

Donhead St Andrew Parish Council



Minutes of the Parish Council Meeting Held in St Andrew's Church, St Bartholomew's Street **Thursday 9th July 2026 @ 7:00pm**

Present:

Cllr Simon Barkham (Chairperson)	
Cllr Alistair Stoker	Cllr Shena Kozuba-Kozubska
Cllr Jane Sullivan	Cllr Jennifer Luckyn-Malone
Cllr Jeremy Hartley	Cllr Patricia Maxwell-Arnot
Cllr Clive Burrows	

In Attendance: Cllr Gerry Murray - Wiltshire Council
Simon Pritchard: Parish Clerk & Responsible Finance Officer

Members of the Public: Zero

Questions or Statements from Residents:

No residents attended the meeting.

Report from Wiltshire Councillor Gerry Murray:

Cllr Murray's written report was circulated before the meeting, he expanded on a few matters:

- **Uses of Shaftesbury Recycling Centre by Wiltshire Residents:** Dorset Council want a £200,000 payment from Wiltshire Council to allow Wiltshire Residents to use the facility without charge to the end user. The two councils are quite some way apart in their figures.
- **Special Events Roadside Signage:** the rules have now been formally relaxed, new rules are just guidelines and signage for local events are unlikely to be removed.
- **End of year (25/26) outturn for Wiltshire Council:** a £800,000 surplus - helped by a £3.8m one of windfall from HMRC for a VAT dispute that the council won.
- **The New Wiltshire Council Local Plan:** work has now started on the new local plan, Government guidelines say it should be completed within 30-months. Call for sites now underway. Encourage the parish council to participate.
- **Fire Stations Consultation:** The fire service has said that all the stations they were consulting on the closure of, will stay open for another year. If the government then come up with some funding by February 2027 they will be saved, if not 8 local stations will be closed.

19:29 - Cllr Murray left the meeting.

Wessex Fibre Broadband to Residential Homes:

Nick Martin (Wessex Fibre Broadband Voluntary Coordinator) was unable to attend the meeting. A written report was circulated before the meeting, this will be available on the Parish Council website. The list of impending road closers was noted.

SAVE THE FORESTER:

A red book valuation offer has been made to the owners for the freehold. This offer has been rejected. The advertised asking price continues to drop.

Email: parishclerk@donheadstandrew-pc.org.uk

Website: www.donheadstandrew-pc.org.uk

Thursday 9th July 2026

Signed Chairperson:.....Date.....

Agenda Item:									
15	<u>Apologies of absence:</u> • Cllr Brent Hyde-Smith – previous engagement. • Nick Martin (Wessex Fibre Broadband Voluntary Coordinator)								
16	<u>Declarations of Interest:</u> None								
17	<u>Adoption of Previous Council Meeting Minutes:</u> The minutes of Thursday 14 th May 2026 had been circulated before the meeting. It was proposed by Cllr Burrows to adopt the minutes of 14th May 2026, seconded by Cllr Maxwell-Arnot and resolved unanimously.								
18	<u>Planning Applications Submitted to Wiltshire Council:</u> <table border="1"> <tr> <td>Application No:</td><td>PL/2026/03657</td></tr> <tr> <td>Application Type:</td><td>Householder planning permission</td></tr> <tr> <td>Proposal:</td><td>Proposed alterations to second floor including insertion of two dormer windows</td></tr> <tr> <td>Address:</td><td>Oakfield House, Donhead St Andrew, Shaftesbury, SP7 9ER</td></tr> </table> It was noted that the design statement doesn't say why the works are required. It was agreed to make a no comment return to Wiltshire Council.	Application No:	PL/2026/03657	Application Type:	Householder planning permission	Proposal:	Proposed alterations to second floor including insertion of two dormer windows	Address:	Oakfield House, Donhead St Andrew, Shaftesbury, SP7 9ER
Application No:	PL/2026/03657								
Application Type:	Householder planning permission								
Proposal:	Proposed alterations to second floor including insertion of two dormer windows								
Address:	Oakfield House, Donhead St Andrew, Shaftesbury, SP7 9ER								
19	<u>Annual Insurance Renewal:</u> Deferred from the May meeting as the insurance broker had not issued the documents in time. The 26/27 policy information was circulated to members before the meeting; there were no questions. It was proposed by Cllr Barkham to approve the policy and pay the £308.68 premium, seconded by Cllr Luckyn-Malone and resolved unanimously.								
20	<u>Adoption of Updated Financial Regulations:</u> Deferred from the May meeting as the document hadn't been drafted in time. The Financial Regulations document was circulated before the meeting. It was proposed by Cllr Barkham to adopt the updated document, seconded by Cllr Burrows and resolved unanimously.								
21	PARISH COUNCIL FINANCE: <u>A. Approval Of Payments:</u> 1. S. Pritchard – WFHA & Exps May – June 26 – £52.00 2. Donhead St May PC – Stationery – £8.19 It was proposed by Cllr Luckyn-Malone to make the payments, seconded by Cllr Barkham and resolved unanimously.								

	B. <u>Payments Made Since The Last Meeting:</u> This information was circulated ahead of the meeting and was received. C. <u>Budget Vs Spend To Date:</u> This information was circulated ahead of the meeting and was received. Cllr Hartley reported that a Village Resident had offered to do some work in the Cemetery free of charge, Cllr Hartley will inform the Resident and show him what work could usefully be done.
22	<u>Verbal Reports:</u> To receive any verbal reports. a) Chairperson's Report: - o Pedestrian Gates: Have one in stock ready to install, need more but getting a response from Rights-of-way Officers is slow. Have been looking at prices online. b) Cemetery Update - Cllr Hyde-Smith Cllr Hyde-Smith was not in attendance. - o The Parish Clerk reported that the wooden bench on the left as you walk into the cemetery has rotted underneath and can no longer be used to sit on, seems to be in good condition other than this. The council indicated they would like to see it repaired. c) Highways & Parish Steward - Cllr Burrows - o Cllr Burrows reported that the Parish Steward is now back on his normal duties in the Parishes. - o Concern was expressed about the hedge at the top of Wardour Lane, as its only cut once every three years, it is making the lane narrow. d) Rights of Way - Cllr Maxwell-Arnot - o Many of the rights-of-way are becoming overgrown, making many difficult to navigate. Landowners need to be encouraged to cut back the undergrowth and keep the paths open. e) Flood Warden - Cllrs Hartley & Hyde-Smith - o Cllr Hartley reported that he has spoken with residents in Ludwell who were flooded in January. It was a surge of water that came from the watercress beds behind the homes on the A30. It seems almost certain that it was the action of opening the sluice gates below the bridge on A30 that caused the surge of water that hit homes in St Andrews Parish. - o No update on installing an early warning flood monitor further up the stream. - o To attract funding for a professional report (that would recommend ways of reducing flooding in the future), would require the scope of the report to be increased to attract grant funding. - o 5 properties reported being flooded to Wiltshire Council in January, this wasn't enough to trigger a statutory report to be made. f) Parish Clerk's Report: - o A change to the law means that councillors home address should not be published without the councillors written consent. Will be removing home address from members Register of Interests on the Wiltshire Council website soon.

End of Formal Meeting 20:30

Email: parishclerk@donheadstandrew-pc.org.uk

Website: www.donheadstandrew-pc.org.uk

Thursday 9th July 2026

Signed Chairperson:.....Date.....