



Minutes a meeting of the Dymchurch Parish Council held on Tuesday 6th July at 7pm at the Scout Hut Chapel Road Dymchurch

MINUTES

PRESENT

Clr C McCreedy- Chair
Clr J Williams

Clr C Young
Clr S Leverick

Clr D Noonan

Clr D Young

Also present:

Mr J Lawrence- Parish Clerk

Mr A Lawson- Projects and Finance Officer

County Councillor A Weatherhead

And four members of the public (two via the internet)

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

Apologies were received from

Clr D Coker- Holiday

M Wright- Family Commitment

2. DECLARATIONS OF INTEREST

- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

No declarations of interest were made

- 3. MINUTES OF THE PREVIOUS MEETING-** held on the 16th June 2021 to be agreed by members present.

It was proposed by Clr D Young and seconded by Clr C Young to accept the minutes of the previous meeting. The decision was carried unanimously.

At this point the Chair decided to hear agenda items 9 and 10 to allow members of the public to participate-

ITEM 9 SEAWALL DISABLED PARKING ARRANGEMENTS- UPDATE FROM THE CLERK

Please see the attached report at appendix 1

It was commented by the Council that this will support the disabled members of the community to gain access to the beach area.

It was commented that the District Council would consider remarking the car park to increase the number of parking bays for disabled drivers.

District Councillor Wimble attending as a member of the public stated that the District Council were meeting on Friday to consider an increase in the parking fines to make it more of a deterrent to those who park illegally in the district, and this would assist the ongoing issues that Dymchurch face every summer season.

ITEM 10- RESIDENTS PARKING SCHEME/NEW PARKING REGULATIONS SEAWALL ROAD DYMCHURCH- UPDATE FROM THE CLERK

See appendix 2 for the update

The council asked if disabled drivers would still be able to park in the area. This was later confirmed in the meeting that disabled drivers would not be able to park within the area designated for residents, but the conditions allowing this cohort of drivers to park on double yellow lines would not change. However, this would not allow an obstruction to be caused in doing so.

4. PUBLIC PARTICIPATION/PUBLIC QUESTIONS

Members will propose to adjourn the meeting to allow Public Participation-

Standing Orders provide the opportunity for members of the public to speak at Council Meetings- The allotted time for Public Participation is 15 minutes and each person may speak for no longer than 3 minutes. This is however, at the discretion of the chair.

At the end of the Public Participation section the Council meeting will resume

- It was commented that the business buildings along the main road when entering the village look in need of some redecorating and sprucing up. In addition, it was noted that the central car park toilets need attention.

The Council heard that the High Street Regeneration Fund was still available for businesses to apply to. It was agreed that this would be advertised in the newsletter and on the Facebook pages.

The state of the toilet block has been reported to the District Council.

5. UPDATE ON ACTIONS FROM PREVIOUS MEETING and CLERKS REPORT

The clerk provided a verbal update on the Pavilion Lease, Electrical Charging points in the Village Hall Carpark and the Plater. No additional comments were made. It was suggested that

any discussion regarding the Plater Hall should be in camera due to this including personal information.

6. CORRESPONDENCE AND COMMUNICATIONS

In circulation

- Members were reminded of the consultation into the Parliamentary Boundaries Review- The consultation closes on the 2nd August 2021
- Members were reminded of the consultation into the draft Drought plan- The consultation is open until 30th July 2021
- An email has been received from a family asking permission to repair a memorial bench which was purchased in 2001-

Members agreed unanimously to authorise this.

- An email has been received complaining about parking on footpaths and apparent lack of enforcement-

The Clerk will respond to the author of the email and update them on the meeting being held by the District Council and also write to the Council enforcement officers.

- An email requesting a memorial picnic bench purchase to be placed at the recreation ground-

This will be referred to the Assets and Amenities group

- An email from a resident has been received regarding an application for a disabled bay outside their home-

This has been referred to KCC Councillor Weatherhead

7. REPORTS FROM OUTSIDE BODIES

a. County Councillor – Andy Weatherhead reported

- Resurfacing work will commence at the A259 Dymchurch High Street on 9th September for approximately 10 days
- Eastbridge Road is now complete
- An update regarding the resident requesting a disabled bay will be provided to the Clerk.

b. District Councillors report as follows

Terry Mullard-Sends his apologies and reports that a meeting has been held with the District Council and Veolia regarding the issues with the litter collections

Cllr Ian Meyers- Also send his apologies due to work commitments
His report was read to members present.

c. KCC Warden

- He has made referrals to CARM (Calm across Romney Marsh) for a vulnerable two member of the public to engage with their befriending service.

- A further referral has been made to Social Services to obtain support for a resident and it is hoped they will engage with social services
- He has been provided with graffiti removing wipes and has removed over 60 tags from around Dymchurch. This is mainly the "XOR" tag.
- He has assisted a resident in reporting an overgrown footpath
- He has assisted a hard of hearing resident whose car alarm was activating and disturbing other residents.

d. Kent Police – PCSO

No report this month

8. PAVILION WORKING GROUP- UPDATE (STANDING AGENDA ITEM)

Members will receive an update on the progress of the above working group Ground Charity.

