



**Bramshaw Parish Council**

**New Forest Hampshire**

: [clerk@bramshaw-pc.gov.uk](mailto:clerk@bramshaw-pc.gov.uk)

To: All members of Bramshaw Parish Council:

You are hereby summoned to attend the Ordinary meeting of Bramshaw Parish Council to be held  
in the Community Room of Bramshaw Village Hall  
on Tuesday **23<sup>rd</sup> June 2026 at 19:30**

### **AGENDA**

30/26 Declaration of office of Vice Chair

31/26 Apologies for absence

32/26 Public Participation period

33/26 Declaration of Interests and dispensation requests

34/26 To confirm the Minutes of the Ordinary Meeting held on 26<sup>th</sup> May 2026

35/26 To confirm the Minutes of the Annual Parishioners' Meeting held on 24<sup>th</sup> March 2026

36/26 To agree appointment of Parish Representatives/Responsibilities

Allocated responsibilities are:

- New Forest Association of Local Councils (NFALC) – Cllr Bennison
- New Forest Consultative Panel – Cllr Bennison
- NE Quadrant meetings – Cllr Bennison
- Flooding – Cllr Coutts and Thomas
- Traffic calming – Cllrs Medley and Thomas
- Verderers – Cllr Harrison
- Website support – Cllr Medley
- Bramshaw Hall Management Committee – Cllr
- Footpaths – Cllr Medley
- Payments Signatories – Cllrs Medley and Thomas
- Lengthsman Management – Cllr Coutts and Clerk

37/26 Parish Representative reports

38/26 District / County Councillor Reports

#### **Items ongoing**

39/26 Village flooding

40/26 New email addresses

41/26 Printer purchase

42/26 Completion of Declaration of Interest forms

#### **New Items**

43/26 Cllr Thomas' ideas re signage around the village.

44/26 Council to review and agree to adopt the Local Government Association Code of Conduct

45/26 Council to review and adopt Standing Orders for this coming year.

46/26 Agree procedure for checking the Bramshaw Telegraph mailing list as part of the Data Audit

47/26 Clerk notifying the Council of action taken on its behalf:

The request by a member of the public to have their name removed from the historic minutes on the web site has been executed to their satisfaction. Due to the legal obligation of the Parish Council the original hard copy version that was approved and signed has been retained as a formal record.

48/26 **Lengthsman**

Discuss and agree further works to be carried out by the Lengthsman. Items agreed will be Minuted.

The Financial Regulations will be followed regarding authorisation of work and payments.

All invoices will be circulated to keep members aware of the spending.

49/26 **Banking**

Review approved signatories and amend or delete where necessary.

**Documents circulated**

Local Government Association Code of Conduct

The Good Councillor Guide

Standing Orders

Report from the Hants County Councillor June 2026

50/26 **Planning**

**New Applications**

None

**Trees**

**26/00611CONS** Fritham Cottage, ROAD THROUGH FRITHAM, FRITHAM,  
LYNDHURST, SO43 7HH

Prune 1 x Oak tree (T1 on the plan)

51/26 **Finance**

**Invoices and receipts circulated**

Lengthsman invoice

Hampshire Association of Local Councils Inv 8188

**Payments for approval**

Lengthsman invoice £420.00

Hampshire Association of Local Councils £357.00

## BRAMSHAW PARISH COUNCIL Budget

BRAMSHAW PARISH COUNCIL Budget		
	APPROVED	To date
	2026-27	12/06/2026
	BUDGET	Spend
	£	£
<b>Payments</b>		
Clerk's salary (incl production of BT)	6,500.00	835.36
Clerk's Office (mileage, wfh , tax and NI)	1,650.00	72.00
Clerk's Office (home worker) allowance	0.00	
Stationery/Admin	150.00	179.36
Clerk & Councillor Training	300.00	200.00
Election Expenses	100.00	0.00
Insurance	550.00	428.54
Subscriptions	600.00	509.47
Audit	200.00	190.00
Room Hire	400.00	60.00
Village Maintenance: <i>Drainage, ditches etc.</i>	1,000.00	420.00
Annual Parish Meeting refreshments	30.00	0.00
S137 <i>NF Disability, Church, Citizens Advice, Victim Support, RBL Poppy Appeal</i>	500.00	1,500.00
Other e.g. Defib	1,500.00	200.00
VAT paid	50.00	11.40
<b>Gross Payments</b>	<b>13,530.00</b>	<b>4,606.13</b>

BRAMSHAW PARISH COUNCIL				
<b>CASH FLOW REPORT</b>		Period: May 2026 to June 2026		
<b>PAYMENTS</b>				
Date Paid	Method	Payee	Details	TOTAL
27-May-26	SO	Clerk	May salary and expenses	453.68
03-Jun-26	Online	Zurich Insurance	Annual premium invoice 554849960	428.54
04-Jun-26	Online	Bramshaw Trust	Community room hire 23rd June 554849960	30.00
<b>TOTAL</b>				<b>912.22</b>
<b>RECEIPTS</b>				
Date	Method	Payer	Details	TOTAL
00-Jan-00	Online	Police and Crime Commission	Grant accepted on behalf of Speedwatch to be administered by the Parish Council. Remittance doc 9700158219	5,754.00
<b>TOTAL</b>				<b>5,754.00</b>
<b>FOR APPROVAL</b>				
Inv Date	Method	Payee	Details	TOTAL
00-Jan-00	Online	Lengthsman, Toby Mansbridge	Hedge tidying and bramble clearing	420.00
12-Apr-26	Online	HALC	Affiliation fees 2026-2027 and levy INV-8188	357.00
00-Jan-00				
00-Jan-00				
<b>TOTAL</b>				<b>777.00</b>
<b>UPCOMING</b>				
Date	Method	Payee	Details	TOTAL
27-Jun-25	SO	Clerk	June salary and expenses	453.68
<b>TOTAL</b>				<b>453.68</b>
<b>BANK</b>		<b>BALANCE</b>		
		12th June 2026	22,190.49	
		<b>FORECAST</b>	20,959.81	
Payments Approved		Printed Name and Date		
Payments Approved		Printed Name and Date		

**BRAMSHAW PARISH COUNCIL**

**BANK RECONCILIATION 2025-26**

<b>Opening Balance Current Account at 01/04/2026</b>	<b>£14,246.15</b>	<b>Opening Balance Business Reserve at 04/04/2025</b>	<b>£0.63</b>
Receipts	11,752.48	Receipts	0.00
Payments	4,606.13	Payments	0.00
Uncleared Payments 2024/25	0.00		
Uncleared Payments 2025/26	797.99		
<b>Balance Current Account</b>	<b>£22,190.49</b>	<b>Closing Balance Business Reserve</b>	<b>£0.63</b>
		<b>Total Funds</b>	<b>£22,191.12</b>
<b>Nat West Balance</b>	<b>£22,190.49</b>	<b>Nat West Balance</b>	<b>£0.63</b>
Discrepancy	£0.00	Discrepancy	£0.00

I certify that the current account balance as shown on the Bank reconciliation above is in agreement with that shown on the NatWest statement for 12<sup>th</sup> June 2026 as seen in the meeting.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

- 52/26 AOB for discussion only
- 53/26 Future Meeting

The next meeting will be the ordinary meeting of Bramshaw Parish Council, held on **28th July 2026** at 19:30, in the Community Room of Bramshaw Village Hall.