

STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen
Telephone: 01634 710086

Email: stokeparishcouncilkent@gmail.com
Website: www.stokekent-pc.gov.uk

I hereby give notice of a meeting of Stoke Parish Council to be held at the Village Hall, Mallard Way on Wednesday 2nd February 2022 at 7.00pm.

Jenny Allen ~ Clerk
28/01/2022

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting.
Part B	Public discussion on any agenda items. In line with standing order (3) e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum of 30 minutes. Following this member of the public are not permitted to speak or to take part in the business of the Parish Council.

Agenda

1.	Apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2.	To receive Declarations of Interest and Dispensations To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
3.	Disclosure of any other business of an urgent nature Additional items to be discussed that have risen since the publishing of the agenda. No votes on these issues to take place.
4.	Flood Update a). A report by Ms G. Bussley of Medway Council surrounding the flooding in Stoke.
5.	Ward Councillor report a). A report by Ward Councillor Mick Pendergast.
6.	Minutes from the previous Parish Council Meeting - Appendix A a). To receive and approve the minutes from the Parish Council meeting held on Wednesday 5 th January 2022. b). To receive and approve the minutes from the Finance Committee meeting held on Wednesday 5 th January 2022.
7.	Matters arising from the Minutes not otherwise on the Agenda

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8.	Planning Applications - Appendix B a). Applications. b). Decisions. c). Appeals and Other Matters.
9.	Finance - Appendix C a). To agree financial performance against the budget for the month of January 2022. b). Update of account(s) for 2021/22 including payments received. c). Accounts paid since the last meeting to be ratified. d). Accounts for payment. e). Payment requests to be discussed for approval and payment.
10.	Management of the Council's land and property - Appendix D a). Playparks i Allhallows Road Playpark. ii Heron Way Playpark. iii Upper Stoke Playpark. b). To receive an update on the remedial work to the two newly installed toddler units following the post installation inspection reports.
11.	Highways Transportation To receive and discuss any reports relating a). Footpaths. b). Lighting. c). Highways and verges. d). Pot holes. e). Fly tipping.
12.	Communications a). Update on the Parish Council's website and associated email addresses. b). Parish Council owned tablets.
13.	Village Hall a). To receive an update on the status of the Village Hall.
14.	External Contractors To discuss and approve any new work requests or discuss any existing orders for either: a). J R Brickwork. b). Eastborough Landscapes c). Colyn Property Services
15.	Feedback to Public Questions a). To receive a response/update on the last public questions raised, following the Parish Council Meeting on Wednesday 5 th January 2022.

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16.	Disabled Parking in Lower Stoke a). To receive an update on the new layout of the Lower Stoke Car Park, including the repositioning of the disabled parking bay.
17.	Flooding to the rear of Kasmira House a). To discuss possible solutions to prevent flooding to the rear of Kasmira House.
18.	Flooded Manhole cover on A228 Grain Road a). To receive an update on the flooded manhole cover located on the A228 Grain Road.
19.	Platinum Jubilee Event - Appendix E a). To plan and discuss ideas to mark the Queen's Platinum Jubilee in June 2022.
20.	Parish Council's representatives a). To review the Council's representatives for external bodies, Sub Committee Memberships & Portfolio Holders
21.	Village Voices Publication a). To review items that could be used to place an article in the next edition of the Village Voices Publication.
22.	Correspondence
23.	Reports and Circulars
24.	Any other business
25.	Date of next meeting
26.	Close of meeting