A further meeting is to be held on Thursday 8th July. It is reported that the Garden Safari proved successful.

9. SEAWALL DISABLED PARKING ARRANGEMENTS- UPDATE FROM THE CLERK

See above comments

10. RESIDENTS PARKING SCHEME/NEW PARKING REGULATIONS SEAWALL ROAD DYMCHURCH- UPDATE FROM THE CLERK

See above Comments

11. PLANNING:

Reference	Address	Details	Comments
21/1259/FH	9 The Oval, Dymchurch, Romney Marsh, TN29 0LR	Erection of a ground floor side extension, increasing the roof slope to create an inhabitable loft with the inclusion of 4 small front dormers, 2 small rear dormers, 3 skylights to the rear, internal alterations and 1 new parking space re-submission of 21/0658/FH	No objections Carried Unanimously
21/1136/FH	8 Pear Tree Lane, Dymchurch, Romney Marsh, TN29 0LU	Erection of replacement dwelling.	No Objections Carried Unanimously

12. FINANCE

- a. Breakdown of expenditure/income since last meeting

See appendix 3

No questions raised

- b. Authorisation of Payments- Members will review the list of invoices for payment and identify two Councillors to authorise the payments online.

See appendix 3-

13. DYMCHURCH PARISH COUNCIL RISK ASSESSMENT

Members will carry out the annual review and acknowledge the Risk Management Scheme for the Parish Council

The Risk assessment was reviewed by Councillors. It was proposed to accept the document (which can be viewed on the Council website) by Cllr Williams and Seconded by Cllr Leverick.

Carried unanimously.

14. ITEMS FOR CONSIDERATION AT FUTURE MEETINGS

1. Is there the option for S106 money being used to pay for the crossing at Tesco?
2. The proposed development of 130 houses at High Knocke Farm
3. Consideration of a Farmers Market out of season in Dymchurch
4. Benches policy

- 15. DATE OF NEXT MEETING-** The next meeting will be held online on Tuesday 7th September 2021 at 7pm at the Scout Hut Chapel Road Dymchurch

APPENDIX 1

REPORT

to: Members of Dymchurch Parish Council
from: Jeff Lawrence- Parish Clerk
subject: Disabled Carpark Seawall Dymchurch
date: 2nd July 2021

The following report is to update members on future arrangements for the Disabled Parking Area, Seawall Dymchurch.

INTRODUCTION

The matter of the Disabled Parking Area has been a discussion point for some time and with this in mind I have investigated the arrangements which have been or are in force for managing this area.

The first point to highlight is that the Car Park is not under the control of Dymchurch Parish Council. It does not form part of the lease held with the Environment Agency.

It is therefore not the Parish Councils responsibility.

What this means therefore is that this car park is not on the highway and is private land as such (belonging to the Crown Estate). Following this logic although there are double yellow lines within the carpark and marked out bays, they are not enforceable by the District Council.

For on street (and off-street parking) to be enforceable two factors must be present-

1. A current Traffic Regulation Order must be in force- (These can be applied for on street and off street)
2. Signage must be present and clearly marked- Signage includes the ones you see on poles or attached to buildings and also the Double yellow lines (or other line markings) which are classed as signs under the regulations.

If you have one without the other enforcement cannot take place and if it does then an appeal is highly likely to be upheld!

The disabled carpark is an excellent facility which supports the disabled visitors to the beach giving them access to the seafront using the wheelchair and easy access ramp. However, much of the time the car park is full of vehicles which do not appear to be disabled drivers and over some weeks this appears to be used by the same vehicles which reduce the access to those for whom the carpark was developed. See below.



The Parish Council is often asked why nothing is being done to manage the carpark and the only answer that can be given now is that nothing can be done as there are no enforcement regulations available. Therefore, in the picture above none of the vehicles parked are committing any traffic offences.

Accepting that this is not a situation that can continue and to support the introduction of the Residents Parking Zone and on street parking changes along the seawall road a meeting was arranged between the Parish Clerk, the Environment Agency, and the District Council.

MEETING SUMMARY

The meeting was attended by Jackie Stanley of the Environment Agency, Paul Thompson Highways Engineer from the District Council, and the Parish Clerk.

After a short discussion and showing the above pictures, it was agreed that this situation needed to be rectified.

- The District Officer agreed it was an area that they could enforce with permission of the owners.
- The EA saw no reason why they could not give permission for this to take place.

There was a suggestion by the EA to add the car park to our lease area which on behalf of the Council I rejected for the following reasons-

- The Parish Council would not receive any revenue or support for the maintenance of the carpark.
- Including the Parish Council introduces another level of consultation if any changes need to be made.

CONCLUSION

It was agreed by the Environment Agency and the District Council that they would manage and enforce the car park. For the enforcement of this area the following will take or (have taken place) place. This arrangement is therefore between the District Council and the EA. The Parish Council have no responsibility or authority for the disabled car park.

- The EA have written to the District Council to confirm their agreement that the District Council can enforce the Car Park.
- The District Council will not charge the environment agency for this service.
- The District Council will get approval for a Traffic Regulation Order to cover the area.
- The District Council will make adjustments to the carpark bays to improve access.
- The District Council will install signage.
- It was agreed that Disabled Drivers will be able to park for free for three hours by displaying their badge.

