

## LITTLE MARLOW PARISH COUNCIL



### ACTION PLAN OF OBJECTIVES FOR 2019/2020 FINANCIAL YEAR

Objective	Reason	Budget	Timescale	Progress	Review in March 2020
Effectively manage the trees on Council land by following through on Tree Survey.	<ul style="list-style-type: none"> <li>Alleviate any community concerns that trees are not being properly managed.</li> <li>Ensure safety of public areas.</li> <li>Enable the Council to budget effectively.</li> </ul>		Ongoing.		Tree work done at Abbotsbrook Hall.
Ensure there is sufficient space in the Burial Ground well into the future by developing a new area for burials.	<ul style="list-style-type: none"> <li>If no action taken, burial ground will eventually reach full capacity</li> <li>Need to start planning so as to have new area in place in good time.</li> </ul>	£	Plans for expansion drawn up by end May. Start clearing new area in the Autumn.		Plans and timetable for expansion drawn up and then discussed in June 2019 with funeral directors, grave digger and burial ground contractor. Plans amended to take account of their comments.
To improve management of cemetery by creating a map of the graves.	<ul style="list-style-type: none"> <li>To be able to identify effectively where graves are situated.</li> </ul>	£	This financial year		Not carried out.
Ensure safety of visitors to Burial Ground by arranging repair of any loose Memorial Stones in new part of burial ground, if possible seeking funding from relatives of affected memorials.	<ul style="list-style-type: none"> <li>Topple test showed that a number of memorial stones were loose. Refer to Jeremy Hillsden.</li> </ul>	£500	Ongoing throughout the year.		No work carried out this year.

Objective	Reason	Budget	Timescale	Progress	Review in March 2020
<p>Improve safety of pupils at Little Marlow School and ease congestion on School Lane by participating in School Working Party and supporting its efforts to find solutions.</p>	<ul style="list-style-type: none"> <li>• Parents concerned that pupils are at risk when walking to school</li> <li>• School Lane congested when children are being dropped off at/collected from school</li> <li>• Solutions need to be acceptable to residents, school and Parish Council</li> </ul>	<p>£0</p>	<p>Working Party Committee to try and engage with the school regarding this project. Arrange meeting by end of April.</p>		<p>School did not wish to hold a further meeting of Working Party Committee. Council tried again in December to encourage school to relaunch Committee and to look into possible measures to improve road safety. Helped school set up visit by PCSOs.</p>
<p>To reduce the speed limit in Little Marlow Village to 20mph.</p>	<ul style="list-style-type: none"> <li>• To make the village safer for pedestrians including school children.</li> </ul>		<p>Assess data from speed limit survey by end April Undertake feasibility study into measures to support speed reduction by June.</p>		<p>Council decided that we could not justify the estimated £7000 quoted to cover the cost of implementing a 20mph speed limit given that Thames Valley Police supported conclusions of Highways Authorities that installing a 20mph limit would not achieve any further reduction in speed</p>
<p>Improve the playground area by installing new all-inclusive equipment, which is can be used by children with disabilities.</p>	<ul style="list-style-type: none"> <li>• Playground well-used</li> <li>• Need to cater for children of all abilities</li> </ul>		<p>Install equipment by May Bank holiday</p>		<p>New inclusive roundabout installed in February 2020.</p>
<p>To keep the Spade Oak Car Park open by continuing to delegate the maintenance of the Car Park to Coldmoorholm Lane Residents' Association and supporting their attempts to put the annual financial</p>	<ul style="list-style-type: none"> <li>• If there was no car park, visitors to Spade Oak Lakes would have to park on Coldmoorholm Lane which would inconvenience residents.</li> </ul>		<p>Ongoing</p>		<p>Council entered into an Agreement with CBRE/M&amp;B in September 2019 to receive an annual contribution of £500 from</p>

