

LONGFRAMLINGTON PARISH COUNCIL

A MEETING OF LONGFRAMLINGTON PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 1st November 2023 at 7.00 p.m.
in the Memorial Hall, Longframlington
A G E N D A

- 1) **Apologies for Absence** - Notification from councillors who are absent from this meeting.
 - 2) **Table Urgent Business to be** discussed in 16 below – only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end.
 - 3) **Declaration of Interests** - Declaration from councillors of a personal interest they may have in any matters on the agenda.
 - 4) **Gifts & Hospitality** - Declaration from councillors if any received.
 - 5) **Community Police Report**- To receive a report from the Community Police representative.
 - 6) **County Councillors Report** - To receive a report from the County Councillor.
 - 7) **Minutes of Previous Meeting** - To approve the minutes of the meeting held on 4th October 2023
- Housekeeping Issues** – These issues should take no longer than 60 minutes.
- 8) **Matters Arising out of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:
 - a) Website: Longframlington Welcome Booklet
 - b) GDPR Policies and Procedures
 - c) Ongoing Issues with Northumberland County Council(NCC) departments.
 1. Planning:
 - i. Enforcement including issues in respect of the breach of conditions of No. 1 The Paddock.
 - ii. Cussins Developments & proposed alternatives to the condition to install two bus stops
 2. Highways :
 - i. Traffic calming measures - Rothbury Rd.
 - ii. Rothbury Road/A697 Parking Restrictions
 3. Ecology:
 - i. Tree preservation and TPO requests.
 4. School Community Project
 - d) General Service review and assessment.
 - e) Review community engagement .
 - f) Provision and conditions of grit bins; bus shelters; waste bins.
 - g) Annual Inspection of Emergency Action Grab Bag
 - 9) **Finance**
 - a) Notification of receipts in the months of October
 - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments in the months of October
 - c) Requests for donations.
 - d) Bank Reconciliation to 31st October.
 - e) Interim Internal Audit Report 2023/24
 - f) Annual Review of Clerk's salary 2022/23
 - 10) **Allotments**
 - a) Management including:
 - b) Maintenance including:
 - 11) **King George V Playing Field** including:
 - a) Clerk's weekly/monthly Inspection report.
 - b) Report on repairs including:
 - i) Horse Springer
 - ii) 'No Dogs' Signs on Tank Turn
 - c) Deed of Dedication
 - 12) **Planning**
 - a) To note any planning issues since previous meeting.
 - 13) **Cemetery issues:**
 - a) Burials/Ashes internments.
 - b) Memorial applications.
 - c) Maintenance
 - d) Cemetery Extension.
 - 14) **Action Plan –November 2023**
 - a) Review of internal policies & procedures.
 - b) Allotment inspection.
 - c) Sports courts and playground review of condition and equipment record.
 - d) FramNews Report – identify councillor to write it.
- Main Issues** – These issues are allocated a longer time for discussion.
- 15) **Biodiversity and Climate Change**
 - 16) **Any Urgent Business** - To hear any other urgent matters councillors have raised in 2 above.
 - 17) **Agenda Items for, and Date of Next Meeting: WEDNESDAY 6th December 2023 at 7.00 p.m. in the Longframlington Memorial Hall**
ALL WELCOME The public may only observe the proceedings of the meeting. Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting. Such questions will be dealt with, at the chairman's discretion, prior to the commencement of the meeting.

