

West Tytherley, Frenchmoor & Buckholt Parish Council

Minutes of the Ordinary Parish Council Meeting held on Monday 10th October 2022 at King Edward Hall, West Tytherley

Present: Councillor Fiona Collier – Chair (FC), Councillor Jennie Newell – Vice Chair (JN) and Councillors John Camilleri (JC), Deborah Hook (DH), Karen James (KJ) and Nigel MacPherson (NM). Also: Nick Adams-King (Hampshire County Council Councillor) – (NAK), Neil Carpenter (Clerk/RFO) – (NC) and seven members of the public.

The meeting opened at 7.10p.m.

124/22 Apologies for absence

None received.

125/22 Declarations of interest

None.

126/22 Approval of Minutes

The minutes of the Parish Council Meeting held on 5th September 2022 as circulated to members were approved unanimously, and signed.

127/22 Public Forum

128/22 To receive a report from Councillor Ian Jeffrey (Test Valley Borough Council)

[Councillor Jeffrey (I J) joined the meeting during minute 133/24: his report is minuted here].

The latest Mid Test Matters was reviewed, with reference to:

- The Romsey Plan;
- Continued success by TVBC in prosecuting fly tipping offenders. FC congratulated TVBC on their ongoing efforts to reduce fly tipping in the borough.
- The Second Sundays street food and craft market in Andover;
- The Big Band Buffet (for the over 55s) on Saturday 29th October from 11am to 3pm at Test Valley School, Stockbridge. Transport may be arranged with the Thorngate Care Group. FC thanked JC and KJ in highlighting this event.
- The Annual Canvas 2022 (to ensure the electoral register is accurate).
- Evening swimming sessions at Romsey Rapids have restarted.

Having given his report IJ left the meeting to attend another meeting.

129/22 To receive a report from Councillor Nick Adams-King (Hampshire County Council)

NAK stated he would determine the status of the ACV (Asset of Community Value) on The Black Horse P.H. It was suggested this expires in April 2023 (for information: later confirmed as 5th December 2023).

A grant of £50,000 has been put aside for the Community Cost of Living project. FC outlined other local ongoing initiatives.

Speed Indicator Devices – units can be supplied at a discount through HCC. Highways staff could assist with installation at a cost. FC reported we require a second interconnect to allow battery recharging while using the second battery in the unit.

NAK outlined Aster Housing's new charges to provide sewerage facilities to ex-council properties. The charge may be up to £220 per month. NAK outlined the latest correspondence with Aster Housing on this subject.

Having given his report NAK left the meeting to attend another meeting.

130/22 Public Correspondence

- request from S. Hudson for the Parish Council to support the amending of the parish boundary to transfer Summer Lodge on Coach Road from the parish of East Tytherley to the parish of West Tytherley. Currently the parish boundary passes through the property. After a discussion a vote to support the proposal was taken. It was agreed unanimously to support the proposal.
- Anvil Cottage, West Tytherley: settlement boundary. The Parish Council is unable to discuss this until clarification as to whether this can be achieved has been determined. To be added to the agenda of the next Parish Council meeting.
- Test Valley School prizegiving evening: it was agreed that the Parish Council will donate £50 for two prizes. Councillors were asked to attend this event on Thursday 24th November.
- West Dean Parish Clerk: requested that post sent to her home address relating to West Tytherley be stopped. NC stated the relevant parties had been informed of the change of the clerk's details. FC had investigated initiating a postal divert but felt this too costly.

131/22 Neighbourhood Development Plan

NC provided a summary of expenditure since April 2022. The remaining balance was £75.63. It was agreed to issue a cheque to the value of £37.82 to West Dean Parish Council for their 50% share. The NDP fund account can now be formally closed.

132/22 Planning

There was no planning applications on the agenda for consideration, though FC raised the tree works application 22/02363/TPOS which had been overlooked by the clerk; FC had visited the location.

