

**Minutes of the Parish Council Meeting
held on Monday 10th February 2020
in the Village Hall**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 6 Members of the public

The PC observed minute's silence in memory of the Honourable Anne Gascoigne.

MIN REF	ITEM
20/001	APOLOGIES FOR ABSENCE
	Steve Good (SG) WODC District Councillor Hilary Fenton (HF) WODC District Councillor
20/002	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School GDB lives on B4449 GS lives on the B4449 and provides HR Advice to the Harcourt Arms
20/003	APPROVAL OF MINUTES OF 2nd DECEMBER 2019
	The Minutes were approved. Matters Arising: 19/135 – Village Hall Fence – it was confirmed that the wood from the Fence at The Green was available for when work starts.
20/004	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	DISTRICT: No Councillors present – no reports received.
	COUNTY: OCC continue to work on budget. Finances are healthy. The Solar Farm Planning Application for Eynsham had been deferred for a site visit.
20/005	PLANNING
	<i>Traffic Calming at the Airfield Development:</i> An onsite meeting had taken place with OCC, Hayfield Homes, BT and immediate residents to discuss the relocation of the telegraph pole. A new location was decided

MIN REF	ITEM
	<p>which all were happy with.</p> <p>It has been agreed that the 30mph zone will be extended to include the development site entrance.</p> <p>It was confirmed that in light of relocating the post, Hayfield Homes would not provide traffic calming.</p> <p><i>Installation of Bollards on Main Road near the School:</i> It was reported that the pathway by the school on Main Road is now protected by bollards, in conjunction with the School and OCC. The line will be repainted in the near future. This is funded under the Oxfordshire County Councillor priority fund at the discretion of the Chairman. The other Parish Council members thank him for this.</p> <p><i>Gravel Core Strategy 2032 Part II:</i> The report containing sites had been published. The proposed sites do not interfere with Stanton Harcourt or Sutton.</p> <p>CM to draft a letter with comments for all Parish Council Members to review.</p> <p>GS thanks CM for his continued efforts regarding Gravel Extraction in the parish.</p> <p><i>Sheehans Planning Application regarding levels in Landfill:</i> An application has been lodged by Sheehans for permission to increase the level of landfill restoration – this was following an enforcement to reduce the levels (which are currently twice the level granted) which was thrown out by PIMS due to errors in the application.</p> <p>CM sought permission to speak at the committee hearing – all agreed.</p> <p>Concern was raised regarding the lack of routeing agreement should an Enforcement be applied, as the vehicles would be able to use the B4449. Although</p> <p>GS agreed to draft a Planning Comment on behalf of the PC and circulate it for review</p> <p>Even though the consultation period has closed all responses/comments received before the application (MW.0126/19) is heard would be taken into account.</p>
20/006	ACCIDENT – HAYFIELD HOMES/CEMETERY
	<p>It was reported that an accident occurred on Christmas Day when a vehicle exiting the Hayfield Home site drove into the cemetery, damaging the hedge and gravestones. It was confirmed that the damage to the headstones is being handled, the PC had offered any support to those involved.</p> <p>All agreed to claim for costs to rebuild the hedge – CM/MJ/JE to obtain a quote, TG to progress with insurance company.</p>

MIN REF	ITEM
20/007	SEWAGE FLOODING IN SUTTON
	<p>It was reported that following the recent flooding of sewage in Sutton over the Christmas period, pressure was applied to Thames Water which resulted in cleaning which immediately reduced the levels. The problem was clearly a result of lack of maintenance.</p> <p>Meeting 20/3 Friday 12.30 in Witney with MP and other neighbouring villages who are currently experiencing issues with sewerage. GS to attend on behalf of SHPC.</p>
20/008	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
20/009	LITTER PICKING
	<p>It was reported that two litter pick/village cleaning events had taken place since the previous meeting. The most recent pick resulted in 24 bags being taken to the tip.</p> <p>A litter pick had also taken place on Tar Lane, for which the PC thanked the participants.</p> <p>CM again expressed the PC's thanks to all involved, their efforts were definitely making a difference to the village.</p>
20/010	B4449/CYCLEPATH/SPEED CONTROL
	<p>Cycle path: No progress to report from OCC or the cycle path committee. TG to continue to chase for progress reports.</p> <p>Speed Control: GS to arrange a walk around regarding the possibility of installing traffic gateways at locations in the village.</p> <p>JD & GS to put together a proposal for a 20mph speed limit for the PC to consider.</p> <p>CM & GDB to put together a proposal for a speed watch project.</p> <p>CM to meet with Ron Hollis, TVP and determine that any results would be acceptable to them and acted on.</p>
20/011	COUNCILLOR RESPONSIBILITIES
JD	Confirmed that work on the notice board for the village hall and repair to the board at Steadys Lane would take place when time permits.
GS	GS circulated a brief on the Village Hall's Energy Reduction Project. The project would be discussed during the March meeting as an agenda item.
GDB	Nothing to report
JE	Nothing to report
MJ	No Play Inspection Report received as yet – TG to chase.

MIN REF	ITEM
	<p>Beech Hedge dead plants had been replaced. Weeding is required and possibly more mulch once weeded.</p> <p>Costing to be obtained for a permanent Christmas Tree on the Green.</p>
20/012	FINANCIAL MATTERS
	<ul style="list-style-type: none"> • Cheques were circulated for signature.
20/013	CORRESPONDENCE
	Nothing to report
20/014	OTHER BUSINESS (for information only)
	<p>JE expressed considerable concern regarding the overcrowding at the school. Some classes were excessive in pupil numbers. CM suggested that a letter be sent to CM in OCC capacity.</p> <p>TG to circulate planting locations which were previously agreed.</p>
	NEXT MEETING
	<ul style="list-style-type: none"> • The next Ordinary Meeting: 7.30pm Monday 2nd March 2020

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Hayfield Homes Grass Verges

Concern was raised that the Hayfield Homes verges, which were hardstanding and have now been grassed, could be damaged by local tractor traffic using field access.

CM requested an email highlighting the problem so it could be referred to OCC.

Steadys Lane Water Leak

It was reported that a water leak on Steadys Lane was causing a constant flow of water, which was resulting in the road becoming more damaged – it was from a point where a previous repair had been carried out.

A resident offered to supply picture to enable TG to follow up

Dangerous Parking on Main Road

Concern was expressed regarding parking on Main Road. CM expressed concern about parking on the road particularly at night and so close to a sharp bend; all considered this dangerous.

GS to follow up with the Harcourt Arms regarding staff parking.

APPENDIX B TO MINUTES: PLANNING APPLICATION COMMENTS

No Comments to report

APPENDIX C TO MINUTES: DISTRICT COUNCILLOR REPORT

No reports received – TG to request report and circulate to all.