It was also noted that as this is off street parking the rules for consultation are different and if all goes to plan this could be in force within 8 weeks.

APPENDIX 2

REPORT

to: DYMCHURCH PARISH COUNCIL
from: Mr J Lawrence
subject: Residents Parking Scheme and New Traffic Regulations Seawall Road
date: 6th July 2021

Members of Dymchurch Parish Council,

The following is the latest update from Folkstone and Hythe District Council regarding the Residents Parking Scheme and new Parking Regulations along the Seawall Road Dymchurch (Officially the High Street Dymchurch).

On the 2nd July 2021 I was informed by the District Council that the above scheme was approved by the District Cabinet member and that KCC have received the request for the new Traffic Regulation Order to arrange sealing.

This means that the Traffic Regulation Order should come into force on the 2nd of August 2021.

Works in relation to the order are scheduled to start during the two weeks prior to the order coming into force.

New signage and road lining will be installed and in place as the order becomes live.

Should you have any enquiries from residents regarding permits these should be directed to

parkingservices@folkestone-hythe.gov.uk or the District Council website at

www.folkestone-hythe.gov.uk/parking/permits

APPENDIX 3- FINANCE
Dymchurch Parish Council - July Finance summary

Barclays Bank
Current Account

22/05/2021	Opening Balance		23,197.63
Income			
Car park		5,521.90	
			5,521.90
Expenses			
Veolia		50.26	
Onecomm			50.26
Cash at Bank 22/06/21			<u>28,669.27</u>

Savings Account

Opening Balance			11,548.28
Interest			0.29
Business Savings			<u>11,548.57</u>

Unity
Current Account

28/05/2021	Opening Balance		74,579.70
Income			
09/06/2021	Pay By Phone	1,113.35	
02/06/2021	STR Hill - Trading	2,034.00	
04/06/2021		33.36	
10/06/2021		138.00	
			3,318.71
Expenses			
03/06/2021	Paypal	10.00	
04/06/2021	S H Bureau	99.79	
07/06/2021	Contract Security	579.60	
07/06/2021	M Coleman	828.00	
07/06/2021	Canterbury Oast Trust	560.00	
07/06/2021	KALC	60.00	
07/06/2021	F&HDC	257.14	
07/06/2021	M Coleman	816.00	
07/06/2021	SLCC Membership	72.00	
28/06/2021	Payroll	1,866.73	
28/06/2021	HMRC	508.82	
30/06/2021	Onecomm	124.90	
11/06/2021	H3G	12.00	
01/06/2021	EDF	59.00	
01/06/2021	EDF	46.00	
10/06/2021	EDF	25.00	

5,924.98

Cash at Bank 30/06/21 **71,973.43**

NSI

Opening Balance			94,725.73
Interest to 1/1/21			681.97
Balance at 30/6/21			<u>95,407.70</u>

PayPal

Opening Balance 31/5/21			1.88
Contra		10.00	
Cashback		0.11	
			<u>10.11</u>
			11.99
Expenses			
HP Instant Ink		-	-
Balance as at 30/6/21			<u>11.99</u>

Bank Reconciliations

Invoices to be paid

Payment Details	Amount	
Environment Agency Ref: 221973-SS00496.09E	-1,103.75 GBP	Lease Agreements
Youngs Ref: Inv 83198/83199	-28.76 GBP	Locks
Contract Security Ref: inv 60730	-428.40 GBP	Car Park Cash Processing
M Coleman Ref: inv 7830	-876.00 GBP	Grass Cutting
1st Dymchurch Scout Ref: DPC 16/6/21	-12.00 GBP	Hall Hire
Folkestone & Hythe Ref: 86667667	-257.14 GBP	Enforcement
Scottish Power	-848.83 GBP	Kiosk Power
Caxton House Ltd Ref: Inv 94258	-51.60 GBP	Consumables

Dymchurch Parish Council

2021/22 Income & Expenditure - Actuals, Budget & F/C

Based on Actuals to 30 June 2021

	BUD	ACT	F/C	FC vs BUD
	2021/22	YTD	Yr to Mar 22	DIFF
Burial Ground	4,040	610	4,140	(100)
Bulls Field	10,165	5,228	10,843	(678)
Highways	6,600	479	6,467	133
Recreation Ground	9,165	1,325	9,115	50
Seawall	16,660	5,197	17,472	(812)
Promotion	2,500	275	2,500	-
Administration	27,492	3,315	27,945	(453)
Staffing	28,087	7,193	28,380	(293)
Project Work	65,000	-	65,000	-
VAT	-	2,047	2,047	(2,047)
Expenses	169,709	25,670	173,910	(4,201)
Car Park	40,000	9,612	37,810	(2,190)
Trading Licences	7,550	3,088	7,088	(462)
Precept	83,000	41,500	83,000	-
VAT	-	2,012	2,012	2,012
Other	125	854	979	854
Income	130,675	57,066	130,889	214
Surplus / Deficit	(39,034)	31,395	(43,022)	(3,988)