

Worldham Parish Council
Annual Parish Council Meeting
Wednesday 5th May 2021 at 8pm Via Zoom
(Meeting ID: 897 6017 9553 Passcode: 883687)

Dear Councillor

You are hereby summoned to the Annual meeting of Worldham Parish Council for the transaction of business set out below.

P Hibbins

Pam Hibbins, Clerk to the Council

26th April 2021

AGENDA

- 1. Election of the Chair of the Council for 2021/2022 and Declaration of Acceptance of Office**
- 2. Election of the Vice Chair of the Council for 2021/2022**
- 3. Chair's Announcements**
- 4. Apologies of absence**
- 5. Declaration of Interests**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.
- 6. Approval of Minutes of the meeting held on 7th April 2021 and any matters arising**
- 7. District Councillor's Report** – To hear a report from the District Councillors
- 8. Public Question Time** – Adjournment of the meeting for 15 minutes to allow the public to raise questions
- 9. Appoint Council leads for the following:**
 - a) Village Hall
 - b) Parish Plan
 - c) Planning
 - d) Playground
- 10. Appoint Councillors are representatives to any outside bodies and agree reporting terms to Council:**
 - a) Footpaths Officer
 - b) Jalsa Salana Representative
 - c) Neighbourhood Watch Co-ordinator
 - d) Speedwatch Co-ordinator
- 11. Review of Council's Procedures** – Review council policies and procedures to include Standing Orders, Financial Regulations, review of risk, Village Hall remuneration (Administrator and cleaner), Code of conduct.
- 12. Grants** – To agree if donations to churchyards for 2021-2022

13. Meeting dates for 2021/2022– To agree dates for the forthcoming year

14. Finance/Administration:

- a) To receive a Financial Report from the Clerk and year end report.
- b) To approve payments on the Payment Schedule

15. Internal Audit Report – To note the contents of the internal audit report prepared by Do the Numbers Ltd and agree any actions required by the Council

16. Annual Return & Governance Statements 2020/2021

- a) To note the Annual Internal Audit Report signed by the Internal Auditor
- b) To consider & agree responses to the Accounting Statements in Section 1 and approve Section 1
- c) To approve the Accounting Statements in Section 2
- d) To confirm the dates for the exercise of public rights to inspect accounting records to be Monday 15th June to Friday 24th July 2021

17. Planning Applications: to consider and agree responses to the following applications:

- a) To note any update on previous planning applications (Appendix 1)
- b) Discuss and agree a response to the following:

SDNP/21/01069/FUL Oaklands Farm Green Street East Worldham Bordon GU34 3AU

Planning Application for the installation of external louvers associated with the provision of new plant and equipment

Deadline 14th May 2021

SDNP/21/01570/CND Manor Farm Little Wood Lane West Worldham Alton GU34 3BD

Variation of condition 2 of 22142/006 to change the wording to 'The development hereby permitted shall be used for general baking and catering and for uses ancillary and in connection with the Manor Farm business.

Deadline 6th May 2021

18. Proposal of Diversion of part of Foothpath 36 – To discuss and agree a response

19. Village Hall electrics - To review quotes on new energy deals and agree new plan

20. Lengthsman Scheme – To consider and agree tasks to add to the Lengthsman list.

21. Councillor vacancies – To consider applications and co-opt for two new councillors.

22. To note any reports or updates from Councillors or the Clerk regarding meetings attended or issues raised by residents

23. Date of next meeting: Meetings are normally held on the first Wednesday of each month, 8pm, at East Worldham Village Hall and currently by Zoom.