<p>contribution from Spade Oak Pub on a more formal footing.</p>	<ul style="list-style-type: none"> <li>• Funding from Spade Oak Pub helps cover the Residents' Associations costs to maintain the car park.</li> </ul>				<p>them to enable the Coldmoorholm Lane Residents to carry on maintaining the Spade Oak Car Park.</p>
<p>To make the Pavilion a greater asset to the Community by redecorating inside and outside, improving the access to the loft hatch area, the roof in the Foyer area, the kitchen storage, storage for chairs, curtains/blinds and Revarnishing and sealing the floor.</p>	<ul style="list-style-type: none"> <li>• The interior and exterior are in need of decorating and maintenance.</li> <li>• To encourage new users to the hall.</li> <li>• Very difficult to access the loft area.</li> <li>• The polycarbon roof in the foyer has poor insulation qualities and is very noisy when it rains.</li> <li>• Further storage needed in the kitchen.</li> <li>• Moving the chairs from one area to another causes problems and damage.</li> <li>• Floor is worn and needs maintenance.</li> <li>• A more modern look for the windows is required.</li> </ul>	<p>CIL funds</p>	<p>Appoint project manager by end of April. Create Refurbishment timeline by mid-May. Carry out work Jun/Jul.</p>		<p>Refurbishment Committee set up. Plans drawn up. Project had to be postponed from summer 2019 to summer 2020, but we were able to complete parts of the project (installation of new toilet, sanding and revarnishing of floor) in August 2019. We have gone out to tender for the rest of the works and have a timetable in place for summer 2020.</p>
<p>To increase usage of Abbotsbrook Hall and make it a greater asset to the community.</p>	<ul style="list-style-type: none"> <li>• To provide a venue for Community activities.</li> <li>• To ensure income from hirers covers expenditure on Hall.</li> </ul>				<p>Steady flow of bookings, helped by adverts in Target. Regular hirers are booking for next year.</p>

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To ensure all allotments are in use.	<ul style="list-style-type: none"> <li>To make better use of this community asset.</li> <li>To cover the cost of maintaining the allotments.</li> </ul>		Contact all Allotment holders and plan an allotment gathering end of April. Introduce new contractor. Confirm Allotments plan and Allotment holders. Increase take up of allotment space.		Allotment holders' coffee mornings were held in April and were well attended. New contractor introduced. Two new allotment holders took on plots. Council arranged for rubbish on allotment site to be removed in January 2020 and for the brambles to be cleared.
Improve grass cutting, sign cleaning and other devolved services taken on from Bucks CC by working closely with new contractors.	<ul style="list-style-type: none"> <li>Desire to provide a high quality service to parishioners</li> </ul>	£1767			Regular meetings held with contractors to monitor performance. Positive feedback received from residents on contractors' work.
To improve local public transport by supporting the provision of a Community Bus in association with Marlow TC & MBPC.	<ul style="list-style-type: none"> <li>To provide parishioners who don't have transport with a local bus to Marlow</li> </ul>	£2350	Ongoing commitment to provide this service		Funded the provision of bus service for 2019/20.
To protect Permissive Path round Spade Oak Lake by encouraging new owners to honour Permissive Paths Agreement between LMPC and Lafarge.	<ul style="list-style-type: none"> <li>Parishioners wish to continue to be able to walk round Spade Oak Lake</li> </ul>	£2000 Poss legal fees			No response from new owners to any of Council's approaches to them. Site bought by WDC in September 2019. Confirmed permissive paths will be maintained.
To prevent Fly-tipping within Parish by working with BCC, WDC, Thames Water & TVP	<ul style="list-style-type: none"> <li>Fly tipping unsightly, dangerous and detrimental to the environment.</li> </ul>				Following purchase of site, WDC cleared fly-tipping and put measures in place to prevent future tipping.

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<p>To ensure that the views of LMPC and parishioners are taken into account during the transition to a Single Unitary Authority by providing input to the Shadow Authority through BALC, WDALC and Parish Unitary liaison meetings and consultations.</p>	<ul style="list-style-type: none"> <li>• New Unitary Authority will replace County and District Councils so need to ensure that the services it provides meets the needs of our parishioners</li> <li>• New structures such as Area Planning Committees and Community hubs will be put in place so need to ensure Council has a say over how they operate and how they interact with PCs</li> <li>• Need to have a say over any devolution of services to PCs, including allocation of sufficient funding.</li> </ul>				<p>Attended briefings and workshops organised by Shadow Authority about various aspects of the new Unitary Authority and fed in our views; attended Parish Liaison meetings with BCC and took opportunity to feed in comments about issues such as Planning and Community Boards. Took part in consultation exercise about Community Boards.</p>
<p>To improve communication with Parishioners by making more effective use of newsletter, website and social media</p>	<ul style="list-style-type: none"> <li>• Need to engage with a wider base of Parishioners as currently not reaching whole community.</li> </ul>		<p>Noticeable improvement by September</p>		<p>Only one newsletter in 2019/20. Website updated regularly.</p>