks to Cllr Mrs Osborne for acquiring funding. Cllr Inchley will report.
- xii) The Parish Council agreed to provide a salt bin on Nursery Fields, which will be purchased in the autumn.
- xiii) The road sign outside the Chapel of Rest, Plumstone Road, was damaged and Kent Highways have agreed to repair in character.
- xiv) The Parish Council Website was set up a few years ago but maintenance ceased on 1 April, with no notice to the Parish Council. This contravenes Regulations and negotiations are under way to set up a new site, which will be maintained by the Parish Clerk.

4. PUBLIC DISCUSSION FORUM

The Chairman closed the meeting as there were no residents present to put questions.

Time concluded: 5.07pm

ANNUAL GENERAL MEETING

Prior to the commencement of the meeting Miss S. Bransfield, D. Hayfield, J. Inchley, and Mrs. I. Osborne took and signed the declaration of acceptance of office.

1. PARISH ELECTIONS MAY 2019

The Clerk reported that the above-named Members had been elected unopposed to Acol Parish Council for the period 2019 – 2023. There remained one place on the Council to be filled and the Clerk sought the instructions of Members.

RESOLVED: That the Clerk approach former Councillor Mel Johnson to enquire whether he is prepared to be co-opted to the Parish Council.

2. ELECTION OF CHAIRMAN

RESOLVED: That Councillor Miss Sheila Bransfield be elected Chairman of the Acol Parish Council for year 2019/20.

Cllr Miss Bransfield thanked Council for its continued support and took and signed the declaration of acceptance of office.

Councillor Miss Bransfield in the Chair.

4. APPOINTMENT OF VICE CHAIRMAN

Councillor Jonathan Inchley was appointed Vice Chairman of the Acol Parish Council for the year 2019/20.

5. REPORTS FROM VILLAGE ORGANISATIONS

The meeting received the following report from the Chairman of the Village Hall Management Committee:

This has proved to be an eventful year and a very busy one for our members.

Our only events this year have been the ever-popular Reindeer Drive and the Senior Citizens' Christmas Party and we plan to repeat them this coming year.

The Reindeer Drive (which is a Christmas based variant of a standard Beetle Drive) attracts many regular attendees, who have a really fun night. However, attendance from newcomers would enhance the experience as well as help first timers to integrate into Village life. We shall therefore focus on encouraging a wider participation next year.

Our Senior Citizens once more enjoyed an excellent hot Christmas dinner at the party and were again entertained by the Greyhound Buskers Ukulele Band. The Christmas dinner was the first event that made use of the newly extended kitchen. This had taken over three months to complete – the outer finish was not completed until after Christmas – but despite an anxious period it was brought into use the week before the party and proved to be more than suitable to cater for the 40 or so attendees. It

was particularly pleasing to see the new dishwasher in use rather than volunteers washing up!

The kitchen extension was the principle focus of our attention this year, and it required our Secretary to devote a lot of her time and effort to enabling and coordinating the work. She was successful in identifying and securing funding from:

KCC Members Grant - £7000.00

KCC Village & Community Halls Grants Scheme - £15000.00

Nonetheless, this meant that we also had to contribute a considerable amount from the Committee reserves to complete the task.

We wish to place on record our thanks to the following for their donations and assistance with furthering our plans:

Phillip Dadds, Architect - the provision of free plans and assistance with Planning and Building Regulations

Acol Horticultural Society – the purchase of the range cooker

Acol Parish Council – donation of £1000

As mentioned in previous years, the hiring of the Hall adds extensively to the Hall funds. Now that the kitchen extension is complete, we very much hope that this will encourage more bookings as the facilities on offer are so much improved.

The Management Committee would not be able to discharge its responsibilities half as well without the invaluable efforts of our Treasurer, Mary Hodgson and our Secretary, Iris Osborne. 2018/19 proved to be an especially busy time for them both and we are very much beholden to both these ladies, who facilitate everything we do. We should also acknowledge the efforts of Sheila Bransfield our booking secretary and David Hayfield as principle odd-job man. We are also grateful for the additional help that we receive, on many occasions, from other residents of the village.

We are looking forward to another successful year - we hope to continue with the support of all those who have joined in our events, but we also look forward to seeing new faces. We operate the running of the Hall for the benefit of the village and hope that with the support from everyone our Hall will continue to be the hub of the village.

The Chairman reported that she would be contacting the secretaries of other village groups and report thereon to the next meeting.

6. REPRESENTATION ON OUTSIDE BODIES

RESOLVED: That appointments to the following Bodies be made at the next meeting: Thanet Area Parishes Committee, Kent Association of Local Councils, Thanet Parish Forum, Thanet Rural Regeneration Group.

7. SCHEDULE OF PAYMENTS/FINANCIAL MATTERS

(i) Audit for 2018/19

The Clerk reported that he would be meeting David Buckett, the recently appointed internal auditor on 17th June to submit the parish council's financial records for audit. Members were also advised that it would be necessary to report on this matter to Council on 25th June 2019.

RESOLVED: That the report be received and noted and that Council meet at 11am on 25th June 2019 to consider the report of Mr Buckett.

(ii) Schedule of Payments

RESOLVED: That the under-mentioned payments be made:

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Amount</u>
631	Thanet Hospice	Bob Lawrence	0.00	50.00
632	KALC	Annual Sub	26.73	160.39
633	Zurich Ins	Premium	0.00	352.53
634	R Wade	Salary (1/4) & Exp	0.00	453.92

Members noted the following:

Bank balance at 1 May 2019 - £12,492.59 and that Cheque 631 was authorised at the March meeting – Min. 82 refers.

(iii) Cllr. Hayfield reported on the 2 quotations received in the sum of £60.00 for the replacement of the seats to the swings in the play area at the Recreation Ground.

RESOLVED: That the quotation of £60 for the replacement of 2 swing seats be accepted.

8. REPORTS FROM MEMBERS

Cllr. Mrs. Osborne – concerns at the traffic movement problems in Plumstone Road consequent upon the developments being carried out in the road.

Cllr. Inchley – Concerns at the proposals for the control of traffic movements in Alland Grange Road

9. DATES OF FUTURE MEETINGS

It was agreed to hold the next meeting at 11am Tuesday 25th June 2019.

Time concluded 5.35pm