133/22 Damaged fence between the recreation ground and Thorngate

Having spoken with Mr. Thomas of the Thorngate Resident's Association, together with information received from a parishioner, NC confirmed that maintenance of the fence was the responsibility of the Parish Council. FC to ask TK to arrange the repair of the fence.

NC to ask Mr. Thomas to deal with any loose tiles and guttering on the adjacent garage roof.

134/22 Dangerous trees on the recreation ground

Mr. Blackmore has agreed to undertake this work.

135/22 Finance

To approve:

- Invoice: Bethan Bennett Lloyd – invoice 4270 (Jubilee tea towels for sale in West Tytherley Village Store) - £712.80

Summary of current finances (as at 1st October 2022):

Main account - balance £25,248.50

Millenium account – balance £8,037.75

Third account – balance £1240.41

Total account balances – £34,526.96

Clerk's wages and expenses to date to be deducted from the main account.

A discussion of funds that are ringfenced ensued. NC has no record as to the amount of funds that have been, in the past, ringfenced for a specified expenditure. JC stated that this is unacceptable and, as such, warned that the Parish Council will not pass the external audit next year as it's expenditure will exceed £25,000 thus requiring the more stringent AGAR 3 return. NC to provide a detailed spreadsheet for the next meeting.

The payment of invoice 4270 (above) was approved.

136/22 SSEN grant for LPG generator and provision of emergency equipment

JC produced a briefing document which he summarised. A sub-committee is to be formed with it's own governance and control with terms of reference, chair and finance officer to progress the project. There is a deadline of 12 months since the date the grant was approved (1st September 2022) by which the funds must be spent - or be forfeited.

Parish Councillors to read and digest the document and give approval by email.

137/22 Councillor reports

NM reported

– the lengthsman will repair the buttresses on the old graveyard this month, and prepare the war memorial in time for Remembrance Sunday.

KJ reported

– Footpath FP5 (the Old Rectory) - no progress, letter to be sent to the landowner regarding the steps.

– Footpath FP8 (Red Lane to Pugs Hole) - overhanging tree needs attention at Cleave Cottage.

– Footpath FP10 (Norman Court Sawmill to Dean Road) - one tree has been removed, another tree remains (FC to follow up).

DH reported

– contacted Ben Rowe of West Dean Parish Council regarding his river project as it abuts the WTPC parish boundary. WDPC are not seeking funding from WTPC. FC would like Ben to attend the next parish council meeting to describe the project (Action: NC).

– the steps up to the war memorial are lifting – the lengthsman to take a look. Richard Hook volunteered to enquire whether the army could help (as a training exercise).

...(minute 137/22 continued)

JN reported

- The pop-up youth event in Winterslow was successful. Will aim to promote the next event being held in West Tytherley.
- The toilet-twinning plaque in the pavilion has been moved to a more suitable location.
- The condition of road surface of North Lane on the approach to West Tytherley is in a poor state.

FC reported

- following a comment from a visiting football team found the pavilion to be in poor order, requiring cleaning and other remedial work which FC dealt with personally.

A discussion on the pavilion ensued, including responsibility of keeping the pavilion clean, whether payment should be sought from visiting teams, and whether to make some cosmetic improvements to meet the minimum standard expected by visiting teams. It was noted that The Pigeons football team make a considerable contribution to the upkeep of the pavilion and the recreation ground which is much appreciated by the Parish Council. To be considered further with TK.

138/22 Any other business

- The vacancy for a Parish Councillor to be advertised on noticeboards, the Parish Council's website and on the Village Square Facebook page (Action: NC).
- It was agreed that future Parish Council meetings will continue to be held on the second Monday of each month. Should the date be changed NC will inform councillors by telephone.
- It was suggested that the village hall's PA system be utilised at future meetings to assist members of the public present.

139/22 Date and time of next meeting

Monday 14th November 2022 commencing 7.00pm at King Edward Hall, West Tytherley.

Being no further business FC closed the meeting at 8.45pm.

Draft minutes. To be signed at the next Parish Council meeting.

Minutes to be published on the Parish Council's website: wtparishcouncil.org